

**TRI R COMMITTEE
MINUTES**

April 3, 2013

The regular meeting of the TRI R Committee was held on Wednesday April 3, 2013 at the Armour Township Office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Cathy Still, Rex Smith, Glenn Miller, Doug Weddel and Pat Hayes.

Staff Members Present: Amy Tilley, Landfill Administrator

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held on March 6, 2013 was passed.

DECLARATION OF PECUNIARY INTEREST - NONE

BUDGET/FINANCIAL

- ▶ Reviewed 2013 expenses to date. Pay list items not included.

APPROVAL OF ACCOUNTS

- ▶ An Invoice for equipment repair was reviewed in detail. Preventative maintenance schedule discussed. The Administrator was directed to review all previous repairs and detail in a report to date. Review warranties for new vs. rebuilt and schedule service.
- ▶ Fuel pricing reviewed and direction was given to research competition.
- ▶ Items for payment were reviewed and a motion was passed to authorize the payment of the TRI R Waste Management accounts as presented.

ADMINISTRATORS REPORT

- ▶ Items from the monthly report were reviewed. Wall repair discussed.

BUSINESS ARISING FROM MARCH 6, 2013 MINUTES

- ▶ A staff report presented more information on the Take Back the Light Program. The Administrator will pursue registration.
- ▶ The pass program was reviewed and supplies will be ordered.

NEW BUSINESS

- ▶ The Manager's Site Report was reviewed and the trespassing issue was discussed. If correspondence is sent to neighbours it should be a request for assistance. The issue will continue to be monitored.
- ▶ An application for the collection of LCBO glass was reviewed. Reiterate the rights and privileges with all charities to ensure rules are obeyed.
- ▶ A staff report was presented informing the Committee of the funding available for advertising. These funds can only be used to promote the blue box program. A contest calling for ad designs will be developed and presented to the community, will focus on getting students of the public schools involved in recycling.

CLOSED SESSION

- ▶ A motion to move into closed session was passed at 8:02 p.m. the meeting was held to review staffing.

- ▶ A motion to move out of closed session was passed at 8:06 p.m.

RESOLUTIONS FROM CLOSED SESSION

- ▶ A motion to accept the minutes of the closed meeting held February 13, 2013 was passed.
- ▶ The vacant position was discussed in open session and the Administrator was directed to advertise for a part time position, with preference to students returning to school.
- ▶ Recognition of years of service was discussed and will be brought back to the May 1st meeting.

ADJOURNMENT

- ▶ A motion to adjourn was passed at 7:49 p.m. The next regular meeting scheduled for April 3, 2013 at 7:00 p.m.

RESOLUTIONS

- ▶ Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the March 6, 2013 regular meeting, as circulated. Carried.
- ▶ Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee approve payment voucher #4-2013 (TRI R Waste Management) in the amount of \$22,484.50 for payment. Carried
- ▶ Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee approve the 2013/2014 Landfill Pass Card program and direct the Administrator to proceed with the order. Carried.
- ▶ Moved by Pat Hayes, Seconded by Doug Weddel, That the TRI R Committee direct the Administrator to pursue registration with the Recycling Council of Ontario for the Take Back the Light Program. Carried.
- ▶ Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee approve the application for collection of LCBO glass. Carried.
- ▶ Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee hereby move into closed session at 8:02 p.m. in order to discuss matters pursuant to Section 239 (2)(b) of the Municipal Act. Carried
- ▶ Moved by Doug Weddel, Seconded by Pat Hayes, That the TRI R Committee accept the minutes closed session of the March 6, 2013 regular meeting, as circulated. Carried
- ▶ Moved by Glenn Miller, Seconded by Pat Hayes, That the TRI R Committee hereby move out of closed session at 8:06 p.m. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee direct the Administrator to advertise for the vacancy. Carried.
- ▶ Moved by Glenn Miller, Seconded by Pat Hayes, That the TRI R Committee adjourn at 8:15 p.m. until the next regular meeting scheduled for May 1, 2013 at 7:00 p.m. Carried.

The above minutes will not be adopted by the committee until the next regular meeting on May 1, 2013.

Bob MacPhail, Chairperson