

TRI R COMMITTEE MINUTES

October 2, 2013

The regular meeting of the TRI R Committee was held on Wednesday October 2, 2013 at the Armour Township Office and called to order at 7:05 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Glenn Miller, Doug Weddell, Pat Hayes. Cathy Still absent

Staff Members Present: Amy Tilley, Landfill Administrator

APPROVAL OF MINUTES

- A motion to accept the minutes of the regular meeting held on September 4, 2013 was passed.

DECLARATION OF PECUNIARY INTEREST - NONE

BUDGET/FINANCIAL

- The TRI R Waste Management Budget was presented for discussion. The format presented 2011 and 2012 actual, 2013 to date and projected the year end. Unforeseeable items were discussed prior to deliberation over the 2014 presentation. As repairs to the skid steer bring over expenditures to the Equipment Maintenance Accounts, it is recommended that this machine be replaced in 2014.
- The Landfill Compactor lease will complete its term next year and the leasing of skid steer was discussed.
- The resale value of the existing skid steer should be reflected in the 2014 budget which will assist in presenting a balanced budget.
- ResEnv Consulting presented a proposal for work to be completed in 2014. The Administrator was directed to review the Procurement Policy with the Township Treasurer.
- Purchase and lease options for a skid steer was reviewed and discussed.
- Training options for site staff was reviewed and Administrator was directed to discuss including other shared service employees with the appropriate administration.

APPROVAL OF ACCOUNTS

- The payment of accounts was presented for approval. Issues with the pressure washer were discussed and proper winter storage will be reviewed with all site staff.

ADMINISTRATORS REPORT

- Details of the report were discussed. Gate repair quotes should be investigated and pursued.

BUSINESS ARISING FROM SEPTEMBER 4, 2013 MINUTES

- A report on the fees collected at the site was presented to further discuss alternatives for electronic waste.
- Information received from the Ontario Electronic Stewardship was reviewed and direction was given to research and arrangement an agreement with the Stewardship.

UNFINISHED BUSINESS

- A staff report presented information with regard to the second reading of Bill 91, *Waste Reduction Act*. The information was discussed and direction was given to continue following the progress.

NEW BUSINESS

- A staff report presented amendments required to the TRI R Employment Policy, which take effective immediately.

- The Continuous Improvement Fund opportunities were discussed and a request for attendance at the November TRI R Committee meeting will be sent.

CLOSED SESSION

- A motion to move into closed session was passed at 8:08 p.m. the meeting was held to discuss site staffing.
- A motion to move out of closed session was passed at 8:48 p.m.

RESOLUTIONS FROM CLOSED SESSION

- Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the closed session of the September 4, 2013 regular meeting as circulated. Carried
- Moved by Glenn Miller, Seconded by Pat Hayes, That the TRI R Committee supports the recommendation to hire Jamie Hellam as a Part-time Permanent employee effective 01 Nov 2013 and direct the Administrator as detailed in the closed session of October 2, 2013. Carried

ADJOURNMENT

- A motion to adjourn was passed at 8:50 p.m. The next regular meeting scheduled for November 6, 2013 at 7:00 p.m. Carried.

RESOLUTIONS

- Moved by Doug Weddel, Seconded by Bob MacPhail, That the TRI R Committee accept the minutes of the September 4, 2013 regular meeting, as circulated. Carried.
- Moved by Pat Hayes, Seconded by Doug Weddel, That the TRI R Committee approve payment voucher #10-2013 (TRI R Waste Management) in the amount of \$21,313.75 for payment. Carried
- Moved by Pat Hayes, Seconded by Rex Smith, That the TRI R Committee hereby move into closed session at 8:08pm in order to discuss matters pursuant to Section 239 (2)(b) of the Municipal Act. Carried
- Moved by Glenn Miller, Seconded by Rex Smith, That the TRI R Committee accept the minutes of the closed session of the September 4, 2013 regular meeting, as circulated. Carried.
- Moved by Glenn Miller, Seconded by Rex Smith, That the TRI R Committee hereby move out of closed session at 8:48 pm. Carried.
- Moved by Glenn Miller, Seconded by Pat Hayes, That the TRI R Committee supports the recommendation to hire Jamie Hellam as a part-time permanent employee effective 01 Nov 2013 and direct the Administrator as detailed in the closed session of October 2, 2013. Carried
- Moved by Doug Weddel, Seconded by Pat Hayes, That the TRI R Committee adjourn at 8:50 p.m. until the next regular meeting scheduled for November 6, 2013 at 7:00 p.m. Carried.

The above minutes will not be adopted by the committee until the next regular meeting on November 6, 2013.

Bob MacPhail, Chairperson