

## TRI R COMMITTEE MINUTES

April 6, 2011

The regular meeting of the TRI R Committee was held on Wednesday, April 6, 2011 at the Armour Township office and called to order at 7:15 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Lewis Hodgson, Doug Weddel and Pat Hayes. Glenn Miller absent.

Staff Members Present: Amy Tilley, Landfill Administrator.

### APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held on March 9, 2011 was passed.

### DECLARATION OF PECUNIARY INTEREST - None

### BUDGET AND FINANCIAL

- ▶ Moving forward to finalize 2011 budget figures for presentation to three municipal councils.
- ▶ Reviewed breakdown of accounts as reference for allocation of expenses.
- ▶ The projected landfill budget was reviewed. Committee recommends that landfill reserves be utilized to cover the cost of closure for existing footprint.
- ▶ Item 6 of the Agenda - Landfill and Recycling Reserves were reviewed.
- ▶ The Administrator was directed to discuss with the Treasurer, accounting options for the recommendation.
- ▶ The projected recycling budget was reviewed. Overall operating cost has been reduced. Capital expenses minimized. Building maintenance is a must.
- ▶ A motion was put forth to present the budget to the three municipal councils with amendments to reflect reserves.
- ▶ The Administrator will provide the Committee Chair with agenda items 2-6 in a package for presentation at the TRI Committee meeting.
- ▶ The staff report detailing the requirements of financial assurance with private sector landfills was reviewed and the Administrator will review with Treasurer and report back to the committee at a later date.

### APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

### ADMINISTRATORS REPORT

- ▶ A review of the Sand mantle project will be top priority for the Administrator.
- ▶ A review of the number of users and bags for the first quarter of 2011 led to a discussion, "how can we minimize waste and increase recycling?"

## BUSINESS ARISING FROM THE MARCH 9, 2011 MINUTES

- ▶ A staff report presented established three bids for bag tags. An error was discovered in the report and quotes were reviewed. This item will be brought back to the May meeting.

## UNFINISHED BUSINESS

- ▶ Communication between the Ministry of the Environment and Genivar were reviewed. Expansion moving forward, in process of review.
- ▶ An update to the Tera North Project was presented as information.

## CORRESPONDENCE

- ▶ Burnside Landfill Operator Training Course - no interest
- ▶ Tunnock Consulting Ltd. Discussed the multi family complex and what approach is being taken to garbage and recycling. The Administrator will communicate with the project lead.

## NEW BUSINESS

- ▶ A staff report was presented to inform the Committee of repairs to equipment.

## ADJOURNMENT

- ▶ A motion to adjourn was passed at 8:15 p.m. The next regular meeting scheduled for May 4, 2011 at 7:00 p.m.

## RESOLUTIONS

- ▶ Moved by Lewis Hodgson, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the March 9, 2011 regular meeting, as circulated. Carried.
- ▶ Moved by Pat Hayes, Seconded by Rex Smith, That the TRI R Committee accepts the proposed budget, and recommends that it be circulated in draft to the three participating municipalities for approval. As amended. Carried.
- ▶ Moved by Rex Smith, Seconded by Pat Hayes, That the TRI R Committee approve payment voucher #4-2011 (landfill) in the amount of \$20,201.95 and #4-2011 (recycling) in the amount of \$3,839.32 for payment. Carried.
- ▶ Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee adjourn at 9:35 p.m. until the next regular meeting scheduled for May 4, 2011 Carried.

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Bob MacPhail, Chairperson