

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

August 9, 2011

The regular meeting of the Council of the Township of Armour was held on Tuesday, August 9, 2011 at 7:00 p.m. Those attending were Reeve Bob MacPhail, Councillors, Jerry Brandt, Marty Corcoran, Rod Blakelock, and Pat Hayes; Delegates, Judy Kleinhuis, CA, Grant Thornton ; Guests, Louise Rumford, Robert Miller, Municipal Planner; Staff present included Leanne Crozier, Treasurer, Bill Stewart, Road Supervisor, and Wendy Whitwell, Clerk Administrator.

DECLARATION OF PECUNIARY INTEREST:

Jerry Brandt declared on general accounts 8-2011, cheque in the amount of \$ 65.00, repairs to Doe Lake Park lighting.

Pat Hayes declared on discussions regarding the hiring of a new groundskeeper.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting July 26, 2011 were approved as circulated. The minutes of the public meeting (Schmeler) June 26, 2011 were approved as circulated.

DELEGATIONS:

Judy Kleinhuis, CA, Grant Thornton, auditor, reviewed the following:

- draft consolidated financial statements
- draft trust funds financial statements
- report to council on audit results
- representation letter.

Judy read the independent auditor's report and highlighted certain areas of the consolidated statement of financial position, including the changes to the reporting from previous years. Judy also stressed management responsibilities versus auditor's responsibilities. Included in the notes to the statements was a list of corrections made to the prior year (2009). Judy discussed these changes in detail. Grant Thornton is able to provide a clean audit opinion.

Reeve MacPhail asked the following questions:

- we currently do not budget for amortization expense, do you see any changes coming that will require us to budget for amortization. Judy is not aware of any, and concurs we should not levy for amortization expense.
 - how do our finances look compared to other municipalities ? Judy indicated we should be looking at the FIR as it also looks at service delivery. The financial indicators on page three of the consolidated statements indicate a positive number for net financial assets. This represents a favourable indicator.
 - the purchase of a fire truck which was not budgeted for in 2011 is being considered. Judy is not aware of any limitations in the Municipal Act which would prevent this, and suggested resolutions from each council would be acceptable.
- Judy was thanked for attending and providing information.

Leanne Crozier, Treasurer attended and discussed the following items:

- fire truck purchase, August 2 memo from Fire Committee secretary
- staff report from Leanne
- budget/actual comparison, August 4, 2011
- Greer Galloway correspondence regarding Leggett's Bridge.

The purchase of the aerial fire truck was discussed in great detail, including the condition of our current aerial truck. At this time, with the information provided to council, no support was given to purchase a replacement aerial truck. Two resolutions were passed.

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DELEGATIONS: Continued

Bill Stewart, Road Supervisor, attended to discuss the following:

- update on road construction projects, staff report from Bill was circulated. Construction projects are continuing, dust control has been a problem due to the hot dry summer, water and calcium have been applied. Additional signage was discussed, Bill will address this concern.
- Greer Galloway correspondence, Leggett's Bridge.
- Chetwynd Road, two written complaints received from Wayne Butt and Louise Rumford. Louise was present and discussed her concerns for the safety of the traveling public during the re-construction of Chetwynd Road.
- road accounts, approved by resolution

APPROVAL OF ACCOUNTS:

- road accounts voucher # 8-2011, approved by resolution.
- general accounts voucher # 8-2011, approved by resolution.
- landfill accounts voucher # 8-2011, approved by resolution.
- J. D. Newstead, invoice received August 5, 2011, Steengaard prosecution, approved by resolution.

BY-LAWS:

- By-law # 34-2011, being a by-law to enter into a site plan agreement with Erin L Trapp with respect to Lot 17, Concession 4, was read a first, second and third time.
- By-law # 35-2011, being a by-law to enter into a site plan agreement with Diane G Kerr and James A Kerr with respect to 349 Doe Lake Road, was read a first, second and third time.

