

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**BY-LAW #54-2020**

Being a by-law to establish a Water Monitoring Grant Program for the Township of Armour

**WHEREAS** Section 8 of the *Municipal Act*, S.O. 2001, Chapter 25, as amended, states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**WHEREAS** Section 9 of the *Municipal Act*, S.O. 2001, Chapter 25, as amended, states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**WHEREAS** Section 11 of the *Municipal Act*, S.O. 2001, Chapter 25, as amended, authorizes municipalities to pass by-laws regarding the financial management of the municipality;

**NOW THEREFORE** the Council of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. The "Water Monitoring Grant Program" is hereby adopted as set out in Schedule "A" attached hereto and forming part of this By-law.
2. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
3. That this by-law shall come into effect upon its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 24<sup>th</sup> day of November, 2020.

Original signed by Bob MacPhail

Robert MacPhail, Reeve

Original signed by John Theriault

John Theriault, Clerk

# Water Monitoring Grant Program

## **Application Guidelines:**

For projects taking place January 1 to December 31 in each application year. Application deadline is 4:30 p.m., on the last Friday in November of each application year.

## **Objective:**

The objective of the Township of Armour Grant Program is to involve the residents of Armour in the preservation and protection of the quality of water in our watersheds including shoreline designated lakes and rivers.

## **Contact:**

For more information contact the Clerk at [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)

## **Program Details:**

The Township of Armour is offering a program to provide limited funding to groups and associations or to one individual that represents a lake without an association involved with water quality testing and monitoring in shoreline designated lakes located within the boundaries of this municipality that are not covered by the Ontario Lake Partner Program offered by the Provincial Government.

## **Purpose of Grant Program:**

The purpose of this grant program is to assist in the development of a water maintenance program for the shoreline designated lakes and rivers within the Township of Armour by providing funds to lake associations, other organizations or individuals that protect the waters within the Township and are operated by volunteers.

The goals of this grant program are:

- ✓ Provide funding to organizations or individuals to assist with water monitoring and testing of shoreline designated lakes and rivers in the Township that are not covered by other programs available.
- ✓ With the submission of a minimum of three (3) annual test results of a lake or river within the Township of Armour, additional consideration for funding will include education information to property owners, residents and users of the lakes which demonstrate an education of good stewardship and/or outline impacts of specific actions on the ecosystems of the lakes and rivers in the Township.

## **Application Qualifications:**

To be eligible for support, your organization must:

- ✓ be a volunteer-based organization that has been in existence for a minimum of one year; or
- ✓ be an individual volunteer for a lake or river without a volunteer-based organization.

## **Who Cannot Apply:**

- ✓ Health districts, libraries, private schools, government agencies, educational institutions, universities, preschools, and daycares;
- ✓ Schools are not eligible to apply by themselves, but can apply in partnership with an eligible organization (such as a Community Association). Activities held in schools or organized by schools must be:
  - held outside of regular school hours;
  - separate and distinct from the regular school curriculum; and
  - not just for the students of a particular school.
- ✓ Organizations that:
  - provide third-party funding; or
  - exist for the primary purpose of fundraising.

**Funding:**

The Township of Armour will be providing up to \$1,000 to each organization or to one volunteer individual that represents a lake without a volunteer-based organization.

The grant process provides no guarantee that an applicant will receive funding. Organizations or an individual volunteer that represents a lake without a volunteer-based organization submitting applications for grants must submit to the Township all test results, receipts and documentation for eligible expenses, failure to submit required documentation will result in the grant application being rejected.

Only one application per application deadline will be considered from a given organization or for a given lake.

**Eligible Projects:**

Projects that focus on monitoring the water quality of shoreline designated lakes and rivers within the Township of Armour.

An organization which submits a minimum of three (3) water quality monitoring tests for the year may also be eligible for additional consideration for expenses related to informing and educating the public on good stewardship of the lakes or rivers in the Township of Armour, see eligible expenditures.

**Eligible Expenses:**

Expenses in relation to the monitoring of water quality of shoreline designated lakes and rivers in the Township of Armour including test fees, monitoring equipment and testing supplies.

