

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

December 9, 2014

The inaugural meeting of the Council of the Township of Armour was held on Tuesday, December 9, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Pat Hayes; Marina Hammond and, Rod Blakelock (left the meeting at 8:15 p.m.); Guests, Reverend Walter Winger, George Dingman, Kathryn Boyle, Almaguin News, John Theriault, Treasurer, Robert Miller, Municipal Planner; Delegations, Amy Tilley, Landfill Administrator, Keith McCoy, Roads Supervisor; Staff, Wendy Whitwell, Clerk-Administrator, and Melinda Torrance, Deputy Clerk.

The meeting was called to order at 7:00 p.m. and the Clerk, Wendy Whitwell administered the Declaration and Oath of Elected Office to all members of council, who then took their seats at the council table.

Reverend Walter Winger congratulated council on their election to office and their commitment to the community. Reverend Winger commented that council are dedicated men and women who will lead the municipality by example and followed this with a prayer of invocation.

Reeve MacPhail welcomed the guests present to the inaugural meeting. Reeve MacPhail explained that a lot of the power of council rests with the four members of council and that he will represent their wishes and their positions. The last term of council focused on shared services and he sees this term of council focusing on economic development. When an opportunity presents itself, Armour council will be looking ahead and moving forward. The regular meeting of council followed immediately after.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular meeting held on November 25, 2014 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:** None

**DELEGATIONS:**

Amy Tilley, Landfill Administrator updated council on the current operations at the landfill. A staff report was provided outlining: recent blue box arbitration, an update on the recent furnace replacement, a quote was provided for a shelter and lockers and direction was given, update on the aerosol and single use propane. Amy also advised council on promoting recycling through advertising and is waiting from the Ministry for approval.

Keith McCoy, Roads Supervisor attended the council meeting and provided an update on the following items: the roads department have started tree clean-up along South Horn Lake Road and will be replacing a culvert in the same area of the tree clean-up. Keith will be contacting Terra North to inquire about fill being dumped in a culvert and advise them to cease this operation.

The option for OCIF formula based funding was authorized by resolution and will be put towards Pickerel & Jack Lake Road resurfacing in 2015.

**BUSINESS FROM A PREVIOUS MEETING:** None

**APPLICATIONS:**

Application for Zoning By-law amendment submitted by Steven Ferrante, Lot 5, Concession 6 was approved by resolution.

**ACCOUNTS FOR APPROVAL:**

- road accounts voucher #12-2014 was approved by resolution.
- general accounts voucher #12-2014 was approved by resolution.
- waste management accounts voucher #12-2014 was approved by resolution.

**BY-LAWS:**

By-law #55-2014, respecting remuneration and expenses for Members of Council & Local Boards, Officers and Employees was read in its entirety and passed by resolution.

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By-law #56-2014, being a by-law to confirm the proceedings of council at its November meetings was read in its entirety and passed by resolution.

**REPORTS:**

Steering, Jerry reported.

POA, no report.

Jerry reported that the Emergency Management exercise was well attended.

Budget meeting with Ryerson and Burk's Falls, Wendy reported on the discussion of standardizing budgets.

Economic development, meeting was cancelled, no report.

Treasury Report No. Tr-14-003 – Doe Lake Road Bridge project appointing Tulloch Engineering by resolution.

Staff report for IASR training will be conducted at a council meeting in January, 2015.

Building report provided for review.

**CORRESPONDENCE:**

The Burk's Falls and District Food Bank request for donation was approved by resolution.

FONOM representative Hector D. Lavigne congratulated council on their successful election to office and were encouraged to contact him to bring forward any issues or concerns that are addressed by the FONOM Board.

Information was provided on the launch of the Age-Friendly Community Planning Grant Program from the Ministry of Ontario Senior's Secretariat.

FONOM release that the Government of Ontario is to revise the Anti-SLAPP Bill.

The District of Parry Sound Social Services Administration Board has put out a 10 Year Housing and Homelessness Plan.

**UNFINISHED BUSINESS:**

Notice of Decision on Application File No. S-02/14, Ferrante subdivision authorizing Doug Christie to draft subdivision agreement was approved by resolution.

**NEW BUSINESS:**

The Clerk was directed to respond by letter regarding a cat complaint.

The maintenance of Armour Township website for 2015 was approved by resolution.

KNOX Commercial Insurance renewal proposal authorizing the Clerk to sign and proceed with issuing and invoicing policy documents was approved by resolution.

A library Board appointment was approved by resolution.

Staff report, Committee appointments. Resolutions passed to appoint members to various committees for the 2014-2018 term of council.

