

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

June 10, 2014

The regular meeting of the Council of the Township of Armour was held on Tuesday, June 10<sup>th</sup>, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Pat Hayes, Jerry Brandt, Rod Blakelock, Marty Corcoran; Delegations, Robert Miller, Municipal Planner, Keith McCoy, Road Supervisor, Guests, Marina Hammond; Staff, Wendy Whitwell, Clerk-Administrator and Melinda Torrance, Deputy Clerk.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular meeting held on May 27, 2014 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:** None

**DELEGATIONS:**

- Robert Miller, Municipal Planner

Mr. Miller spoke to various sections of the zoning by-law and that potential changes that he is proposing to be in line with the new 2014 Provincial Policy Statement. Mr. Miller reviewed areas and sought Council's input for direction on changes. The zoning by-law has been consolidated as of May 15, 2014 and the mapping is now reflecting the most recent updates. Bob will provide further information to Council.

- Keith McCoy, Road Supervisor

Keith and Council discussed a request for proposal versus the tender process for the motor grader. A staff report prepared by the Treasurer was reviewed and all the concerns were discussed and addressed. Keith updated Council on the recent hiring process for a part time equipment operator and advised that he would like to hold off hiring until after the construction season and look at it hiring in September. Keith also advised Council on a recent tested sample of reclaim asphalt and Council have supported the purchase of this material. Guard rails and cables were discussed on various municipal roads, Keith is to prepare a list of locations that require these and will consider including in the 2015 budget.

**BUSINESS FROM A PREVIOUS MEETING:** None

**ACCOUNTS FOR APPROVAL:**

- road accounts voucher #6-2014 was approved by resolution
- general accounts voucher #6-2014 was approved resolution
- Tri R waste management accounts voucher #6-2013 was approved by resolution

**APPLICATIONS:**

Application of a lottery licence submitted by the Katrine United Church was approved by resolution.

**BY-LAWS:** None

**REPORTS:**

Provincial Offences Act, Bob reported on an upcoming change that will provide for fines to be added to property taxes and to be implemented in a province wide agreement.

Tri Council meeting minutes were reviewed.

Bob updated Council on the recent meeting of Joint Services Working Group, minutes were included for review.

Tri R, Bob and Pat reported, minutes were included.

Regional Training Office, Bob reported.

Planning, Bob reported.

CDO / Economic Development, Rod and Wendy reported.

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Building Permit report was reviewed.

AHHC, Jerry reported that things are at a standstill as a result of the provincial election.

**CORRESPONDENCE:**

A request from a ratepayer to reduce the speed on Highway 520 to the Village limits was reviewed, Council directed the Clerk to respond with their decision.

A request from a couple asking if they can use Richard Thomas park for a wedding ceremony in August was supported by Council.

Staff Sergeant Whaley from the OPP provided an update to Council regarding the 2015 municipal billing and that no additional information is available.

Al Bottomley, Trustee for the Near North District School Board advised Council that the Almaguin Highlands Secondary School offers lunch in their cuisine class bistro and meals can be purchased if pre-arranged, all are welcome.

Katrine Community Centre 2014 budget was provided to council for review.

The Summer 2014 Burk's Falls & District Historical Society Newsletter is now available.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Employment Policies, Dispute Resolution and Progressive Discipline were supported by resolution.

**CLOSED SESSION:**

Resolution passed to move into closed session at 10:03 p.m.

Resolution passed to move out of closed session at 10:35 p.m.

**RESOLUTIONS:**

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on May 27, 2014, as circulated. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the special public budget meeting held on May 27, 2014, as circulated. Carried

Moved by Marty Corcoran, Seconded by Pat Hayes, The that Council of the Township of Armour hereby approve the 2014-05 RFP document for the purchase of a motor grader. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Accounts Voucher #6-2014, in the amount of \$53,609.59 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve General Accounts Voucher #6-2014, in the amount of \$259,201.70 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Tri R Waste Management Accounts Voucher #6-2014, in the amount of \$23,815.69 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

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Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour authorize the issuance of a raffle lottery licence to the Katrine United Church, for a draw to be held on December 7, 2014, cost of licence of \$5.00. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, Whereas the Council of the Township of Armour have reviewed the draft tender document 2014-05 for the procurement of one motor grader;

Whereas Council have reviewed the staff report dated June 6, 2014 from the Treasurer;

Whereas the Council of the Township of Armour as per Schedule A, By-law #45-2012, Section 1, Applicability and Exceptions has the right to direct any particular purchase or disposal of a commodity be carried out in some other manner;

Now Therefore the Council of the Township of Armour direct the procurement for one motor grader to be purchased through a request for proposal. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve to pay the invoice submitted by the Township of Ryerson in the amount of \$130.95. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour approve a donation in the amount of \$100.00 to the Almaguin Angler's Association for the 15<sup>th</sup> Annual Kid's Fishing Derby being held on August 3<sup>rd</sup>, 2014. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour accept the Human Resources Dispute Resolution Policy No. E 5.01, effective upon signage of resolution. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour accept the Human Resources Progressive Discipline Policy No. E 5.02, effective upon signage of resolution. Carried

Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby move into closed session at 10:03 p.m. as per Section 239(3)(1) of the Municipal Act, Education and Training. Carried

Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby move out of closed session at 10:35 p.m.

Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour adjourn this regular council meeting at 10:36 p.m. until the next regular meeting scheduled for June 24, 2014, or at the call of the Reeve. Carried

Original Signed by Bob MacPhail  
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REEVE

Original Signed by Melinda Torrance  
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DEPUTY CLERK