

# **THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

## **MINUTES**

March 12, 2013

The regular meeting of the Council of the Township of Armour was held on Tuesday, March 12, 2013 at 7:10 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Marty Corcoran, Rod Blakelock, Pat Hayes, Councillor Jerry Brandt was absent; Guests, Marg Jeffery, Janet Jeffery, Carol Koebel, Robin Haslam, Richard Jeffrey, Roger Weiland, Heather Proulx, Alice Evangelista, Howard Gracie, John Haines, Linda Maggiacomo, Nolan Maggiamcomo, Robert Miller; Delegates, Jeremy Cormier, Municipal Advisor, Keith McCoy, Road Supervisor, Leanne Crozier, Treasurer; Staff, Wendy Whitwell, Clerk-Administrator and Melinda Torrance, Deputy Clerk.

### **CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular meeting held on February 12, 2013 were approved as circulated.

The minutes of the closed meeting held on January 22, 2013 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:** None

### **DELEGATIONS:**

Jeremy Cormier, Municipal Advisor, Ministry of Municipal Affairs and Housing attended to present an overview of strategic planning to council.

Keith McCoy, Road Supervisor attended to discuss the possibility of replacing the grader. Council, Keith and the Treasurer discussed financial options to try and facilitate this replacement. The maintenance statement was reviewed and is to come back to council to be passed by by-law. The 2013 2<sup>nd</sup> draft road budget was discussed in detail and will be presented at the next council meeting for approval. There was no report on the OGRA/ROMA conference. The road accounts were approved by resolution.

Leanne Crozier, Treasurer attended to discuss on the following matters:

- discussion took place on the shared services percentage between the three municipalities wherein Leanne requested confirmation of what services council deemed to be shared subject to the new cost sharing formula as well as shared joint ventures which may be shared equally. Resolution passed.
- 2013 shared services budgets passed.
- council discussed the 2013 regional training officer budget and Reeve MacPhail will discuss further at the next fire board meeting.
- 2013 budget will be presented at the next council.
- 1653194 Ontario Ltd. request for release of LOC, passed by resolution.

### **ACCOUNTS:**

- road accounts voucher #3-2013, was approved by resolution
- general accounts voucher #3-2013, was approved by resolution
- Tri R waste management accounts voucher #3-2013, was approved by resolution

### **BUSINESS ARISING FROM A PREVIOUS MEETING:**

Joint Services Agreement discussion will take place at the next council meeting on March 26, 2013.

### **APPLICATIONS:**

- application for a raffle lottery, submitted by the Katrine Community Centre was supported by resolution.
- application for a raffle lottery, submitted by the Holy Spirit Church was supported by resolution.

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- application for site plan approval – Shillolo, Concession 8, Pt. Lot 5 was deferred.

### BY-LAWS:

- By-Law #10-2013 re-zoning, Shillolo, Lot 5, Concession 8, was read a first, second and third time.
- By-Law #11-2013 re-zoning, Barr, Lot 22, Concession 5, was read a first, second and third time.
- By-Law #12-2013 re-zoning, Harmer, Lot 32, Concession 14 was read a first, second and third time.
- By-Law #13-2013 to stop up and close and convey shore road allowance, Lot 22, Concession 1 (Russell), was read a first, second and third time.
- By-Law #14-2013 to confirm the proceedings of council, was read a first, second and third time.
- By-Law #15-2013 to enter into an agreement to purchase Chief Building Official and Building Inspector Services, was read a first, second and third time.
- By-Law #16-2013 to enter into an agreement with the Province of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OMAFRA) was read a first, second and third time.

### REPORTS:

- Tri R, Pat Hayes reported.
- Fire – notes were provided and reviewed, Bob MacPhail reported.
- Arena – Pat Hayes reported.
- Library – no report.
- Economic Development, Rod Blakelock reported.
- Planning, Bob MacPhail reported.
- Steering, minutes provided, Marty reported.
- Community Development Committee, Rod and Wendy reported.
- South Almaguin Highlands Economic Development Committee letter was reviewed and discussed regarding aquifers.
- Staff report regarding the purchase of picnic tables was discussed and direction given to the Clerk to purchase three.

### CORRESPONDENCE:

- Letter from The Salvation Army requesting a donation was supported by resolution.
- Request from the Katrine Community Centre to deem a fund raising jamboree as a community event supporting the Canadian Cancer Society was supported by resolution.
- North Bay Parry Sound Health Unit Representative Reimbursement supported by resolution.
- Request to 'Raise the Flag' for Autism Awareness Day, not supported.
- Invitation by The Friends to attend an open house at the new Burk's Falls office was extended to council.
- Developing a housing and homelessness plan for the District of Parry Sound was reviewed by council.
- Letter from Eastholme inviting council to the annual general meeting being held on March 20, 2013.
- Information from the Ontario Federation of Snowmobile Clubs regarding snowmobiling as a positive recreation within municipalities was provided to council
- The Ministry of Community Safety and Correctional Services provided an update regarding smart meter installations in Ontario that may pose a potential fire hazard.

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- AMO news for infrastructure investments needed was provided to council.
- AMO calls for a more efficient, accountable and transparent interest arbitration system.

### UNFINISHED BUSINESS:

- Council was advised of the upcoming community meeting being presented by Northland Power regarding the solar farms projects.
- Pickerel Lake Recovery / Treatment Centre OPA and Zoning Amendment application has prompted an open house that will provide an opportunity for representatives of the treatment facility to present information to local residents regarding the recent submission of applications.
- Council has approved reordering Armour lapel pins.

