

**CORPORATION OF THE TOWNSHIP OF ARMOUR
CORPORATION OF THE VILLAGE OF BURKS FALLS
CORPORATION OF THE TOWNSHIP OF RYERSON**

TRI-COUNCIL MEETING

Monday January 26, 2015 –7:00 p.m.

NOTES

Hosted by the Township of Ryerson at the Armour, Ryerson & Burks Falls Memorial Arena/Community Centre.

A meeting of the Councils of the Township of Armour, the Village of Burks Falls and the Township of Ryerson was held Monday evening January 26, 2015 at 7:00 p.m.

Attendance list attached.

Reeve Glenn Miller chaired the meeting and opened the meeting at 7:00 p.m.

Moved by Councillor Smith, seconded by Councillor Marlow that the minutes from the last Tri-Council meeting October 29, 2014 be approved as circulated. (Carried)

Reeve MacPhail made comments on the interpretation of the shared services agreement. It was the consensus of the members of the three Councils present that all the shared service budgets will be reviewed by each Council and if all are in agreement, will be adopted by each Council.

Reeve MacPhail then read from a press release that Armour and Burks Falls have begun investigations regarding amalgamation of the two municipalities. He indicated that it won't jeopardize joint services, it is just business, economically things have to change. Reeve Still supports this and will investigate it. It is a one year project.

Business Arising from Previous Meeting

Marjorie Robinson was present to answer any questions regarding the shared service agreement and the effects on accounting matters. It was noted that none of the three municipalities have included shared service assets in their asset management plans (this was not a provincial requirement). Therefore, it is difficult for the three municipalities to comply with the wording in section 3.1.3 (asset management plans) of the shared service agreement. In the interim it was suggested that notes be added to the bottom of the budgets to facilitate communication of capital asset needs for the shared services in the foreseeable future. Draft wording was added to the templates by Ms. Robinson.

With reference to section 5.1 (asset ownership), even though the current agreement is not ideal, it is the agreement in effect giving accounting direction. Therefore it either has to be followed for the term of the agreement or amended to establish a threshold. Ms. Robinson has suggested wording to up-date the shared service agreement (5.1) and this will be circulated to each Council.

2015 Proposed Budgets and Up-date Reports

Armour, Ryerson, Burks Falls Memorial Arena

Nicky Kunkel and Wayne Butt presented the written report and draft budget. There was a discussion about LED lights if funding is received and options if no funding is received. If the project was funded by a loan, the cost savings would be realized over seven and a half years. It was the general consensus that the expense be left in the budget and if funding is not received then the project won't be done in 2015.

With reference to the shared services agreement section 3.1.11 it was suggested that this section be amended to collect statistics from the Burks Falls and District Fire Department and Tri-R Waste Management, excluding the requirement for Arena statistics.

Burks Falls and District Historical Society

Andrew Farnsworth presented the highlights of the written report, in the absence of Linda Maurer who sent her regrets, as she was unable to attend the meeting.

Burks Falls, Armour, Ryerson Union Public Library

Councillor Rod Blakelock reviewed the Library budget noting the surplus and the intent of the Library Board to put it into a reserve, a portion of which is to be used for upgrades to the Library and a portion to remain in reserve to provide cash flow protection. A report regarding the proposed use of the surplus is attached, the Library Board is looking for resolutions from each Council authorizing the proposed expenditures.

It was noted that the three municipalities should continue to pay the Library fifty percent of the previous year levy at their first cheque run in January and then pay the remaining amount due upon adoption of the Library budget.

Community/Economic Development Committee

Dave Gray highlighted his written report and two draft budgets, one draft if federal funding is received and one draft if no funding is received. The current funding ends in March and no date is set for the federal funding to be in effect.

Break

Burks Falls and District Fire Department

Dave McNay provided the year end department report and read a letter regarding EMS deployment. Mr. McNay asked if the Councils would adopt resolutions supporting a change in the protocol. The change could possibly result in fewer calls and reduction in the budget.

Mr. McNay also advised that the boiler system in the fire hall had quit working today. One estimate of \$11,700 has been received. The Ryerson Township procurement policy addresses purchases in an emergency situation. The consensus was that the boiler has to be replaced as soon as possible and the purchase was authorized.