Expenses in relation to the education information distributed to property owners, residents and users of the lakes or rivers which demonstrate an education of good stewardship and/or outline impacts of specific actions on the ecosystems of the lake or river in the Township of Armour, which will include information flyers which are provided specifically for the purpose and signs.

The message and location of a sign must be approved by Council prior to installing or erecting on municipal property.

Copies of all documents must be provided with the grant submission, including the distribution volume and location of the distribution.

**Adjudication Process:**

Applications will be reviewed by Council and processed upon approval.

**Notification:**

Applicants will be informed, in writing by the Township of Armour, of the results of their application within two weeks of a decision. A decision is to be made at the first meeting of Council after the application is submitted.

**Reporting and Payment Procedures:**

Successful applicants are required to submit a completed application and copies of receipts for eligible expenses, to the Township Office within 60 days of the completion of their project or no later than the last Friday in November in the application year, whichever comes first.

Recommendations for funding will go to the 1<sup>st</sup> Council meeting in December and once approved funds are released to the applicant organization.

**Grant Submission Instructions:**

Deliver One Original and One Copy of the completed application, with test results, receipts and any further required documents for eligible expenditures by the last Friday in November in the application year by 4:00 p.m.to:

Township of Armour  
Water Monitoring Grant Program  
P.O. Box 533, 56 Ontario Street  
Burk's Falls, Ontario P0A 1C0



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332  
(705) 382-2954  
Fax: (705) 382-2068  
Email: [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)  
Website: [www.armourtownship.ca](http://www.armourtownship.ca)

OFFICE OF THE CLERK-ADMINISTRATOR

**WATER MONITORING GRANT APPLICATION FORM**

NAME OF ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ POSITION: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

GRANT AMOUNT REQUESTED: \$ \_\_\_\_\_

TOTAL PROJECT AMOUNT: \$ \_\_\_\_\_ (maximum \$1,000)

PROJECT TITLE: \_\_\_\_\_

PROJECT DATES: \_\_\_\_\_ TO \_\_\_\_\_

TOTAL PROJECT HOURS: \_\_\_\_\_

PROJECT LOCATION(S): \_\_\_\_\_

ORGANIZATION'S MANDATE & PRIMARY ACTIVITES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BRIEF DESCRIPTION OF THE PROJECT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OBJECTIVES (WHAT DO YOU WISH TO ACHIEVE WITH THIS PROJECT / HOW WILL YOU ACCOMPLISH THE PROJECT OBJECTIVES):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NUMBER OF VOLUNTEERS THAT ARE INVOLVED IN THE PROJECT: \_\_\_\_\_

RESPONSIBILITIES/DUTIES OF VOLUNTEERS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROJECT BUDGET FOR THE ENTIRE PROJECT, NOT JUST THOSE COVERED BY THE GRANT:

Description of Expenses (submit receipts)	Amount	Eligible	Non-Eligible
Total Expenses:			

Municipal Freedom of Information & Protection of Privacy

The Township of Armour is committed to protecting the privacy and confidentiality of people’s personal information. All personal information that is collected by the Township is done so in accordance with The Municipal Freedom of Information and Protection of Privacy Act. The information collected on this application will be used to administer the Water Monitoring Grant.

Indemnity

The Organization hereby agrees to save harmless and indemnify the Township of Armour, its representatives, successors, assigns, servants, employees and agents against any and all claims, liabilities, demands, damages or rights or causes of action whatever, made or asserted by anyone arising out of or incidental to the application or to the use of any money or services provided to the Organization pursuant to the Water Monitoring Grant.

Signature

In making this application, we the undersigned Association hereby represent to the Township and declare that to the best of our knowledge and belief, the information provided in this application is truthful and accurate and the application is made on behalf of the above-named organization and with the Board of Director’s full knowledge and consent.

Warning

Any organization that intentionally or negligently makes or furnishes a false statement or misrepresentation on this application for the purposes of receiving a grant may not only have the grant denied but may be deemed ineligible for funding from any grant program administered by the Township of Armour for a length of time and on such terms as the Township of Armour, in its sole discretion, deems appropriate.

I/We the undersigned have the authority to make application on behalf of the Association or Organization.

_____
Signature
_____
Print Name
_____
Organizational Position
_____
Date

_____
Signature
_____
Print Name
_____
Organizational Position
_____
Date