

TRI R COMMITTEE MINUTES

November 2, 2011

The regular meeting of the TRI R Committee was held on Wednesday, November 2, 2011 at the Armour Township Office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Glenn Miller, Doug Weddel. Cathy Still, Pat Hayes absent.

Staff Members Present: Amy Tilley, Landfill Administrator

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held on October 5, 2011 was passed.

DECLARATION OF PECUNIARY INTEREST - None

APPROVAL OF ACCOUNTS

- ▶ The cost of health and safety supplies were discussed and the Administrator was directed to research options.
- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

CLOSED SESSION

- ▶ A motion to move into closed session was passed at 7:07 p.m.
- ▶ A motion to move out of closed session was passed at 7:30 p.m.

RESOLUTIONS FROM CLOSED SESSION

- ▶ A motion to accept the minutes of the closed meeting held October 5, 2011 was passed.
- ▶ A motion to accept the minutes of the closed meeting held January 5, 2011 was passed.

ADMINISTRATORS REPORT

- ▶ Items from the monthly report were reviewed and discussed for direction.
- ▶ A promotion and education calender for 2012 operations was reviewed. Other dates and options will be requested and compiled for December meeting.

BUSINESS ARISING FROM THE OCTOBER 5, 2011 MINUTES

- ▶ A staff report was presented to update the status of the battery collection program. Agreements will be sent to each clerk for signatures.
- ▶ Information from the Markets and Marketing course was reviewed. The Administrator's final assignment was reviewed and discussed. The staff will review processes and research pricing.

UNFINISHED BUSINESS

- ▶ A new sign for the landfill site will be quoted and information brought back to the December meeting for review.
- ▶ Parts of the waste management bylaws were reviewed and options for mandatory recycling signage were discussed. Housekeeping items for bylaw amendments were also noted. The Administrator will send information to clerks for amendments.
- ▶ More information on the Ontario Electronic Stewardship was requested. Consideration should be given to current costs and options.

NEW BUSINESS

- ▶ Correspondence from the Ministry of the Environment and Genivar were reviewed and discussed. Additional expenses will be discussed with Jason Balsdon of Genivar.
- ▶ The annual safety audit was completed and items from the landfill were discussed. The information will be distributed to Burk's Falls and Ryerson as documentation for due diligence.

CORRESPONDENCE

- ▶ MIPC Minute information on Waste Diversion Ontario, and Continuous Improvement Fund.
- ▶ Stewardship Ontario changes to MHSW program funding.

ADJOURNMENT

- ▶ A motion to adjourn was passed at 8:42 p.m. The next regular meeting scheduled for December 7, 2011 at 7:00 p.m.

RESOLUTIONS

- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the October 5, 2011 regular meeting, as circulated. Carried.
- ▶ Moved by Doug Weddel, Seconded by Rex Smith, That the TRI R Committee approve payment voucher #11-2011 (landfill) in the amount of \$11,636.55 and #11-2011 (recycling) in the amount of \$13,158.17 for payment. Carried
- ▶ Moved by Doug Weddel, Seconded by Rex Smith, That the TRI R Committee hereby move into closed session at 7:07 p.m. in order to discuss matters pursuant to Section 239 (b) of the Municipal Act. Carried
- ▶ Moved by Rex Smith, Seconded by Bob MacPhail, That the TRI R Committee hereby move out of closed session at 7:30 p.m. Carried.
- ▶ Moved by Bob MacPhail, Seconded by Rex Smith, That the TRI R Committee accept the minutes of the closed session of October 5, 2011 as circulated. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the closed session of January 5, 2011 as circulated. Carried.
- ▶ Moved by Rex Smith, Seconded by Doug Weddel , That the TRI R Committee have reviewed the workplace safety audit inspection report the landfill site, 141 Chetwynd Road, dated October 17, 2011 and direct that all priority "1" items be addressed within one month; all priority "2" items be addressed with three

months, and all priority "3" items be addressed within nine to twelve months.
Carried.

- ▶ Moved by Glenn Miller, Seconded by Rex Smith, That the TRI R Committee authorize the Landfill Administrator to attend MWA Data Management Course and to cover all associated out of pocket expenses for same. Carried.
- ▶ Moved by Rex Smith, Seconded by Doug Weddel , That the TRI R Committee adjourn at 8:42 p.m. until the next regular meeting scheduled for December 7, 2011 at 7:00 p.m. Carried.

The above minutes will not be adopted by the committee until the next regular meeting on December 7, 2011.

Bob MacPhail, Chairperson