

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

December 13, 2016

The regular meeting of the Council of the Township of Armour was held on Tuesday, December 13, 2016 at 5:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt, Marina Hammond, and Pat Hayes (arrived at 7:00 p.m.); Delegations: Amy Tilley, CEMC and Waste Management Administrator and Keith McCoy, Roads Supervisor; Guests: Robert Miller, Planner and Judy Ransome; Staff: Jason Pidgen, Alternate CEMC, Wendy Whitwell, Clerk-Administrator; and John Theriault, Treasurer/Deputy-Clerk.

**EMERGENCY MANAGEMENT TRAINING SESSION:**

Council members and staff participated in a training session on emergency management and went through a disaster scenario for training purposes. This session was led by the Township's CEMC and the alternate CEMC. The training session ended at 6:50 p.m.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:**

The minutes of the regular Council meeting held on November 22, 2016 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:**

Councillor Pat Hayes declared a pecuniary interest on item 5 of the agenda, "Accounts for Approval"; one of the accounts is for a business he owns.

Councillor Rod Blakelock declared a pecuniary interest on item 5 of the agenda, "Accounts for Approval"; one of the accounts is for a project he worked on.

**DELEGATIONS:**

Amy Tilley, Waste Management Administrator, presented her December 2016 report. The report was discussed, questions were asked and answered.

Keith McCoy, Roads Supervisor, December report was discussed, questions were asked and answered.

**ACCOUNTS FOR APPROVAL:**

The list of accounts for December 2016 was approved by resolution.

**APPLICATIONS:**

An application for a site plan agreement was presented by Rod and Tammy Ward for Part Lot 19, Concession 2, Plan M445 Lot 14, Reference Plan 42R10039 Part 4 PCL 19308, Melody Lane, and a resolution was passed to direct our Planner to proceed with drafting the site plan agreement.

**STAFF REPORT**

A staff report on the updated trailer by-law was presented. Council discussed the report, changes were requested to include regulations for waste water. The Planner also advised Council that a zoning amendment would be required as trailers are not a permitted use currently. Staff was directed to amend the by-law and bring back option on a change to the zoning by-law.

**BY-LAWS:**

By-law #63-2016 being a by-law for the regulating of dogs within the Township of Armour was read in its entirety and passed by resolution.

By-law #64-2016 being a by-law to prescribe standards for the maintenance and occupancy of buildings and property in the Township of Armour was read in its entirety and passed by resolution.

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**BY-LAWS cont'd:**

By-law #65-2016 being a by-law to establish and maintain a system for the disposal of garbage, recyclable materials, yard waste and other refuse and to rescind By-law #5-2012 was read in its entirety and passed by resolution.

By-law #66-2016 being a by-law to enter into an agreement with the Township of McMurrich/Monteith for the services of a Chief Building Official was read in its entirety and passed by resolution.

**REPORTS:**

Council reviewed the building permit report for December 2016.

A verbal report was given on the December 12, 2016 BACED meeting.

A verbal report was given on the December 12, 2016 Planning Board meeting. Council reviewed a proposal for the restructuring of the Planning Board, a resolution from the Township of Kearney supporting the reorganization and an email from the Township of Perry requesting that the proposal be brought back to them with a recommendation from the Planning Board. Council discussed the proposal and requested that a memorandum of understanding be entered into between the Planning Board and the Town of Kearney that would support the proposal. Council passed a resolution to approve the proposal.

A verbal report was given on the most recent DSSAB meeting.

Council reviewed the October 19, 2016 library minutes. December meeting was cancelled.

Council reviewed the Regional Fire Services Committee minutes from November 17, 2016. A verbal report was given on the latest developments with the regional fire services project.

A verbal report was given on the Katrine Community Centre elections.

**CORRESPONDENCE:**

Information was received from AMCTO on the proposed changes to municipal legislation.

A request for support was received from the Township of Madawaska Valley to ask the Province to halt the download of enforcement responsibility for residential rental maintenance standards to municipalities. Council passed a resolution of support.

The Fall FONOM newsletter was received.

A request for support was received from the Township of McKellar to petition the Province to recognize municipal fire services as critical infrastructure by including funding for fire department infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward. Council passed a resolution of support.

Council received highlights of the November 2016 AMO board meeting.

A request for support was received from the Township of Tay to petition the Province to re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents. Council passed a resolution of support.

Information was received on the North East LHIN Hospitals receiving \$7.7 million in additional funding to support patients and families.

A news release was received from AMCTO advising that the Province had released changes to municipal legislation.

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**CORRESPONDENCE cont'd:**

A news release was received from the North Bay Parry Sound District Health Unit putting forward that income should reflect the cost of living and that many households in our area struggle to put food on the table.

A copy of a resolution from the North Bay Parry Sound District Health Unit was received commending the Province for investigating basic income guarantee for all Ontarians and supporting Bill 6. Council passed a resolution supporting the Health Unit's position.