REPORTS:

- Tri R , Bob and Pat reported, minutes included
- Planning, Bob reported
- Rod reported on the clean out of Chetwynd Community Centre. Rod provided items of use to the local figure skating club garage sale and the Burk's Falls Senior Centre was able to use some tables. Clothing was taken to the Salvation Army in Huntsville.

CORRESPONDENCE:

- Municipality of McDougall, request for support of a resolution regarding the 2013 FONOM Conference to be hosted by West Parry Sound Municipalities. A resolution in support was passed.
- Almaguin Highlands Ontario Provincial Police Detachment, requesting support for the Crime Stoppers program. A resolution in support was passed.
- Ministry of Municipal Affairs and Housing, Building Blocks for sustainable Planning, information sheets 1 - 12.

UNFINISHED BUSINESS:

- Spectrum, Three Mile Lake and Pickerel Lake Tower correspondence from Fay Sulley et/al to Mr. Lynch, reply from Mr. Lynch and further reply from Fay Sulley et/al. Council confirmed their previous decision to not hold another public information session.

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UNFINISHED BUSINESS: Continued

- Hatch, notice of public meeting, Northland Power, Burk's Falls west solar project, copy of studies.
- 2011 Groundskeeping, discussion. The clerk was given direction.

NEW BUSINESS:

- North Bay Parry Sound Health Unit, blue-green algae protocol.
- Bernie McGlynn, use of road allowance, Concession 3, lot 15 and 16, discussed neighbours concerns, the clerk will respond.
- List of correspondence received, not on agenda.

RESOLUTIONS:

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on July 26, 2011, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the public meeting (Schmeler) held on July 26, 2011, as circulated. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour accept the draft financial statements for 2010 as presented in the Auditor's Report dated August 9, 2011. Council directs the Treasurer of the Corporation of the Township of Armour to sign the letter of representation and forward to Grant Thornton LPP. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour support the purchase of a 1994 Pearce Telesquirt to replace the existing aerial 1 truck, total price not to exceed \$ 96,000. To be financed through existing fire reserve. **Defeated**
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Accounts Voucher # 8-2011, in the amount of \$ 304,757.34 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour approve General Accounts Voucher # 8-2011, in the amount of \$ 126,122.34 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve Landfill Accounts Voucher # 8-2011, in the amount of \$ 21,445.69 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize payment of invoice received August 5, 2011 from J. D. Newstead totalling \$ 877.00 regarding Steengaard court prosecution costs. Carried

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RESOLUTIONS: Continued

- Moved by Pat Hayes, Seconded by Rod Blakelock, That leave be given to introduce a bill # 34-2011, being a by-law to authorize the execution of a site plan agreement between Erin L Trapp and the Township of Armour. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law # 34-2011 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law # 34-2011 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 9th day of August, 2011. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce a bill # 35-2011, being a by-law to authorize the execution of a site plan agreement between Dianne G Kerr and James A Kerr and the Township of Armour. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law # 35-2011 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law # 35-2011 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 9th day of August, 2011. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour support the resolution from the Township of McDougall and support the submission for the West Parry Sound Municipalities to host the 2013 Federation of Northern Ontario Municipalities (FONOM) Conference in May, 2013. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize a donation in the amount of \$ 100.00 to the Near North Crime Stoppers Program for 2011. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, Whereas the Council of the Township of Armour could not support the recommendation for the Fire Committee to purchase a new used aerial truck which was not included in the 2011 fire budget;
Whereas the Council of the Township of Armour believe further information and consideration of other options is required before a making a decision to expend monies not included in the annual budget;
Now Therefore the Council of the Township of Armour request the Fire Chief research and provide cost estimates for the required repairs to our aerial # 1 truck. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour move into closed session at 10:43 p.m. as per Section 239 (2) (b) () of the Municipal Act. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour move out of closed session at 10:56 p.m. Carried

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RESOLUTIONS: Continued

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour adjourn this regular meeting at 10:59 p.m. until the next regular council meeting scheduled for August 23, 2011, or at the call of the Reeve. Carried

REEVE

CLERK