

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

December 8, 2015

The regular meeting of the Council of the Township of Armour was held on Tuesday, December 8, 2015 at 7:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt, Marina Hammond, and Pat Hayes (arrived at 7:25 p.m.); Delegations: Andrew Farnsworth, Deputy-Clerk Ryerson Township, Amy Tilley, Landfill Administrator; Keith McCoy, Roads Supervisor and Robert Miller, Planner; Guests: Judy Ransome; Staff: Wendy Whitwell, Clerk-Administrator; and John Theriault, Treasurer/Deputy-Clerk.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular Council meeting held on November 24, 2015 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:** None

**DELEGATIONS:**

Amy Tilley, Landfill Administrator, advised Council that the most recent skid steer repair invoice will be covered by McLaren. Changes to legislation will provide new power to Waste Diversion Ontario and also makes stewards fully accountable for waste diversion costs associated to their products. There will also be an enforcement component included in the new legislation. Landfill staff are fielding a few questions regarding clear bags. Local hardware stores have a supply of clear bags available. Our consulting engineer is awaiting the results of the last well monitoring before finalizing the landfill report and submitting it to the Ministry of Environment and Climate Change.

Keith McCoy, Roads Supervisor, December report was discussed, questions were asked and answered.

Robert Miller, Planner, reported that Bill 73 passed which gives municipalities the right to review their official plan every 10 years. He recommends we review the official plan in 2016 to prevent the review in the same year as a municipal election. Council directed the planner to prepare an outline of the process and proposed budget.

Andrew Farnsworth, Deputy-Clerk, Township of Ryerson attended Council to respond to questions Council have about the fire and economic development budgets. Questions were asked and answered. Andrew will take some questions back for further clarification.

**CLOSED SESSION**

Moved into closed session at 8:28 p.m. as per Section 239.2 (b)(d)(e) of the *Municipal Act*, personal matters about an identifiable individual, including municipal employees; labour relations or employee negotiations; litigation or potential litigation before administrative tribunals affecting the municipality.

Moved out of closed session at 9:15 p.m. and reported.

**ACCOUNTS FOR APPROVAL:**

The list of accounts for December 2015 was approved by resolution.

**APPLICATIONS:** None

**BY-LAWS:**

By-law #53-2015 being a by-law to establish an employment policy was read in its entirety and passed by resolution.

By-law #54-2015 being a by-law to approve the purchase of part of the property owned by Mr. & Mrs. Worth to accommodate the work needed for the replacement of Doe Lake Road bridge was read in its entirety and passed by resolution.

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### BY-LAWS: Continued

By-law #55-2015 being a by-law to enter into an agreement with the West Parry Sound Health Centre for emergency dispatch services was read in its entirety and passed by resolution.

By-law #56-2015 being a by-law to establish a schedule of retentions and dispositions for municipal records was read in its entirety and passed by resolution.

By-law #57-2015 being a by-law to establish a procedural by-law for the Township of Armour was read in its entirety and passed by resolution.

By-law #58-2015 being a by-law to confirm the proceedings of Council at its November and December meetings was read in its entirety and passed by resolution.

### REPORTS:

The Reeve reported on the POA meeting he attended on November 26, 2015. POA had an average year.

Council reviewed the building permit report for December 2015.

The Katrine Community Centre annual general meeting and elections were held recently, a full slate of executive and directors were achieved.

Councillor Brandt reported on the LINK meeting.

Councillor Brandt reported on the Historical Society meeting. In 2016 meetings will move to the first Thursday each month and Jerry is looking for another member of council to attend as he is not available.

### CORRESPONDENCE:

A letter was received from the Municipality of Neebing requesting support for a change in the way the OPP do day to day policing. Council passed a supporting resolution.

An article entitled "The Case for De-Amalgamation" was presented for Council's information.

A letter from the Citizen's Coalitions Against Privatization was received urging Council to oppose the sale of Hydro One.

A request was received from the Ministry of Municipal Affairs and Housing asking if Council wishes to be heard as a delegation to the Ministry of Municipal Affairs and Housing at the next OGRA/ROMA combined conference.

Notice received from AMO that the POA default fees are being doubled.

Letter from Ombudsman Ontario explaining the expansion of the jurisdiction of the Ombudsman over municipalities.