Request for nominations for the 2015-2019 ROMA board was supported by resolution.

Employment management committee and pay equity committee were appointed by resolution.

Accessibility Report for the 2014 election was read by council and approved by resolution.

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Pay grade salary structure for 2015 was approved by resolution.

Letter from Ryerson regarding appointment of CEMC was reviewed and is under consideration.

List of correspondence received and not on agenda was provided for review.

**CLOSED SESSION:**

Resolution passed to move into closed at 10:09 p.m.

Resolution passed to move out of closed at 12:12 a.m.

**APPROVAL OF CLOSED MINUTES:**

The minutes of the closed meeting held on November 25, 2014 were approved as circulated.

**RESOLUTIONS:**

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the minutes of the regular council meeting held on November 25, 2014, as circulated. Carried

Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve waste management accounts voucher #12-2014 in the amount of \$14,147.47 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour accept the OCIF Formula Funding and authorize the submission for Project Report A as Pickerel & Jack Lake Road for our approved roads construction project for consideration of this OCIF formula based funding. Carried

Moved by Rod Blakelock, Seconded by Marina Hammond, That the Council of the Township of Armour approve road accounts voucher #12-2014 in the amount of \$49,102.88 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour accept the application for a zoning by-law amendment, submitted by Steven Ferrante, regarding Lot 5, Concession 6 and request the municipal planner proceed with drafting the zoning by-law amendment. Carried

Moved by Marina Hammond, Seconded by Rod Blakelock, That the Council of the Township of Armour approve general accounts voucher #12-2014 in the amount of \$374,707.47 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour have read and approve By-law #55-2014 being a by-law respecting remuneration and expenses for Members of Council & Local Boards, Officers and Employees, and to rescind By-law #55-2013 and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour have read and approve By-law #56-2014 being a by-law to confirm the proceedings of Council at its meetings and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour appoint Tulloch Engineering as the project manager for the Doe Lake Road Bridge replacement and authorize them to proceed with the environment assessment and other engineering work. Total engineering costs not to exceed estimates as per Section 3, page 3 of application, without prior approval of council. Carried

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Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour approve a donation in the amount of \$1,200.00 to the Burk's Falls and District Food Bank. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour accept the Notice of Decision on application for approval of draft plan of subdivision and common elements condominium submitted by Steven Ferrante, Lot 5, Concession 6 and request that Doug Christie proceed with drafting the Subdivision Agreement. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour approve Robert Miller to continue maintenance of the Armour Township website for a cost of \$100 per week. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour authorize Wendy Whitwell, Clerk-Administrator to sign for the issuance and invoicing of policy documents from Knox Commercial Insurance services. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby appoint Werner Mueller to be a community representative on the Library board for the 2014-2018 term of council. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representatives to the Chetwynd Cemetery Board for the 2014-2018 term of council: Rod Blakelock, Bob MacPhail. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour hereby support the nomination of Sam Dunnett from the Municipality of Magnetawan to be the representative on the EMS Advisory Board. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour hereby appoint the following representative for the Katrine Community Centre for the 2014-2018 term of council: Marina Hammond. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby support the nomination of Les Blackwell from the Township of Strong to represent the Township of Armour on the North Bay Parry Sound District Health Unit. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representative to the Planning Board for the 2014-2018 term of council: Bob MacPhail. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour hereby appoint the following representative to the Provincial Offences Committee for the 2014-2018 term of council: Bob MacPhail. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour hereby appoint the following representatives to the Steering Committee for the 2014-2018 term of council: Jerry Brandt and Marina Hammond. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby support the re-election of Bill Vrebosch as the ROAM Zone 9 representative for the 2015-2019 term. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representatives to the Employment Management Committee for the 2014-2018 term of council: Bob MacPhail and Pat Hayes. Carried

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Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representatives to the Pay Equity Committee for the 2014-2018 term of council: Bob MacPhail and Pat Hayes. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour have read and approve the 2014 Election Accessibility Report. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour approve the Schedule "A" Pay Grade Salary Structure that reflects wage increases in 2015 and for Schedule "A" to be included in the Salary Administration Procedure. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour here by move into closed session at 10:09 p.m. as per Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual, including municipal or local board employees. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby agree to continue beyond the 11:00 p.m. curfew. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour hereby adjourn and move out of closed session at 12:12 a.m. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on November 25, 2014, as circulated. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour adjourn this regular council meeting at 12:14 a.m. until the next regular meeting scheduled for January 13, 2015. Carried

Original Signed by Bob MacPhail  
REEVE

Original Signed by Wendy Whitwell  
CLERK ADMINISTRATOR