

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

The regular meeting of the Council of the Township of Armour was held on Tuesday, May 14, 2013 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Marty Corcoran and Councillor Hayes and Councillor Blakelock (7:10 p.m.) ; Delegates, Judy Kleinhuis, CA, Grant Thornton, Guests, Robert Miller, Municipal Planner, Staff, Keith McCoy, Road Supervisor, Leanne Crozier, Treasurer, Melinda Torrance, Deputy Clerk and Wendy Whitwell, Clerk Administrator.

DECLARATION OF PECUNIARY INTEREST:

Councillor Blakelock declared on agenda item # 31, nature of interest, has worked for company providing a quote on painting of the municipal office.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting April 23, 2013 were approved as circulated. The minutes of the closed meeting on April 9, 2013 were approved as circulated.

DELEGATIONS:

Judy Kleinhuis, CA Grant Thornton, Auditor attended to discuss the 2012 audit. Council reviewed and discussed with Judy the report to council of audit results and representation letter, draft consolidated financial statements, and the draft trust financial statements. Judy commented that we had a good, clean audit. A resolution was passed to authorize the Treasurer to sign the letter of representation. Judy was thanked for her presentation.

Dave Mitchell, was scheduled to attend to discuss with council the reduced speed limit on Pickerel and Jake Lake Road. Mr. Mitchell did not attend.

Keith McCoy, Road Supervisor attended and discussed the following:

- staff report, sick time use, vacation time and equipment liquidation update the employment policy review committee will consider additional wording for vacation time entitlement
- road account # 5-2013
- 2013 final road budget
- Keith advised council the 2013 construction start date is unknown at this time.
- A resolution was passed to approve the final 2013 roads budget.

Leanne Crozier, Treasurer attended to discuss the following:

- 2013 municipal budget was reviewed in detail at the previous public meeting, and no further questions were asked. The final budget reflects an increased residential rate of 2.9 %. Resolutions were passed regarding 2012 under-expenditures and to approve the 2013 budget and prepare required by-laws. Leanne was thanked for all her efforts in preparing the 2013 budget.

ACCOUNTS:

- road accounts voucher # 5-2013 was approved for payment.
- general accounts voucher # 5-2013 was approved for payment.
- Tri R Waste management accounts voucher # 5-2013 was approved for payment.

APPLICATIONS:

- Application to re-zone, M273, Lot 3 (Pickerel Lake) by 2218703 Ontario Ltd. (Passera) was accepted by resolution.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

QUOTES/TENDERS/RFP'S

- Report to council regarding the quest for proposal for ARM RFP 2013-01, Asset Management Plan Development was reviewed and a resolution passed to accept the proposal submitted by Tulloch Engineering.

BY-LAWS:

- By-law # 23-2013, to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential property classes for the year 2013 was read a first, second and third time.
- By-law # 24-2013, to set tax ratios for municipal purposes for 2013 was read a first, second and third time.
- By-law # 25-2013, to set and levy the rates of taxation for 2013 was read a first, second and third time.
- By-law # 26-2013, to authorize a site plan agreement between Frank Shillolo for Part Lot 5, Concession 8 and the Township of Armour was read a first, second and third time.

REPORTS:

- Steering Committee, Jerry reported
- Tri R, Bob and Pat reported
- AHHC, no meeting
- Fire, Bob reported
- South East Parry Sound Regional Fire Training Committee, minutes included
- Economic Development, Rod reported
- Planning, Bob reported
- Tri Committee, minutes included

CORRESPONDENCE:

- Village of Burk's Falls, Recreation Committee, request for financial support for the Burk's Falls Summer Recreation Program, a resolution to authorize a donation was passed.
- Fonom, update on lobbying the Provincial Government to halt the divestment of the ONTC.
- AMO, 2013 Provincial budget highlights that affect municipalities.
- AMO, Policy update, OPP begins municipal consultation on billing reform.
- Ministry of Natural Resources, notification of the development of a web-based application known as Pits and Quarries Online.

UNFINISHED BUSINESS:

- 2013 proposed fire budget - 3rd draft, supported by resolution. Resolution also passed regarding shared service budgets.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

- Ministry of Municipal Affairs and Housing, approval of the Official Plan Amendment No. 1.

