

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

October 9, 2018

The regular meeting of the Council of the Township of Armour was held on Tuesday, October 9, 2018 at 7:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Pat Hayes, Jerry Brandt and Marina Hammond; Absent; Councillor Rod Blakelock; Delegations: Amy Tilley, Waste Management Administrator, Keith McCoy, Roads Supervisor and Robert Miller, Planner; Guests: Gord Isbister and Wendy Whitwell; Staff: John Theriault, Clerk-Treasurer/Administrator and Charlene Watt, Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on September 25, 2018 were approved, as circulated.

DECLARATION OF PECUNIARY INTEREST:

Councillor Pat Hayes declared a pecuniary interest on item 5 of the agenda of September 11, 2018, "Accounts for Approval"; one of the accounts is for a business he owns.

Councillor Pat Hayes declared a pecuniary interest on item 4 of the agenda of October 9, 2018, "Accounts for Approval"; one of the accounts is for a business he owns.

Councillor Jerry Brandt declared a pecuniary interest on item 4 of the agenda of October 9, 2018, "Accounts for Approval"; one of the account being paid is for a business owned by his son-in-law and on item 35 of the agenda of October 9, 2018 "2019 Summer Maintenance/Groundskeeper Contract", the company bidding for the contract is owned by his son-in-law.

DELEGATIONS:

The Waste Management Administrator presented the 2019 draft budget and her monthly report. Council reviewed and discussed both items. Questions were asked and answered. Council passed a resolution to approve the proposed budget and to add it to the next TRI Council meeting agenda.

The Roads Supervisor gave a verbal report on the roads department. He advised Council that he will be looking to hire an experienced equipment operator to replace a retired employee and to also have a person for on call help for plowing in the winter. Delivery of winter salt has been delayed.

Robert Miller, our Municipal Planner updated Council on the Official Plan Amendment No 2. When the amendment is approved by Council he will be forwarding all of the pertinent information to the province for approval.

ACCOUNTS FOR APPROVAL:

The list of accounts for October 2018 was approved by resolution.

APPLICATIONS:

Council reviewed consent application B-023/18 (Millar), Part Lot 11, Concession 8, 400 Chetwynd Road. Council passed a resolution of support for this application with conditions.

BY-LAWS:

By-law #51-2018 being a by-law to amend the Township of Armour's Fee By-law was read in its entirety and passed by resolution.

By-law #52-2018 being a by-law to confirm the proceedings of Council at its September meetings was read in its entirety and passed by resolution.

By-law #53-2018 being a by-law to adopt Amendment #2 to the Official Plan was read in its entirety and passed by resolution.

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BY-LAWS cont'd:

By-law #54-2018 being a by-law to enter into a site plan agreement for Lot 30, Plan M101, 223A Sunnylea Ave and part of the original shore road allowance in front of Lot 18, Concession 3, being Part 1 of Plan 42R-6944 was read in its entirety and passed by resolution.

REPORTS:

The Clerk-Treasurer/Administrator advised Council that Armour has been appointed as the administrating municipality for BACED. Now BACED will apply for funding for regional economic development and for an intern. Council passed two resolutions to be the lead municipality for a CIINO grant and an intern grant for regional economic development.

Council discussed the proposed Memorandum of Understanding (MOU) that Burk's Falls & Area Community Economic Development (BACED) and the Almaguin Community Economic Development (ACED) would like signed with the administrating municipality. The MOU sets the terms for the provision of administrative services. Council passed a resolution to approve, in principle, the MOU.

Council reviewed the October 2018 building report.

Council reviewed the September 2018 arena report.

Council reviewed and discussed the 2018 parks report from our contractor. Council passed a resolution to direct staff to implement the recommendations included in the report.

A verbal report was given on the last Planning Board meeting.

CORRESPONDENCE:

A resolution was received from the Township of Montague requesting Council's support in requesting that the province consult with municipalities before modifying legislation that would affect municipal governments. Council passed a supporting resolution.

A resolution was received from the Township of Amaranth requesting Council's support in requesting that the Province apply the same licensing process to take water for commercial water bottling facilities as they do for municipalities. Council did not support this request.

Council received and reviewed a news release advising that the Province is taking immediate action to end hallway health care.

Council received and reviewed a notice from FONOM that they will participate in the development of Ontario's provincial forestry strategy.

Council received and reviewed a news release from the Province advising that they are cancelling the Drive Clean Program.

Council received and reviewed a news release from the Province outlining a statement from the Premier on Ontario Agriculture Week.

Council received and reviewed a news release from the Province advising that the WSIB rates will be reduced due to the elimination of unfunded liability.

Council received and reviewed a news release that the Province has released the line by line review of provincial finances.

Council received and reviewed a news release that the Province is committed to fighting climate change and saving taxpayers money.

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CORRESPONDENCE cont'd:

Council received and reviewed a news release that the Province has released the 2017-18 public accounts and findings of the independent financial commission of inquiry.

Council received a notice from the OPP that Staff Sergeant Stacey Whalley will not be returning until the end of 2018.

Council received and reviewed a news release that the Province has introduced legislation to repeal the *Green Energy Act*.

Council received an invitation to attend the ‘Haunted House Halloween Party’ to be held at the Watt Farmhouse Heritage Centre on October 21, 2018.

Council received and reviewed a letter from the Township of Hearst detailing why they will not sign the accord drafted at the Transforming Ontario’s North Summit.

Council received an invitation to review and comment on the draft French-Severn 2019-2029 Forest Management Plan.

UNFINISHED BUSINESS

Council received, reviewed and discussed the briefing, received from AMO regarding “Municipal Government in the Ontario Recreational Cannabis Framework”.

