

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 24, 2016

The regular meeting of the Council of the Township of Armour was held on Tuesday, May 24, 2016 at 7:27 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Jerry Brandt, Rod Blakelock, Marina Hammond, and Pat Hayes; Delegations: Judy Kleinhuis, CPA, CA, Grant Thornton; Guests: Bruce Mark, Robert Miller, Planner; Staff: Wendy Whitwell, Clerk-Administrator and John Theriault, Treasurer/Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting held on May 10, 2016 and the special Council meeting of May 11, 2016 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST:

Rod Blakelock declared a pecuniary interest on the opening of quotes for 12 Three Mile Lake Road, item 8 on the agenda.

DELEGATIONS:

Judy Kleinhuis, CPA, CA, representing Grant Thornton, the Township's auditors, presented the 2015 financial statements and the auditor's report communicating the audit results. Council accepted the 2015 statements by resolution and directed the Treasurer to sign the letters of representation and forward them to Grant Thornton LLP.

ACCOUNTS FOR APPROVAL: None

QUOTES:

Council reviewed the quotes received for work to be done at 12 Three Mile Lake Road. After some discussion a resolution was passed to award the work.

APPLICATION(S):

Council received two consent application B-001/16 and B-002/16 from Kenneth & Jean Varcoe, Concession 10, lots 12, 13, 14 and 15. Council reviewed the applications and planning reports and supported the applications by resolution.

BY-LAWS:

By-law #24-2016 being a by-law to enter into a contribution agreement with the Minister of Industry for a grant for the Katrine Community Centre was read in its entirety and passed by resolution.

By-law #25-2016 being a by-law to enter into a site plan agreement with Christopher Fischer, 978 Skyline Drive, was read in its entirety and passed by resolution.

By-law #26-2016 being a by-law to confirm the proceedings of Council at its April 2016 meetings was read in its entirety and passed by resolution.

By-law #27-2016 being a by-law to amend the Armour Township Zoning By-law #27-95, as amended, was read in its entirety and passed by resolution.

By-law #28-2016 being a by-law to enter into a site plan agreement with Neal Grise, 218 Fawn Road North, was read in its entirety and passed by resolution.

REPORTS:

The May 2016 building permit report was received by Council.

Council received and reviewed the May 12, 2016 meeting minutes of the Burk's Falls & District Historical Society.

A verbal report was given on the Katrine Community Centre.

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Council received and reviewed the May 6, 2016 meeting minutes of the Almaguin Highlands Health Centre.

Council received and reviewed the April 11, 2016 meeting minutes of the Burk's Falls & Area Community Economic Development.

Council received and reviewed the 2015 Burk's Falls & District Fire Department financial statements. Council discussed the state of the fire department and staff was requested to send a letter to the TRI Council requesting information on the loss of senior members of the fire department and to send a copy of the letter to the fire association.

Council received and reviewed a staff report on Bill 8 and passed a resolution to accept the recommendations included in the report.

A verbal report was given on the state of the changes affecting the hospitals in the region. New funding formula is creating problems for all small hospitals in the province. Initial task force recommended that a Council be setup under the authority of the LHIN. The Council will try to redefine healthcare in the area and recommend a model to the province.

CORRESPONDENCE:

A report was received from the District of Parry Sound requesting the Township support a resolution from the City of Kingston for a national discussion of a Basic Income Guarantee for all Canadians. Council passed a resolution to support the request.

A letter was received from the Niagara Region requesting support in asking the Province to increase funding for research and testing for Lyme disease. Council passed a resolution supporting the request.

A resolution was received from the Municipality of North Middlesex challenging municipalities to match their donation to help with the devastating wildfires in Fort McMurray. Council passed a resolution for a donation.

A letter was received from Near North Crime Stoppers requesting that the Township sponsor a hole in their 20th Annual Golf Tournament. Council passed a resolution supporting the request.

A letter was received from the Municipal Property Assessment Corporation describing the multi-residential assessment methodology change.

UNFINISHED BUSINESS:

Council received and reviewed a staff report on the results of RFP #2016-03 for the purchase of a pickup truck and passed a resolution to award the purchase.

Council discussed what the next steps in the development of the industrial park would be. Robert Miller, our planner, will give us a proposal to manage the development of the industrial park. Staff was directed to contact the Township of Ryerson to discuss the development of the East Road's road allowance next to the industrial park.

Council reviewed the TRI meeting agenda for May 30, 2016 including Armour's responses to the questions. The clerk was directed to make minor changes and request that voting rights be added for discussion.

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NEW BUSINESS:

An invitation was received for the 2017 ROMA Conference. If any Council member is interested in attending, they will advise the Clerk-Administrator.