A copy of a resolution from the North Bay Parry Sound District Health Unit was received regarding the health hazards of gambling. Council passed a resolution supporting the Health Unit's position.

**UNFINISHED BUSINESS**

A report from staff was received by Council which included a proposal for shared services to be presented to Burk's Falls. Council also received a letter from Burk's Falls setting out their concepts for shared service negotiations and a discussion paper from the Reeve. After some discussion, Council stated that they want to review the legal opinion received by the Village of Burk's Falls that they own the land and buildings for most shared services. If Armour agrees with the legal opinion they will not contest it. Burk's Falls should administer the services they own and Armour will request a quote from Burk's Falls to provide services to Armour. Council directed staff to send Council's proposal to Burk's Falls.

**NEW BUSINESS:**

Based on a report presented by the Treasurer/Deputy-Clerk, Council passed a resolution to approve some transfers to reserves.

Council received a letter from the Township of Perry challenging members of Council to match the personal donation from the Township of Perry's Council members to Habitat for Humanity. Each member of Council will decide what they wish to do.

A request was received from the Historical Society for the Township to clear the driveway at the Watt Farmhouse Museum. Council was advised that this would be no problem for the roads department. Council directed staff to provide this service to the Historical Society.

**CLOSED SESSION**

Moved into closed session at 9:59 p.m. as per Section 239.2 (c)(e) of the *Municipal Act*, a proposed or pending acquisition or disposition of land by the municipality and litigation or potential litigation before administrative tribunals affecting the municipality or local board.

Moved out of closed session at 10:25 p.m. and reported.

**RESOLUTIONS:**

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour approve the minutes of the regular council meeting held on November 22, 2016, as circulated. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour approve the December 2016 accounts, in the amount of \$751,017.80 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

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**RESOLUTIONS cont'd:**

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour accept the application for site plan approval, submitted by Rod and Tammy Ward, regarding Part Lot 19, Concession 2, Plan M445, Lot 14, Ref. Plan 42R10039 Part 4 PCL 19308, 12 Melody Lane and request the municipal planner proceed with drafting the site plan agreement. Carried

Moved by Pat Hayes, seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #63-2016 being a by-law to regulate dogs in the Township of Armour and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #64-2016 being a by-law to prescribe standards for the maintenance and occupancy of buildings and property in the Township of Armour and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, seconded by Rod Blakelock; That the Council of the Township of Armour have read and approved by-law #65-2016 being a by-law to establish and maintain a system for the disposal of garbage and other refuse and to rescind by-law #5-2012 and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, seconded by Rod Blakelock; That the Council of the Township of Armour have read and approved by-law #66-2016 being a by-law to enter into an agreement for the services of a Chief Building Official and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Pat Hayes; That the Council of the Township of Armour supports reducing the office hours of the South-East Parry Sound District Planning Board to one day per week, with reduced administration hours and moving the Board office location from Burk's Falls to Kearney. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; In light of the significant fiscal challenge each municipality will face to provide enforcement for residential rental maintenance standards to the public in a cost-effective manner, the Council of the Township of Armour supports the resolution from the Township of Madawaska and calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential rental maintenance proposed in Schedule 5 of Bill 7. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour support the resolution from the Township of McKellar and petition the Provincial Government to recognize municipal fire services as a critical infrastructure and include funding for fire department's infrastructure as part of the Provincial Government's infrastructure strategy to move Ontario forward. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour support the resolution from Tay Township and request that the Province of Ontario re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour support the North Bay Parry Sound District Health Unit's position regarding the cost of healthy eating. Carried

Moved by Marina Hammond, seconded by Pat Hayes; That the Council of the Township of Armour support the North Bay Parry Sound District Health Unit's position regarding the health hazards of gambling. Carried

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**RESOLUTIONS cont'd:**

Moved by Marina Hammond, seconded by Pat Hayes; That the Staff Report from the Treasurer dated December 13, 2016, regarding year-end transfers to reserves be received and that the Council of the Township of Armour approve the following transfers:

- 1) \$30,000 from the roads operating budget to the capital reserve.
- 2) The balance of the Katrina Community Centre renovation and upgrade project to the capital reserve.

Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour hereby move into closed session at 9:59 p.m. as per Section 239(2)(c)(e) of the Municipal Act, a proposed or pending acquisition or disposition of land by the municipality and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality. Carried

Moved by Pat Hayes, seconded by Rod Blakelock; That the Council of the Township of Armour hereby adjourn and move out of closed session at 10:25 p.m. and report. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 10:26 p.m. until the next regular council meeting scheduled for January 10, 2017, or at the call of the Reeve or the Clerk. Carried

Original signed by Bob MacPhail  
REEVE

Original signed by Wendy Whitwell  
CLERK-ADMINISTRATOR