

TRI R COMMITTEE MINUTES

March 9, 2011

The regular meeting of the TRI R Committee was held on Wednesday, March 9, 2011 at the Armour Township office and called to order at 7:15 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Cathy Still, Glenn Miller, Doug Weddel and Rod Blakelock.

Staff Members Present: Amy Tilley, Landfill Administrator.

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held on February 2, 2011 was passed.

DECLARATION OF PECUNIARY INTEREST - None

BUDGET AND FINANCIAL

- ▶ A staff report was presented to inform the Committee of the incorporation of Landfill and Recycling financial statements. This will save on audit and accounting fees.
- ▶ Payment from the Continuous Improvement Fund was received and will be reflected on the 2010 budget.
- ▶ Genivar annual proposal was reviewed. Cost of landfill monitoring is necessary. Landfill staff will be asked for assistance to minimize the expense of Genivar time and staff.
- ▶ The unaudited 2010 budget was reviewed by line item along with the overall operating costs. The Administrator was directed to review all landfill reserves held within each municipality.
- ▶ A motion was passed to put surplus into reserves.
- ▶ A review of the projected 2011 budget lead to discussions regarding the titles of line accounts. Renaming the accounts was recommended in order to identify what actual expenditures are applied.
- ▶ The landfill closure liability was discussed.
- ▶ Final review of 2011 projected budget at April meeting.

APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

DELEGATIONS – NONE

ADMINISTRATORS REPORT

- ▶ Administrators hours were reviewed, along with the schedule set out for the month of March.
- ▶ A staff report detailing the training course attended by the Administrator was reviewed.

BUSINESS ARISING FROM THE FEBRUARY 2, 2011 MINUTES

- ▶ Training being offered by SWANA was reviewed. No benefit to staff knowledge and experience. Other opportunities will be investigated.

UNFINISHED BUSINESS

- ▶ Communication from the Ministry of the Environment was reviewed. More information required to be included in the draft application for expansion.
- ▶ Response to the Ministry request for information has been sent. Genivar responding to technical support questions and Design and Operations for Recycling facility were provided by the Administrator.

CORRESPONDENCE

- ▶ Municipal Waste Association annual spring workshop. Administrator will review program and report back at April meeting.
- ▶ Asset Recovery Specialists. Recyclable material brokers interested in TRI R material. Administrator research brokers and request proposal from 3 for review at the April meeting.
- ▶ Hydro rates were reviewed.
- ▶ TROW associates interested in landfill monitoring and environmental services.
- ▶ Waste Diversion Ontario MRF assessment report.

ADJOURNMENT

- ▶ A motion to adjourn was passed at 9:35 p.m. The next regular meeting scheduled for April 6, 2011 at 7:00 p.m.

RESOLUTIONS

„Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the February 2, 2011 regular meeting, as circulated. Carried.

„Moved by Glenn Miller, Seconded by Rex Smith, That the TRI R Committee accept the proposal from Genivar Inc., for water monitoring and related services for 2011, the anticipated cost being \$49,800.00 as per the correspondence dated January 28, 2011. Recorded vote requested. Carried.

Cathy Still - Yea

Doug Weddel - Yea

Rex Smith - Opposed

Rod Blakelock - Yea

Glenn Miller - Yea

Bob MacPhail - Yea

„Moved by Cathy Still, Seconded by Rod Blakelock, That the TRI R Committee requests any net 2010 budget surplus be allocated to the TRI R reserves. Carried

„Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee approve payment voucher #3-2011 (landfill) in the amount of \$12,770.34 and #3-2011 (recycling) in the amount of \$3,212.40 for payment. Carried.

„Moved by Doug Weddel, Seconded by Rod Blakelock, That the TRI R Committee adjourn at 9:35 p.m. until the next regular meeting scheduled for April 6, 2011 Carried.

The above minutes will not be adopted by the committee until the next regular meeting on April 6, 2011.

Bob MacPhail, Chairperson