

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

December 10, 2013

The regular meeting of the Council of the Township of Armour was held on Tuesday, December 10, 2013 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Marty Corcoran, Pat Hayes, Rod Blakelock; Delegations, Dawn Corless, Buck'n Rodeo, Keith McCoy, Road Supervisor, Linda Maurer, Burk's Falls & District Historical Society; Staff, Wendy Whitwell, Clerk-Administrator, Melinda Torrance, Deputy Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular meeting held on November 26, 2013 were approved as circulated.

The minutes of the closed meeting held on November 26, 2013 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

- Dawn Corless, Buck'n Rodeo attended the council meeting to provide an update on the 2013 rodeo events. A financial statement was also provided for council to review.
- Keith McCoy, Road Supervisor attended to discuss a winter operations plan and provided a draft copy to council for review. By-law #20-98 being a by-law to adopt minimum maintenance standards for municipal highways was rescinded and a new by-law regarding same will be presented at the next council meeting.
- Linda Maurer, Burk's Falls & District Historical Society attended the council meeting to provide an update on the initiatives being taken regarding the Watt farm house and the potential it can provide for a new historical museum.

BUSINESS FROM A PREVIOUS MEETING: None

ACCOUNTS FOR APPROVAL:

- road accounts voucher #12-2013 was approved by resolution
- general accounts voucher #12-2013 was approved by resolution
- Tri R waste management accounts voucher #12-2013 was approved by resolution

BY-LAWS:

By-law #52-2013, to set the rate of speed on all municipal highways was read a first, second and third time.

By-law #53-2013, confirm the proceedings of council at its meeting during November was read a first, second and third time.

By-law #54-2013, to appoint an Auditor for the Township of Armour was read a first, second and third time.

By-law #55-2013, respecting remuneration and expenses for 2014 was read a first, second and third time.

By-law #56-2013, to enter into an agreement with the Province of Ontario as represented by the Minister of Rural Affairs was read a first, second and third time.

REPORTS:

- Steering, Jerry reported.
- Tri R – Pat and Bob reported.
- RTO – Bob reported, there is no meeting scheduled in January, 2014.
- AHHC, Jerry reported.
- Planning, Bob reported.
- CDO & Econ. Dev. – no report, meeting was cancelled.
- Katrine Community Centre – Bob reported that he attended the Annual General Meeting and provided council with a new list of directors for 2014. The Community Centre also requested a number of items to be installed or repaired around the building.

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- Joint Services – Bob reported.

CORRESPONDENCE:

- AMO news regarding new child care legislation was introduced.
- Correspondence received from the Ministry of Energy releasing Ontario's updated Long-Term Energy Plan, Achieving Balance.
- AMO provided an update on the annual Steward Obligations for the Blue Box Program.
- FedNor is working to grow Northern Ontario's economy and released information on how FedNor can support those who are eligible for funding.
- A letter from Teamsters Canada stating that efforts should be stepped up regarding Transport Canada's surveillance of rail companies.
- Staff report requesting two gift cards be purchased for volunteer work that was done to secure roll file cabinets was approved.

UNFINISHED BUSINESS:

NEW BUSINESS:

- Blue Sky Net proposal to digitize and convert paper property file documents to electronic records was supported by resolution.
- Request from the Katrine Community Centre to acknowledge events in 2014 were approved by resolution.
- Township of Armour agrees to pay their share of the special events insurance for Winterfest 2014 by way of resolution.
- Ministry of Municipal Affairs and Housing provided the requirements for the 2013 Municipal Performance Measurement Program.
- Letter from Ministry of Rural Affairs regarding the Small, Rural and Northern Municipal Infrastructure Fund Capital Program wherein the Township of Armour submitted an Expression of Interest was declined.
- MIS Municipal Insurance Services regarding 2014 renewal costs was supported by resolution.
- Pay Equity Plan prepared by R.A. Young, Human Resources & Labour Relations Consulting Services was approved by resolution.

CLOSED SESSION:

Moved into closed session at 10:00 p.m.

Moved out of closed session at 10:50 p.m.