### UNFINISHED BUSINESS

Council received a letter from the North Bay Parry Sound Health Unit updating them on the progress of constructing a new office facility for their organization.

The Ministry of Community Safety and Correctional Services sent a notification that the OFMEM will review the fire protection services and emergency management in the municipalities of Armour, Burk's Falls, Ryerson, Kearney, McMurrich-Monteith, Magnetawan and Perry. The Ministry also sent a letter requesting information from the municipalities to complete the review.

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**NEW BUSINESS:**

Council passed a resolution to approve a donation for 2015 in the amount of \$1,200.00 to the Burk's Falls and District Food Bank.

A Staff Report on the Township's general insurance renewal was presented to Council. Council passed a resolution to approve the award of the 2016 general insurance to BFL Canada represented by Rivet Insurance.

Council received a quote to add some electrical outlets under the Council table to be used for their computers. Council directed staff to get the work done.

**CLOSED SESSION**

Moved into closed session at 8:28 p.m. as per Section 239.2 (b)(d)(e) of the *Municipal Act*, personal matters about an identifiable individual, including municipal employees; labour relations or employee negotiations; litigation or potential litigation before administrative tribunals affecting the municipality.

Moved out of closed session at 9:15 p.m. and reported.

Council provided direction to the clerk regarding items from the closed session.

**CONFIRMATION OF CLOSED SESSION MINUTES:**

The minutes of the closed meeting held on November 10, 2015 were approved as circulated.

**RESOLUTIONS:**

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on November 24, 2015, as circulated. Carried

Moved by Rod Blakelock, seconded by Pat Hayes; That the Council of the Township of Armour hereby move into closed session at 8:28 p.m. as per Section 239.2 (b)(d)(e) of the *Municipal Act*, personal matters about an identifiable individual, including municipal employees; labour relations or employee negotiations; litigation or potential litigation before administrative tribunals affecting the municipality. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That Council adjourn and move out of closed session at 9:15 p.m. and report. Carried

Moved by Rod Blakelock, seconded by Pat Hayes; That the Council of the Township of Armour approve the December 2015 accounts, in the amount of \$439,959.60 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Pat Hayes, seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #53-2015 being a by-law to establish an employment policy for the Township of Armour, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approved by-law #54-2015 being a by-law to approve the purchase of part of the property owned by Mr. & Mrs. Worth, 184 Doe Lake Road, to accommodate the work needed for the replacement of the Doe Lake Road bridge, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approved by-law #55-2015 being a by-law to enter into an agreement for emergency dispatch services, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

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Moved by Pat Hayes, seconded by Marina Hammond; That the Council of the Township have read and approved by-law #56-2015 being a by-law to establish a schedule of retentions and dispositions for municipal records, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township have read and approved by-law #57-2015 being a by-law to establish a procedural by-law for the Township of Armour, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township have read and approved by-law #58-2015 being a by-law to confirm the proceedings of Council at its November and December meetings, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour support the resolution from the Municipality of Neebing and request that the province implement a system of community policing which does not require to use police officers, but non-uniformed safety personnel for day to day policing. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve a 2015 donation to the Burk's Falls and District Food Bank in the amount of \$1,200. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That Staff Report from the Treasurer dated December 8, 2015, regarding the renewal of our general insurance be received and that Council award the 2016 general insurance contract to BFL Canada represented by Rivet Insurance. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour appoint the Katrine Community Centre Club as a Committee of Council for the purpose of managing the Katrine Community Centre for the Township of Armour. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour hereby approve that the December 8, 2015 meeting be extended beyond 11:00 p.m. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; That the Council of the Township of Armour hereby move into closed session at 10:41 p.m. as per Section 239.2 (b)(d)(e) of the Municipal Act, personal matters about an identifiable individual, including municipal employees; labour relations or employee negotiations; litigation or potential litigation before administrative tribunals affecting the municipality. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; That Council adjourn and move out of closed session at 12:01 a.m. and report. Carried

Moved by Pat Hayes, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the closed session held on November 10, 2015, as circulated. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour adjourn this regular council meeting at 12:02 p.m. until the next regular council meeting scheduled for January 12, 2016, or at the call of the Reeve or the Clerk. Carried

Original Signed by Bob MacPhail  
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REEVE

Original Signed by Wendy Whitwell  
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CLERK-ADMINISTRATOR