

TRI R COMMITTEE

MINUTES

June 4, 2014

The regular meeting of the TRI R Committee was held on Wednesday June 4, 2014 at the Armour Township Office and called to order at 7:05 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Rex Smith, Glenn Miller, Doug Weddell, Cathy Still. Pat Hayes absent.

Staff Members Present: Amy Tilley, Landfill Administrator

APPROVAL OF MINUTES

- A motion to accept the minutes of the regular meeting held on April 2, 2014 was passed.

DECLARATION OF PECUNIARY INTEREST - None

BUDGET/FINANCIAL

- Reviewed as information. The Landfill Compactor was discussed but no replacement will be entertained due to the limited landfill life span.
- The Draft TRI R Financial Statements received from Grant Thornton LLP were reviewed and discussed. A motion to accept was passed and the Treasurer of Armour Township requested to sign the Letter of Representation on behalf of the TRI R Committee.

APPROVAL OF ACCOUNTS – TRI R WASTE MANAGEMENT #5-2014 & #6-2014

- As the May TRI R meeting was cancelled due to the lack of a quorum TRI R WASTE MANAGEMENT #5-2014 was reviewed and items discussed prior to approval. The bin repairs were questioned and explained.
- TRI R WASTE MANAGEMENT #6-2014 – items were discussed prior to approval.

ADMINISTRATOR'S REPORT

- Reviewed as information in conjunction with the Waste Diversion Updates.

BUSINESS ARISING FROM April 2, 2014 MINUTES

- Reviewed staff report as information.
- Notice #2 of the Amended Environmental Compliance Approval was reviewed and discussed.

NEW BUSINESS

- Reviewed and discussed the defibrillator for the landfill site. The Administrator will review related expenses for the July TRI R meeting.
- A staff report presented issues with waste aerosols and single use propane cylinders. The solution was reviewed and discussed. A motion was made to schedule training and proceed with registration and a recorded vote was called.
- A staff report presented information regarding commodity brokers.

CLOSED SESSION

- A motion to move into closed session was passed at 7:55 p.m. the meeting was held to provide direction with regard to vacation, staffing and trespass violations.
- A motion to move out of closed session was passed at 8:10 p.m.

RESOLUTIONS FROM CLOSED SESSION

- Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the closed session of the April 2, 2014 as circulated. Carried

ADJOURNMENT

- A motion to adjourn was passed at 8:12 p.m. The next regular meeting scheduled for July 2, 2014 at 7:00 p.m. Carried.

RESOLUTIONS

- Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee accept the minutes of the April 2, 2014 regular meeting, as circulated. Carried.
- Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee recommend the acceptance of the draft Financial Statements for 2013 as presented in the Auditor's Report dated June 3, 2014 and request the Treasure of Armour Township to sign the Letter of Representation and forward to Grant Thornton LLP. Carried.
- Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee approve payment voucher #5-2014 (TRI R Waste Management) in the amount of \$23,563.67 for payment. Carried.
- Moved by Doug Weddel, Seconded by Rex Smith, That the TRI R Committee approve payment voucher #6-2014 (TRI R Waste Management) in the amount of \$23,815.69 for payment. Carried.
- Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee authorizes the Administrator to arrange a Hazmat Disposal Program for the material collected at the site and approve the training request for all 5 staff members. Carried.
Recorded Vote – Cathy Still-Yea, Rex Smith-Nah, Glenn Miller-Yea, Doug Weddel-Yea
- Moved by Cathy Still, Seconded by Doug Weddel, That the TRI R Committee hereby move into closed session at 7:55 p.m. in order to discuss matters pursuant to Section 239 (2)(b) of the Municipal Act. Carried.
- Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the closed session of the April 2, 2014 as circulated. Carried
- Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee hereby move out of closed session at 8:10 p.m. Carried.
- Moved by Cathy Still, Seconded by Doug Weddel, That the TRI R Committee authorize the requested June vacation for Marlene Bennett. Carried.
- Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee authorize the increase in hours for James Hellam, May 1st to October 31st, 2014 and direct the Administrator to adjust OMERS contributions and sick time accumulation accordingly. Carried.
- Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee adjourn at 8:12 p.m. until the next regular meeting scheduled for July 2, 2014 at 7:00 p.m. Carried.

The above minutes will not be adopted by the committee until the next regular meeting on July 2, 2014.

Bob MacPhail, Chairperson