Council received and discussed a request from Dave Thompson, Director of Emergency and Protective Services/Fire Chief, asking the Township to review the SWOT analysis and provide comments, ranking of issues and any other information they would want the committee to be aware of. Council had no comments to make on the SWOT analysis.

RESOLUTIONS:

Moved by Rod Blakelock, Seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on May 10, 2016 and the special council meeting minutes of May 11, 2016, as circulated. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour accept the draft financial statements for 2015 as presented in the Auditor's Report dated May 19, 2016 and directs the Treasurer of the Corporation of the Township of Armour to sign the letters of representation and forward them to Grant Thornton LLP. Carried

Moved by Pat Hayes, Seconded by Marina Hammond; That the Council of the Township of Armour award the contract to reroof and do some repairs on the buildings at 12 Three Mile Lake Road to Steve Ward/SN Enterprises for a total price of \$5,947.96, including taxes. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour hereby support the severance application B-001/16 submitted by Kenneth and Jean Varcoe subject to the following conditions:

- If the reference plan or other evidence discloses that the severed property contains a road deviation maintained by the municipality as a public road, then the applicant shall survey and transfer such road deviation to the municipality;
- That proof of capacity for the off-site discharge of septage be provided;
- That the applicant convey the required cash in lieu of parkland dedication to the Township of Armour as per the current by-law. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes; That the Council of the Township of Armour hereby support the severance application B-002/16 submitted by Kenneth and Jean Varcoe subject to the following conditions:

- If the reference plan or other evidence discloses that the severed property contains a road deviation maintained by the municipality as a public road, then the applicant shall survey and transfer such road deviation to the municipality;
- That the applicant convey the required cash in lieu of parkland dedication to the Township of Armour as per the current by-law. Carried

Moved by Marina Hammond, Seconded by Pat Hayes; That the Council of the Township of Armour have read and approve By-law #24-2016 being a by-law to enter into a funding agreement with the Ministry of Industry for the Katrine Community Centre and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, Seconded by Marina Hammond; That the Council of the Township of Armour have read and approve By-law #25-2016 being a by-law to enter into a site plan agreement with Christopher Fischer, 978 Skyline Drive and that we

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authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #26-2016 being a by-law to confirm the proceedings of Council at its April 2016 meetings and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, Seconded by Pat Hayes; That the Council of the Township have read and approved By-law #27-2016 being a by-law to amend Zoning By-law #27-95, as amended and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #28-2016 being a by-law to enter into a site plan agreement with Neal Grise, 218 Fawn Road North and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, Seconded by Rod Blakelock; That Staff Report from the Treasurer/Deputy-Clerk, dated May 24th 2016, regarding the ramifications of Bill 8 be received and that Council direct staff to work on the implementation of the following recommendations:

1. Develop a complaint process policy.
2. Develop a policy on municipal business carried out on personal devices in regards to record retention.
3. Update the Accountability and Transparency Policy and Procedure By-law to add a section required for an investigation by the Ombudsman.
4. Develop a code of conduct for Council.
5. Research the appointment of an Integrity Commissioner. Carried

Moved by Marina Hammond, Seconded by Pat Hayes; That the Council of the Township of Armour support the resolution from the City of Kingston calling for a national discussion of a Basic Income Guarantee for all Canadians. Furthermore, that a copy of this resolution be forwarded to the City of Kingston. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour support the resolution from the Niagara Region and request that the Province of Ontario increase funding for research aimed at enhancing the testing for Lyme disease and request that the Government of Canada increase funding for research aimed at enhancing the testing for Lyme disease and to determine better treatment for the long term outcomes of Lyme disease. Furthermore, that a copy of this resolution be forwarded to the Niagara Region. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour support the resolution from the Municipality of North Middlesex and the Township of Killaloe-Hagarty-Richards and approve a donation of \$500 to the Red Cross in support of disaster relief for Fort McMurray. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt; That the Council of the Township of Armour approve a donation of \$100 to support the Near North Crime Stoppers and recognize the importance of this program. Carried

Moved by Rod Blakelock, Seconded by Pat Hayes; That Staff Report from the Roads Supervisor, dated May 24th 2016, regarding the Request for Proposals #2016-03 for the purchase of a pickup truck be received and that the Council of the Township of Armour award the purchase to North Bay Chrysler, in the amount of \$35,027.74, including taxes. Carried

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Moved by Jerry Brandt, Seconded by Rod Blakelock; That the Council of the Township of Armour adjourn this regular council meeting at 10:35 p.m. until the next regular council meeting scheduled for June 14, 2016 or at the call of the Reeve or the Clerk.
Carried

Original signed by Bob MacPhail

REEVE

Original signed by Wendy Whitwell

CLERK-ADMINISTRATOR