NEW BUSINESS:

Council received and reviewed the task description for a Senior Economic Development Officer. Council passed a resolution creating the position and forwarded it to the Employment Committee for evaluation.

Council received and reviewed the task description for an Economic Development Officer. Council passed a resolution creating the position and forwarded it to the Employment Committee for evaluation.

Council received a request from the Historical Society to designate the Burk’s Falls and District Historical Society’s “Cookies with Mrs. Claus” as a community event. Council approved the request by resolution. Council requested that no fee be charged for this event and asked staff to bring a resolution for the next meeting for a \$200 donation to this event.

Council received a report from the Clerk-Treasurer/Administrator on the 2019 summer maintenance/groundskeeper’s contract. After some discussion, Council passed a resolution to award the 2019 contract to Landscapes.

RESOLUTIONS:

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on September 25, 2018, as circulated. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour approve the 2019 draft budget for Waste Management and direct staff to forward it to the Tri-Council October 2018 meeting to be included on the agenda for discussion. Carried

Moved by Marina Hammond, seconded by Bob MacPhail; That the Council of the Township of Armour approve the October 2018 accounts, in the amount of \$450,267.47 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

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RESOLUTIONS cont'd:

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour hereby support the severance application #B-023/18 submitted by Allan and Pam Millar subject to the following conditions:

- If the reference plan or other evidence discloses that the severed property contains a road deviation maintained by the municipality as a public road, then the applicant shall survey and transfer such road deviation to the municipality;
- That the applicant convey the required cash in lieu of parkland dedication to the Township of Armour as per the current by-law. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour have read and approve By-law #51-2018 being a by-law to amend By-law #68-2017 the Township's Fee By-law and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour have read and approve By-law #52-2018 being a by-law to confirm the proceedings of Council at its September 2018 meetings and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour have read and approve By-law #53-2018 being a by-law to adopt Amendment No. 2 to the Township of Armour's Official Plan and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour have read and approve By-law #54-2018 being a by-law to enter into a site plan agreement with Charlotte Jo-Anne Swift and Kenneth Carter with respect to 223A Sunnylea Avenue, also known as Lot 30 of Plan M101 and part of the original shore road allowance in front of Lot 18, Concession 3, being Part 1 of Plan 42R-6944, all being part of Lot 18, Concession 3 fronting on Three Mile Lake in the Township of Armour and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Jerry Brandt;
Whereas the Township of Armour has been appointed the administrating Municipality for the Burk's Falls & Area Community Economic Development (BACED);
And Whereas Almaguin Regional Economic Development Strategic Plan recommends that Economic Development be implemented on a regional basis;
Now Therefore be it resolved that the Municipal Corporation of the Township of Armour hereby agrees to be the lead municipality in applying for CIINO funding for Regional Economic Development and if approved, to administer the funding. Carried

Moved by Marina Hammond, seconded by Pat Hayes;
Whereas the Township of Armour has been appointed the administrating Municipality for the Almaguin Community Economic Development (ACED);
And whereas Almaguin Regional Economic Development Strategic Plan recommends the deployment of project staff and intern positions;
Now Therefore be it resolved that the Municipal Corporation of the Township of Armour hereby agrees to apply to the Northern Ontario Heritage Fund Corporation's Northern Ontario Internship Program for financial assistance in hiring an Economic Development Marketing and Communications Officer intern. Furthermore, that the intern to be hired be enrolled in the University of Waterloo EDAC Year 1 Course to pursue their "Economic Development Certificate" and that Armour Township agrees to contribute \$17,002 plus any additional cost overruns on behalf of all ACED partners. Carried

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RESOLUTIONS cont'd:

Moved by Pat Hayes, seconded by Jerry Brandt; That the Council of the Township of Armour approve, in principle, the proposed Memorandum of Understanding between the Township of Armour and the Almaguin Community Economic Development (ACED) which defines how Regional Economic Development will be administered. Furthermore, that the same Memorandum of Understanding can be used for the administration of BACED for 2019. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour receive the parks report, dated October 4, 2018, from Groundscapes and direct staff to implement the recommendations included in the report. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour supports the position of the Township of Montague and the Association of Municipal Managers, Clerks and Treasurers of Ontario and request that the Province undertake consultation with municipalities prior to modifying legislation that affects municipal governments. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of Armour approve the creation of a Senior Economic Development Officer position and the job description for this position included in the agenda of October 9, 2018 and that the position be filled when the Township of Armour becomes the administrative municipality for Economic Development. Furthermore, that the job description be forwarded to the Employment Management Committee for evaluation and inclusion in our pay equity program. Carried

Moved by Pat Hayes, seconded by Marina Hammond; That the Council of Armour approve the creation of an Economic Development Officer position and the job description for this position included in the agenda of October 9, 2018 and that the position be filled if Regional Economic Development is implemented and the Township of Armour is the administrating municipality for Regional Economic Development. Furthermore, that the job description be forwarded to the Employment Management Committee for evaluation and inclusion in our pay equity program. Carried

Moved by Pat Hayes, seconded by Marina Hammond; That the Staff Report from the Clerk-Treasurer/Administrator dated October 9, 2018, regarding the 2019 groundskeeper contract be received and that Council exempt this contract from the requirement of obtaining three quotes and award the 2019 summer maintenance/groundskeeper contract to Groundscapes for a contract price of \$18,900 plus HST.

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 8:46 p.m. until the next regular council meeting scheduled for October 23, 2018 or at the call of the Reeve or the Clerk. Carried

Original signed by Bob MacPhail
Robert MacPhail, Reeve

Original signed by John Theriault
John Theriault, Clerk