RESOLUTIONS:

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on November 26, 2013, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the closed session held November 26, 2013. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve payment of Road Accounts Voucher /12-2013, in the amount of \$42,354.96 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby rescind By-law /20-98 to adopt minimum maintenance standards for municipal highways and bridges. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve payment of General Accounts Voucher

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#12-2013, in the amount of \$340,458.88 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried

- Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve payment of Tri R Waste Account Voucher #12-2013, in the amount of \$20,624.55 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That leave be given to introduce a bill #52-2013 being a by-law to set the rates of speed on all municipal highways, and to rescind previous by-laws pertaining to rates of speed. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #52-2013 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #52-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10th day of December, 2013. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That leave be given to introduce a bill #52-2013 being a by-law to confirm the proceedings of council at its meetings. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That By-law #53-2013 be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That By-law #53-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10th day of December, 2013. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That leave be given to introduce a bill #54-2013 being a by-law to appoint an Auditor for the Township of Armour. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #54-2013 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #54-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10th day of December, 2013. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce a bill #55-2013 being a by-law respecting council remuneration for 2014. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #55-2013 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #55-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10th day of December, 2013. Carried
- Moved by Jerry Brandt, Seconded by Pat Hayes, Whereas municipalities are required to retain and preserve the records of the municipality and its local boards in a secure and accessible manner; and

Whereas Blue Sky Net, is a non-profit Corporation whose mandate is to facilitate the development of technology within the Blue Sky region, and

Whereas Blue Sky Net has facilitated the creation and implementation of a GIS Municipal Partnership to which the Township of Armour belongs; and

Whereas the municipal property records currently stored in paper format are subject to destruction in the event of a disaster such as fire or flood; and

Whereas, Blue Sky Net would submit an application for funding for a project that would see the digitization of those property records and the addition of those digitized records to our existing GIS system;

Now Therefore be it resolved that the Township of Armour supports, in principle, the application of Blue Sky Net to FedNor and the Ministry of Infrastructure to undertake a project that will see the digitization and conversion of our paper

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property file documents to electronic records that will be integrated with our existing GIS interface. By doing so, we will secure our Property Information files.
Carried

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby acknowledge the following events to be held at the Katrine Community Centre as community festivals:

Katrine Winter Karnival February 28 – March 2, 2014

Country Jamborees January 11, February 8, March 8, April 12, May 10
and June 14, 2014. Carried

- Moved by Rod Blakelock, Seconded by Pat Hayes, Whereas the Village of Burk's Falls, the Township of Ryerson and Township of Armour support the community event Winterfest, to be held January 18 and 19, 2014;

And Whereas we have been notified that this event will require special event insurance coverage;

And Whereas the Councils of the Village of Burk's Falls, the Township of Ryerson and the Township of Armour have agreed to provide special events insurance coverage for Winterfest and will split the cost 1/3, 1/3 and 1/3;

Now Therefore be it resolved that the Township of Armour agrees to pay their share of the special events insurance for Winterfest 2014. Carried

- Moved by Rod Blakelock, Seconded by Marty Corcoran, That leave be given to introduce a bill #56-2013 being a by-law to enter into an agreement with the Province of Ontario as represented by the Minister of Rural Affairs (MRA). Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, that By-law #56-2013 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #56-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10th day of December, 2013. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour having reviewed the information provided by Bill Riley, MIS Municipal Insurance Services, dated December 9, 2013 regarding the 2014 insurance renewal costs hereby authorize the clerk to sign the renewal acknowledgement. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby move into closed session at 10:00 p.m. as per Section 239 2(b) of the Municipal Act, identifiable individuals. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby move out of closed at 10:50 p.m. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, Whereas the Council of the Township of Armour hired R.A. Young, Human Resources & Labour Relations Consulting Services to complete a Pay Equity Plan Update, Salary Administration Program and Salary Administration Policy;

Now Therefore the Council of the Township of Armour accept the confidential report, with included recommendations dated December, 2013 to become effective January 1, 2014. Carried

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- Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby adjourn this regular council meeting at 10:59 p.m. until the next regular council meeting scheduled for January 14, 2014, or at the call of the Reeve. Carried

REEVE

CLERK