### NEW BUSINESS:

- The District of Parry Sound Municipal Association has requested that the Township of Ryerson, Village of Burk's Falls and the Township of Armour co-host the spring meeting, supported by resolution.
- Staff report regarding WSIB – mandatory clearance certificates was reviewed by council and that new measures will be implemented.
- New chairs for councillors were reviewed, not supported at this time.
- North Bay Parry Sound District Health Unit workshop invitation was extended to council.
- List of correspondence received, not on agenda was reviewed.

### CLOSED SESSION:

- resolution to move into closed session at 12:30 a.m.
- resolution to move out of closed session at 12:45 a.m.

### RESOLUTIONS:

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on February 12, 2013, as circulated. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on January 22, 2013, as circulated. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve Road Accounts Voucher #3-2013, in the amount of \$36,686.80 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour recognize the following shared services: Arena, Tri R Waste Management, Library, Fire, Museum and Economic Development Committee to be cost shared at the new formula being; Armour (46%), Ryerson (27%), Burk's Falls (27%).

Other joint ventures which are mutually beneficial to the three municipalities will be shared equally being a 1/3, 1/3, 1/3. Carried

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the 2013 Arena budget totalling \$163,400.00, Armour's share being (46%) \$75,164.00. Additionally, 2% reserve totalling \$5,968.00, Armour's share being \$2,746.00. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve the 2013 Library budget totalling \$92,552.00, Armour's share being (46%) \$42,574.00. Carried

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- Moved by Pat Hayes, Seconded by Marty Corcoran, That the Council of the Township of Armour approve the 2013 Tri R Waste Management budget totalling \$324,400.00, Armour's share being (46%) \$149,224.00. Additionally, 2% reserve totalling \$8,005.00, Armour's share being \$3,683.00. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve the 2013 Burk's Falls and District Museum budget totalling \$5,895.00, Armour's share being (46%) \$2,711.70. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the Community Development Officer Youth Intern budget totalling \$17,085.00, Armour's share being (46%) \$7,859.00. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour approve the 2013 South Almaguin Highlands Economic Development Committee budget totalling \$15,000.00, Armour's share being (46%) \$6,900.00. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the 2013 Lakeview Road Tower budget totalling \$450.00, Armour's share being (46%) \$207.00. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour approve the 2013 Regional Training Officer budget for the Burk's Falls and District Fire Department totalling \$762.50, Armour's share being (46%) \$350.75. Defeated
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize the release of a Letter of Credit in the amount of \$9,948.00 regarding 1653194 Ontario Limited, Phase 1, Site Plan Agreement Security. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby agree to continue beyond the 11:00 p.m. curfew. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour approve General Accounts Voucher #3-2013, in the amount of \$112,321.83 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve Tri R Waste Management Accounts Voucher #3-2013, in the amount of \$12,086.51 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize the issuance of a raffle lottery licence to the Katrine Community Centre, for a draw to be held on March 3, 2013, cost of licence of \$5.00. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize the issuance of a raffle lottery licence to the Holy Spirit Church, for a draw to be held on October 13, 2013, cost of licence of \$5.00. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That leave be given to introduce a bill # 10-2013 being a by law to amend Zoning By law No. 27-95, as amended by By law No. 23-2010 to allow the construction of a three unit commercial building, Part Lot 5, Concession 8. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That By-law # 10-2013 be read a second time. Carried

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- Moved by Pat Hayes, Seconded by Marty Corcoran, That By-law # 10-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12<sup>th</sup> day of March, 2013. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That leave be given to introduce a bill # 11-2013 being a by law to amend Zoning By law No. 27-95, as amended by By law No. 23-2010 to enable consent application B-030/12, regarding Lot 22, Concession 5. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That By-law # 11-2013 be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That By-law # 11-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That leave be given to introduce a bill #12-2013 being a by law to amend Zoning By law No. 27-95, as amended by By law No. 23-2010 to enable consent application B-029/12 regarding Part of Lot 32, Concession 14. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law # 12-2013 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law # 12-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That leave be given to introduce a bill #13-2013 being a by law to stop up and close and convey the original shore road allowance on Concession 1, Lot 22, Deer Lake (Russell). Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That By-law # 13-2013 be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That By-law # 13-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That leave be given to introduce a bill #14-2013 being a by law to confirm the proceedings of Council at its meeting. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That By-law # 14-2013 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That By-law # 14-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That leave be given to introduce a bill #15-2013 being a by law to purchase Chief Building Official and Building Inspector Services. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law # 15-2013 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law # 15-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried

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- Moved by Rod Blakelock, Seconded by Marty Corcoran, That leave be given to introduce a bill #16-2013 being a by law to enter into an agreement with the Province of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OMAFRA). Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That By-law # 16-2013 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That By-law # 16-2013 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2013. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby authorize to renew the support of The Salvation Army with a gift of \$200.00. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby acknowledge a fundraiser for the local branch of the Canadian Cancer Society scheduled for March 30, 2013 to be held at the Katrine Community Centre and declare it a Community Festival. Carried
- Moved by Pat Hayes, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby support the resolution circulated by the Township of Strong regarding reimbursement for the Health Unit representative at a rate of \$75.00 per meeting and mileage at a rate of \$0.45 per km. and that the 9 supporting municipalities share the cost equally. Carried
- Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby agree to co-host with the Township of Ryerson and the Village of Burk's Falls for the District of Parry Sound Municipal Association Spring Meeting to be held on April 12, 2013 at the Arena. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move into closed session at 12:30 a.m. as per Section 239 (2)(c)(e) of *the Municipal Act*, acquisition or disposition of land, litigation or potential litigation. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move out of closed session at 12:43 a.m. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby authorize the hiring of David Gray, Community Development Officer, as per the Definite Term of Employment Contract and employment offer letter dated February 15, 2013. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour hereby adjourn this regular council meeting at 12:47 a.m., March 13. until the next regular council meeting scheduled for March 26, 2013, or at the call of the Reeve. Carried

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REEVE

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CLERK