

# **TRI R COMMITTEE**

## **MINUTES**

January 8, 2014

The regular meeting of the TRI R Committee was held on Wednesday January 8, 2014 at the Armour Township Office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Cathy Still, Rex Smith, Glenn Miller, Doug Weddell. Pat Hayes absent.

Staff Members Present: Amy Tilley, Landfill Administrator

### **APPOINT CHAIR & VICE-CHAIR FOR 2014**

A motion to appoint Bob MacPhail as Chair of the committee and Glenn Miller as Vice Chair of the committee for 2014 calendar year was passed.

### **APPROVAL OF MINUTES**

A motion to accept the minutes of the regular meeting held on December 4, 2013 was passed.

### **DECLARATION OF PECUNIARY INTEREST - None**

### **BUDGET/FINANCIAL**

The TRI R Waste Management Budget was reviewed to date – invoices still be applied and Government blue box rebate.

The 2013 Audit Engagement was reviewed and discussed.

Committee Chair to sign original with Treasurer.

### **APPROVAL OF ACCOUNTS**

Reviewed for verification and approval, discussed CAT Compactor issues and repairs. All repairs must be cleared through Administrator from this point forward.

Lab costs for monitoring program varied due to limited sampling with early freeze over.

### **ADMINISTRATORS REPORT**

Brief discussion on Shared Services Agreement for Waste Management; all agree to move forward into 2014 and continue to pursue a solution.

Inspections and Audits for Safety reviewed – specific direction for corrective action

Tender issued dates of review to be discussed

Forklift emissions to be investigated before implementing

The Annual Safety Audit Items were reviewed with direction for repairs

Training information was presented as a request for registration

### **BUSINESS ARISING FROM DECEMBER 4, 2013 MINUTES**

A brief update on the TRI R Employment Policy for 2014

Reviewed correspondence from the Ministry of the Environment; new conditions for certificate may be beneficial to extending the life of existing landfill

Changes to monitoring program may reduce costs leaving room for survey expense not in budget

## **CORRESPONDENCE**

Information for review and update on funding arbitration and parliamentary review

## **CLOSED SESSION**

A motion to move into closed session was passed at 7:50 p.m. the meeting was held to discuss Employment Policies and Pay Equity.

A motion to move out of closed session was passed at 8:43 p.m.

## **RESOLUTIONS FROM CLOSED SESSION**

Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the closed session of the December 4, 2013 as circulated. Carried

Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee identify the hire dates for landfill staff as detailed in the Closed Session Staff Report. Carried.

Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee approve the wage increases, effective January 2014 for landfill staff as identified in the confidential staff report presented January 8, 2014. Carried

## **ADJOURNMENT**

A motion to adjourn was passed at 8:47 p.m. The next regular meeting scheduled for February 5, 2014 at 7:00 p.m. Carried.

## **RESOLUTIONS**

Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee appoint Bob MacPhail as Chair of the Committee and Glenn Miller as Vice Chair of the Committee for the 2014 calendar year. Carried

Moved by Doug Weddel, Seconded by Rex Smith, That the TRI R Committee accept the minutes of the December 4, 2013 regular meeting, as circulated. Carried.

Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee approve payment voucher #1-2014 (TRI R Waste Management) in the amount of \$22,578.81 for payment. Carried

Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee authorize the Landfill Administrators' registration in the Municipal Administration Program. Carried

Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee hereby move into closed session at 7:50pm in order to discuss matters pursuant to Section 239 (2)(b)(d) of the Municipal Act. Carried

Moved by Rex Smith, Seconded by Doug Weddel, That the TRI R Committee accept the minutes of the closed session of the December 4, 2013 as circulated. Carried.

Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee identify the hire dates for Landfill Staff as detailed in the Closed Session Staff Report. Carried.

Moved by Doug Weddel, Seconded by Cathy Still, That the TRI R Committee approve the wage increases, effective January 2014 for the landfill staff as identified in the confidential staff report presented January 8, 2014. Carried.

Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee hereby move out of closed session at 8:43 pm. Carried.

Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee adjourn at 8:47 p.m. until the next regular meeting scheduled for February 5, 2014 at 7:00 p.m. Carried.

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Bob MacPhail, Chairperson