NEW BUSINESS:

- Staff report, quotes for painting the municipal office, resolution passed
- Staff report, quotes received for carpet replacement for the municipal office, resolution passed
- List of correspondence received, not on agenda.
- Resolution to move into closed session
- Resolution to move out of closed session

RESOLUTIONS:

- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on April 23, 2013. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on April 9, 2013, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour accept the draft financial statements for 2012 as presented in the Auditor's Report dated May 7, 2013. Council directs the Treasurer of the Corporation of the Township of Armour to sign the letter of representation and forward to Grant Thornton, LLP. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Accounts Voucher # 5-2013, in the amount of \$ 33,095.00 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby rescind resolution No. 11 dated March 26, 2-13 regarding the 2013 road construction budget in the amount of \$ 485,310.00. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the 2013 roads capital/construction budget in the amount of \$ 459,140.00 and the total 2013 roads budget in the amount of \$ 855,680.00. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour hereby authorize the Tri R Waste Management 2012 under expenditure of \$ 32,933.00 be transferred into the waste management reserve. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby authorize the Arena 2012 under expenditure of \$ 7,019.00 be transferred into the arena reserve. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby authorize the Fire 2012 under expenditure of \$ 27,955.00 be transferred into the fire reserve. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the final 2013 municipal budget as presented, dated May 10, 2013 and request the Treasurer

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

prepare the required taxation by-laws. Carried

RESOLUTIONS: Continued

- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour approve General Accounts Voucher # 5-2013, in the amount of \$ 207,502.32 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour approve Tri R Waste Management Accounts Voucher # 5-2013, in the amount of \$ 26,552.11 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour accept the application for a zoning by-law amendment, submitted by 2218703 Ontario Ltd. (Dan Passero), regarding Lot 3 in Plan M274 (Pickerel Lake) and request the municipal planner proceed with drafting the zoning by-law amendment. Carried
- Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour accept the submission received from Tulloch Engineering for Asset Management Plan Development Request for Proposal in the amount of \$ 18,940.00 plus HST. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That leave be given to introduce a bill # 23-2013 being a by-law to adopt optional tools for the purposes of administering limits for Commercial, Industrial, and Multi-Residential Property Classes for the year 2013. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law # 23-2013 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law # 23-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open council this 14th day of May, 2013. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That leave be given to introduce a bill # 24-2013 to set Tax Ratios for Municipal Purposes for the year 2013. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That By-law # 24-2013 be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That By-law # 24-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of May, 2013. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That leave be given to introduce a bill # 25-2013, being a by-law to set and levy the Rates of Taxation in the Township of Armour for the year 2013. Carried
- Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law # 25-

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

2013 be read a second time. Carried

RESOLUTIONS: Continued

- Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law # 25-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of May, 2013. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce a bill # 26-2013 being a By-law to authorize the execution of a Site Plan Agreement between Frank Shillolo (“developer”) and the Corporation of the Township of Armour with respect to part of Lot 5, Concession 8, being Part 2 of Plan 42R-15467 in the Township of Armour (“subject lands”). Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law # 26-2013 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law # 26-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of May, 2013. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, Whereas shared services budgets are presented in October of the proceeding year at the Fall Tri Committee meeting;
And Whereas these budgets are used in the preparation of municipal budgets;
And Whereas good fiscal management policies and strategic planning should include passing municipal yearly budgets prior to the start of the fiscal year that they are intended for;
Now Therefore the Council of the Township of Armour hereby advise the Township of Ryerson and the Village of Burk’s Falls and all shared services committees that the Township of Armour will no longer be accepting shared service budget amendments after February 1 in any year. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize a donation in the amount of \$ 3500.00 for the Burk’s Falls Summer Recreation Program and Red Cross Swimming Busing Program. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby rescind resolution No. 12 dated February 12, 2013 regarding the 2013 Fire Budget. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township approve Draft # 3 of the Burk’s Falls and District Fire Committee total net expenditures of \$ 395,591.00, Armour’s portion (46%) being \$ 181,971.86 plus 2% reserve in the amount of \$ 8,381.82, Armour’s portion (46%) being \$ 3,855.64. Carried
- Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the quote for interior paint at the

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

May 14, 2013

municipal office submitted by Royston in the amount of \$ 4,388.90 including HST. Carried

RESOLUTIONS: Continued

- Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the quote for carpet to be replaced at the municipal office submitted by DePeuter in the amount of \$ 9,535.00 including HST. Carried

- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby move into closed session at 10:10 p.m. as per Section 239 2 (a)(c)(e) of the Municipal Act, security of the property of the municipality, pending acquisition or disposition of land, litigation or potential litigation. Carried

- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby move out of closed session at 10:36 p.m. Carried

- Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby adjourn this regular council meeting at 10:37 p.m. until the next regular council meeting scheduled for May 28, 2013 or at the call of the Reeve. Carried

REEVE

CLERK