

TRI R COMMITTEE MINUTES

August 3, 2011

The regular meeting of the TRI R Committee was held on Wednesday, August 3, 2011 at the Armour Township Office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Glenn Miller, Doug Weddel, Pat Hayes. Cathy Still absent.

Staff Members Present: Amy Tilley, Landfill Administrator

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held on July 6, 2011 was passed.

DECLARATION OF PECUNIARY INTEREST - None

BUDGET AND FINANCIAL

- ▶ The budget was reviewed and discussed. Reviewed GIC as a line item. The recycling revenue and equipment maintenance was also discussed.
- ▶ A review of the 2010 TRI R Financial Statements raised the discussion of Landfill liabilities and closure costs. This is the first year of combined statements. A motion was passed accepting the statements.

APPROVAL OF ACCOUNTS

- ▶ The purchase of new 2 way radios was reviewed and the health and safety of staff was discussed. Continuing forklift issues was also discussed.

ADMINISTRATORS REPORT

- ▶ The Administrator discussed the battery program implementation, costs of seeding on the east slope and recycling promotion at the fall fair.

BUSINESS ARISING FROM THE July 6, 2011 MINUTES

- ▶ A staff report outlining the Request for Proposals schedule was reviewed. Committee members were assigned duties for site meetings and special meetings for opening and reviewing the proposals. The Building Renovation and Dock RRP is advertised and the Slope Closure and Mantle Repair will be advertised next week.
- ▶ The Slope Closure and Mantle Repair Request for Proposal was reviewed and dates noted. A motion was passed directing the Administrator to proceed.
- ▶ A staff report detailing the cost of the 3rd Emergency Expansion was reviewed.

NEW BUSINESS

- ▶ The skid steer repair costs were evaluated and most recent issues discussed. Committee members will review the issue while at the site and discuss with the Administrator.
- ▶ A Landfill Identification Card Policy was reviewed. Options were discussed and the Administrator was directed to include options in the policy and forward to the three municipal clerks for presentation at each council.
- ▶ Site activities were discussed for consensus. Quantities of cooking oil or commercial grease should be directed to other programs. The Administrator will verify information. The Administrator will also follow up with Penbrook Resort.

CORRESPONDENCE

- ▶ Recycling Equipment Canada change of ownership
- ▶ AMO Promotion of Waste Diversion

ADJOURNMENT

- ▶ A motion to adjourn was passed at 8:09 p.m. The next regular meeting scheduled for September 7, 2011 at 7:00 p.m.

RESOLUTIONS

- ▶ Moved by Glenn Miller, Seconded by Pat Hayes, That the TRI R Committee accept the minutes of the July 1, 2011 regular meeting, as circulated. Carried.
- ▶ Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the draft financial statements for 2010 as presented in the Auditor's Report dated August 3, 2011. The committee directs the Treasurer of Armour Township to sign the letter of representation and forward to Grant Thornton LPP. Carried.
- ▶ Moved by Doug Weddel, Seconded by Pat Hayes, That the TRI R Committee approve payment voucher #8-2011 (landfill) in the amount of \$7,293.65 and #8-2011 (recycling) in the amount of \$13,859.39 for payment. Carried
- ▶ Moved by Rex Smith, Seconded by Cathy Still, That the TRI R Committee approve the Request for Proposal Slope Closure and Mantle Repair as presented and authorize the Administrator to proceed with advertising. Carried.
- ▶ Moved by Glenn Miller, Seconded by Rex Smith, That the TRI R Committee adjourn at 20:09 p.m. until the next regular meeting scheduled for September 7, 2011 at 7:00 p.m. Carried.

The above minutes will not be adopted by the committee until the next regular meeting on September 7, 2011.

Bob MacPhail, Chairperson