

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

November 8, 2011

The regular meeting of the Council of the Township of Armour was held on Tuesday, November 8, 2011 at 6:30 p.m. Those attending were Reeve Bob MacPhail, Councillors Rod Blakelock, Jerry Brandt, Marty Corcoran, Pat Hayes (arrived at 8:05); Guests, Sandra and Steve Barendregt; Robert Miller, Municipal Planner; staff, Bill Stewart, Road Supervisor and Wendy Whitwell, Clerk Administrator.

DECLARATION OF PECUNIARY INTEREST: None

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting October 26, 2011 were approved as circulated.

DELEGATIONS:

Bill Stewart, Road Supervisor, attended to discuss the following:

- letter of complaint, Lorne Dyck, Bill has investigated and this will be fixed.
- update of road construction
- road accounts approved by resolution
- staff report, after hours emergency contact information. The municipal garage number will be listed as the emergency contact number, and the road supervisor will check the garage answering machine regularly.

Robert Miller, Municipal Planner

- proposal for 2012 planning contract, approved by resolution
- proposal for 2012 website maintenance, approved by resolution
- Ox-Trail Lodge, Barendregt proposed development, 168 Colbourne Road. Council reviewed a staff report.

Mr. Barendregt has two options available to him:

- move the structure located on the shore road allowance back onto his property, the structure must be identified as a boat house
- or purchase the shore road allowance. The planner will determine if the site plan agreement can be conditional upon the finalization of the shore road purchase.

APPROVAL OF ACCOUNTS:

- road accounts voucher # 11-2011, approved by resolution.
- general accounts voucher # 11-2011, approved by resolution.
- landfill accounts voucher # 11-2011, approved by resolution.

BUSINESS FROM A PREVIOUS MEETING:

- Capital Asset Management, staff report from Leanne Crozier, Treasurer, resolution passed.

BY-LAWS:

- # 48-2011, to enter into a lease agreement for 12 Three Mile Lake Road, with Ilze Kablinger, was read a first, second and third time.

REPORTS:

- Steering Committee, Marty reported
- Tri R, minutes included, Bob reported
- AHHC, Bob reported
- staff report, Berriedale Community Centre, roof replacement
- staff report, Berriedale Community Centre, lease renewal, clerk was directed to prepare one year lease.
- Broadband Tower update
- Economic Development, Rod reported

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CORRESPONDENCE:

- Burk's Falls Winterfest Committee, invitation to participate in Winterfest scheduled for January 14-15, 2012.
- The Royal Canadian Legion, Vic Fell Memorial Branch 405, resolution to authorize the purchase of a wreath and donation.
- AMO Communications, November 3, 2011.
- OGRA, notification of newly appointed Ministers.

NEW BUSINESS:

- staff report from Treasurer, Leanne Crozier, Letter of Credit, Tim Hortons, resolution passed.
- Ministry of Transportation, information regarding signage entitlement.
- staff report, Christmas bonus, a resolution was passed.
- resolution passed to cancel the second meeting in December.
- Notice of public meeting, November 16, 2011, proposed zoning amendment, 1105 Highway 518 East, in the Township of Perry.
- List of correspondence received, not on agenda.
- resolution to move into closed session at 10:35 p.m.
- resolution to move out of closed session at 10:55 p.m.

RESOLUTIONS:

- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on October 26, 2011, as circulated. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Accounts Voucher # 11-2011, in the amount of \$ 169,692.97 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize the clerk to sign the automobile rental agreement from Municipality of Magnetawan, for the use of the 1996 Western Star Tandem Truck. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour accept the proposal for 2012 planning services submitted by Robert J Miller Land Use Planning, dated November 4, in the amount of \$ 1640.00 per month. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the proposal for Armour Township Website Maintenance for 2012 from On-Line Community Planning Services Ltd. In the amount of \$ 5200.00. Carried

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RESOLUTIONS: Continued

- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour approve General Accounts Voucher # 11-2011, in the amount of \$ 136,117.87 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Landfill Accounts Voucher # 11-2011, in the amount of \$ 25,060.48 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour support the recommendation from the municipal Treasurer to proceed with development of a Capital Asset Investment Plan and agree to utilize the expertise of Marjorie Robinson as required to complete this project. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That leave be given to introduce a bill # 48-2011, being a by-law to enter into a lease agreement for 12 Three Mile Lake Road with Ilze Kablinger. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That By-law # 48-2011 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That By-law # 48-2011 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 8th day of November, 2011. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby authorize the purchase of a Remembrance Day Wreath and a donation in the amount of \$ 100.00 to the Royal Canadian Legion, Branch 405 Poppy Trust Fund. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize the final release of security as per the Tim Horton's Site Plan Agreement. Security in the amount of \$ 3,843.53 for municipal services and \$ 7,395.94 for internal landscaping. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve a Christmas bonus for staff and committee volunteers as follows:
 - roads and office staff @ 200.00
 - by-law enforcement @ 200.00
 - committee volunteers & cleaning staff @ 75.00 Carried
- Moved by Pat Hayes, Seconded by That the Council of the Township of Armour hereby cancel the second meeting in December scheduled for December 27, 2011. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour move into closed session at 10:35 p.m. as per Section 239 (2) (b) (d) of the Municipal Act. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour move out of closed session at 10:55 p.m. Carried

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RESOLUTIONS: Continued

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept, with regret, with resignation of Karen Fraser, effective November 18, 2011. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the salary range placement for Leanne Crozier as presented in the confidential staff report, dated October 26, 2011. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the salary range placement for Wendy Whitwell as presented in the confidential staff report, dated October 26, 2011. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the Statistics Canada CPI rate from September 2010 to September 2011 for the purposes of calculating salary ranges effective January 1, 2012. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour adjourn this regular meeting at 10:59 p.m. until the next regular council meeting scheduled fro November 22, 2011, or at the call of the Reeve. Carried

REEVE

CLERK