

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

February 8, 2011

The regular meeting of the Council of the Township of Armour was held on Tuesday, February 8, 2011 at 7:00 p.m. Those attending were Reeve Bob MacPhail, Councillors Jerry Brandt, Marty Corcoran and Pat Hayes. Councillor Blakelock was absent; Delegates attending, Judy Kleinhuis, CA, Principal, Grant Thornton; Guests Mr. & Mrs. Aycan; staff present included Bill Stewart, Road Supervisor, Leanne Crozier, Treasurer, Karen Fraser, Deputy Clerk and Wendy Whitwell, Clerk Administrator.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting January 25, 2011 were approved as circulated. The minutes of the closed meeting January 25, 2011 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Judy Kleinhuis, CA, Principal, Grant Thornton, attended to discuss a report to council regarding the 2010 audit including the engagement letter, accounting developments, auditing developments and letter of independence. Judy provided council with an overview of changes to the Canadian Audit Standards and discussed roles and responsibilities. A resolution was passed authorizing the signing of the engagement letter.

Bill Stewart, Road Supervisor attended to discuss the following road issues:

- staff report, internet service for the garage
- road accounts # 02-2011, approved by resolution.

BUSINESS ARISING FROM A PREVIOUS MEETING:

- resolution passed to accept the contract proposal submitted by Jim Mahoney, By-Law Enforcement Officer.
- Tri Committee meeting, date changed to Monday, May 2, 2011, hosted by Armour.
- Promotional material for the 130th Anniversary celebration, a resolution setting a budget of \$ 1300.00 was passed.

APPROVAL OF ACCOUNTS:

- Road accounts voucher # 2-2011 was approved for payment.
- General accounts voucher # 2-2011 was approved for payment.
- Landfill accounts voucher # 2-2011 was approved for payment.

BY-LAWS:

- # 9 -2011, final reading deferred, at the request of the applicant.
- # 11-2011, being a by-law to stop up, close and convey the original shore road allowance and road allowance between Concessions 2 and 3, Lot 21 was read a first, second and third time.
- # 12-2011, being a by-law to enter into an agreement with the Township of Ryerson and the Village of Burks Falls for the joint management and operation of the Armour, Ryerson and Burks Falls Memorial Arena and Community Centre was read a first, second and third time.

REPORTS:

- Steering Committee, Treasurer report, minutes, Councillor Brandt provided a verbal report.
- Tri R, minutes, Councillor Hayes and Reeve MacPhail reported.
- District of Parry Sound Social Services Board, report on 2010 honorarium and expense.

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REPORTS:

- O.P.P. reporting, 4th quarter and 2010 statistics.
- staff report, review of site plan drawings. Council did not authorize changes at this time.

CORRESPONDENCE:

- thank you card from the Lane family.
- CNIB, donation authorized by resolution.
- O.P.P. revised 2011 salary rate estimates for Ontario Provincial Police Costs.

UNFINISHED BUSINESS:

- Camp Leah Rivka Learning Centre, draft site plan agreement, approved for circulation.

NEW BUSINESS:

- DataFix Memorandum of Understanding, resolution passed to authorize signing.
- Sample carbon monoxide by-law, clerk was directed to forward comments.
- Ministry of Natural Resources, Municipal Forest Fire Management agreement proposed changes.
- Performance evaluations, review criteria, to be discussed further by the employment review committee.
- 2011 spring newsletter, input provided by council.
- memo regarding landfill administrator office rental rate, council approved \$ 120.00 monthly to offset costs.
- List of correspondence received, not on agenda.

RESOLUTIONS:

- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on January 25, 2011. Carried
- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour approve the minutes of the closed session held on January 24, 2011, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour authorize the Reeve and Treasurer to sign the audit engagement letter (s) as presented by Judy Kleinhuis, CA, Grant Thornton, dated January 31, 2011. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Voucher # 2-2011, in the amount of \$ 198,276.75 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Pat Hayes, Seconded by Jerry Brandt, That leave be given to introduce a bill # 11-2011, being a by-law to stop up and close and convey the original shore road allowance and road allowance, Concessions 2 and 3, Lot 21, Three Mile Lake (Aycan). Carried
- Moved by Pat Hayes, Seconded by Jerry Brandt, That By-law # 11-2011 be read a second time. Carried

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RESOLUTIONS: Continued

- Moved by Pat Hayes, Seconded by Jerry Brandt, That by-law # 11-2011 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 8th day of February, 2011. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour accept the contract for By-law Enforcement and Prosecutions for years 2011-2012, dated January 20, 2011, as submitted by James Mahoney, which include a 3% wage increase for years 2011 and 2012. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve a budget of \$ 1300.00 for promotional material for the 130th Anniversary of Armour Township. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve General Voucher # 2-2011, in the amount of \$ 254,996.09 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Landfill Voucher # 2-2011, in the amount of \$ 22,601.09 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That leave be given to introduce a bill # 12-2011, being a by-law to enter into an agreement with the Township of Ryerson and the Village of Burk's Falls for the joint management and operation of the Armour, Ryerson and Burk's Falls Memorial Arena/Community Centre. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That By-law # 12-2011, be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That by-law # 12-2011 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 8th day of February, 2011. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour approve a donation in the amount of \$ 150.00 to CNIB for 2011. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize the signing of the memorandum of understanding from DataFix for the municipal voter view program for on-going maintenance of the voters list data. Carried
- Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour adjourn this regular meeting at 9:21 p.m. until the next regular council meeting scheduled for February 22, 2011, or at the call of the Reeve. Carried

REEVE

CLERK

