

**TRI R COMMITTEE  
MINUTES**

May 1, 2013

The regular meeting of the TRI R Committee was held on Wednesday May 1, 2013 at the Armour Township Office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Cathy Still, Rex Smith, and Pat Hayes. Barbara Marlow. Glenn Miller and Doug Weddell absent.

Staff Members Present: Amy Tilley, Landfill Administrator

**APPROVAL OF MINUTES**

- ▶ A motion to accept the minutes of the regular meeting held on April 3, 2013 was passed.

**DECLARATION OF PECUNIARY INTEREST - NONE**

**BUDGET/FINANCIAL**

- ▶ Reviewed 2013 expenses to date. Equipment repair invoices on pay list will exceed the budgeted amount for maintenance.
- ▶ Landfill Administrator to research rental/lease agreements for replacement of the skid steer.
- ▶ Reviewed Financial Statements and Auditor's report. Discussed closure liability and changing inflation rate.
- ▶ Recommending approval of Statements as presented.

**APPROVAL OF ACCOUNTS**

- ▶ Fuel pricing reviewed and directed to discuss at with each municipality.
- ▶ Items for payment were reviewed and a motion was passed to authorize the payment of the TRI R Waste Management accounts as presented.

**ADMINISTRATORS REPORT**

- ▶ Items from the monthly report were reviewed.
- ▶ Emergency Response Plan will be reviewed as per the Certificate of Approval at the June TRI R Committee meeting.

**BUSINESS ARISING FROM April 3, 2013 MINUTES**

- ▶ A staff report presented for discussion and direction. Summer students will be interviewed and positions will be filled as outlined in the staff report.
- ▶ Site staff schedules were discussed and the Administrator will review with the Manager prior to the hiring of summer students.
- ▶ A staff report reviewed repairs up to April 30 and confirmed the need to research other options.
- ▶ The Creative Design Contest was discussed and prizes for the winners were approved.

**NEW BUSINESS**

- ▶ The 2012 Annual Monitoring Report was reviewed and discussed. Residential wells should be considered for testing in the 2013 program.

#### UNFINISHED BUSINESS

- ▶ The demolition of the buildings located at 41 Chetwynd Road was discussed. The Administrator will review fill requirements and landscaping with the Roads departments. The Village of Burk's Falls will discuss the offer to purchase with the adjacent property owner.
- ▶ The retirement of Eric Hall is official. The Administrator will purchase a gift and organize a get together to thank Eric for his 10 years of service.

#### ADJOURNMENT

- ▶ A motion to adjourn was passed at 7:50 p.m. The next regular meeting scheduled for June 5, 2013 at 7:00 p.m.

#### RESOLUTIONS

- ▶ Moved by Cathy Still, Seconded by Pat Hayes, That the TRI R Committee accept the minutes of the April 3, 2013 regular meeting, as circulated. Carried.
- ▶ Moved by Pat Hayes, Seconded by Rex Smith, That the TRI R Committee recommend the acceptance of the draft Financial Statements for 2012 as presented in the Auditor's Report dated April 30, 2013 and request the Treasurer of Armour Township to sign the Letter of Representation and forward to Grant Thornton LPP. Carried.
- ▶ Moved by Pat Hayes, Seconded by Rex Smith, That the TRI R Committee approve payment voucher #5-2013 (TRI R Waste Management) in the amount of \$19,229.26 for payment. Carried
- ▶ Moved by Cathy Still, Seconded by Barbara Marlow, That the TRI R Committee authorize the Administrator to interview students for the 2 positions, with starting rate of \$10.25. Carried
- ▶ Moved by Cathy Still, Seconded by Barbara Marlow, That the TRI R Committee direct the Administrator to arrange the site staff schedules to ensure the safety of Young Workers on the site. Carried.
- ▶ Moved by Rex Smith, Seconded by Barbara Marlow, That the TRI R Committee approve the 2012 Annual Monitoring Report as submitted by Genivar Inc. Carried.
- ▶ Moved by Pat Hayes, Seconded by Rex Smith, That the TRI R Committee acknowledge the operating expense account for Landfill Equipment Mtc as over the budget and direct the Administrator to make necessary repairs to ensure the efficient operation of the site. Carried
- ▶ Moved by Pat Hayes, Seconded by Cathy Still, That the TRI R Committee authorize the Administrator to purchase a gift certificate in the amount of \$250.00 in recognition of Eric Halls' years of service and proceed with arrangements for a retirement celebration. Carried
- ▶ Moved by Cathy Still, Seconded by Barbara Marlow, That the TRI R Committee adjourn at 7:50 p.m. until the next regular meeting scheduled for June 5, 2013 at 7:00 p.m. Carried.

**The above minutes will not be adopted by the committee until the next regular meeting on June 5, 2013.**

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Bob MacPhail, Chairperson