The draft budget was reviewed and possible cost savings discussed in order to offset some of the cost of the boiler.

It was reported that the Regional Fire Training was going well and being well received by the departments involved.

John Stark gave the Fire Prevention up-date.

Other discussion points included: disposal of out dated fire equipment; vulnerable occupancies; and is it worth exploring a regional fire department? Mr. McNay noted that that the area Fire Chiefs have already begun to explore the feasibility of a regional fire department.

Rabies Clinic

This service will carry on as is.

Tri R Waste Management

Amy Tilley provided the quarterly report, budget and by-law review.

The following direction from the members present was given: bag tags/passes, the number will be reduced for residential to 45 per year and commercial to 90 per year; keep the mail-out of the passes separate from the tax billing mail-out; by-law will be updated to include tipping fees up-dates and other housekeeping changes as noted; go to use of clear bags for 2016 and provide advance notice to the public.

Plans are being considered to move Ms. Tilley out to the landfill site on a part time basis to provide on-site supervision and to fill in for vacation time.

Discussion

Councillor Weddel presented a copy of a letter from Ryerson Township to the Minister of Education regarding the Pupil Accommodation Review Guideline (PARG). Andrew Farnsworth provided background and some details on this issue. This matter was brought to the meeting to keep the area Councillors informed of this issue which affects all communities and their children.

Reeve Still provided an up-date on the Almaguin Highlands Health Centre and their initiatives to promote the services available at the Health Centre.

With reference to CEMC, Reeve MacPhail indicated that Armour Township's position is that when they have 75% of the budgets they will choose who they want as CEMC and if they want it will be the fire chief. It was decided that each municipality will decide on their own how they wish to proceed with appointing a CEMC and alternate.

Councillor Smith noted that he has been the representative on the HazMat Committee and asked if the Councils wished to support him as the representative. The consensus was that Councillor Smith should stay on as the representative.

Reeve MacPhail had comments on shared services stating that Armour and Burks Falls are talking about this. Reeve MacPhail suggested that the structure we have been working on will never work, that we need to do something different, and that one municipality should take over and sell services to the other. Reeve MacPhail suggested that the municipalities wait for a year and talk about it again in light of the possible amalgamation. A statement was made that Ryerson is not interested in economic development, library or arena, based on what he has heard, and further noted that if one municipality wants out, talk to them about it.

Resolutions

Moved by Councillor Marlow, seconded by Councillor Weddel that we move to a closed session at 11:09 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees. The general nature of the closed meeting is: personal matter. (Carried)

Moved by Councillor Marlow, seconded by Councillor Sterling that we return to the open meeting at 11:21 p.m. (Carried)

Action Items:

Shared Services Agreement: suggested amendments to be considered: collection of statistics section 3.1.11; accounting direction: resolution will be forwarded regarding asset ownership/disposal section 5.1 and budget notes regarding section 3.1.3

Library: resolution regarding use of surplus funds

Fire: resolution of support of letter from Fire Chief dated January 14, 2014 regarding EMS deployment/protocol

Tri-R Waste: by-law amendments will be forwarded to the municipalities

Resolutions to adopt shared services budgets, when final draft provided

Next Meeting

Burks Falls will host the next meeting in three months.

Adjournment

The meeting adjourned at 11:25 p.m.

Notes taken by Judy Kosowan.

| TRI COUNCIL MEETING | |
|-------------------------|------------------------|
| ATTENDANCE SHEET | |
| MONDAY January 26, 2015 | |
| PLEASE PRINT | |
| NAME | MUNICIPALITY/COMMITTEE |
| Judy Kosowan | Burks Falls |
| Andrew Williams | |
| Judy Edwards | |
| Dave Gray | CDL / SHORE |
| Marlene Robinson | |
| Michelle Starnig | IVANSON |
| Paradise Hill | Paradise Hill |
| Clayton Hill | Paradise Hill |
| JERRY BRANT | ARNDT |
| Wendy (K) Torres | Armed |
| Melinda Terrance | Armed |
| Steve Brown | Burks Falls |
| Dan Hylton | B-F |
| Red Smith | B-F |
| Amy Tilley | Tri-County |
| Leah Hill | Armed |
| Bob Mitchell | Armed |
| John S. Hill | B-F |
| DOUG WOODRICK | PIERSON |
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