

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

May 27, 2014

The regular meeting of the Council of the Township of Armour was held on Tuesday, May 27th, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Rod Blakelock, Marty Corcoran. Councillor Hayes was absent; Delegations, Judy Kleinhuis, Grant Thornton, Staff Sgt. Whalley, OPP, Guests, Marina Hammond; Staff, Leanne Crozier, Treasurer, Wendy Whitwell, Clerk-Administrator and Melinda Torrance, Deputy Clerk.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular meeting held on May 13, 2014 were approved as circulated.

The minutes of the closed meetings held on May 13 and May 26, 2014 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:** None

**DELEGATIONS:**

➤ Judy Kleinhuis, CA Grant Thornton LLP attended to review the 2013 audit. Council reviewed and discussed the report to council of audit results and representation letter, draft consolidated financial statements, and the draft financial statements. Judy commented that we had a good, clean audit. A resolution was passed to authorize the Treasurer to sign the letter of representation and Judy was thanked for attending.

➤ Staff Sgt. Stacey Whalley, OPP attended council and explained that the 2014 Business Plan is not yet available. There is a new template which involves a three year plan for 2014, 2015 and 2016. Staff Sgt. Whalley debriefed Armour's 2013 calls for service. The new billing model was discussed and Staff Sgt. Whalley will share information as soon as it becomes available. A new Community Safety Plan will be implemented within the next two years and that municipalities will have to create one. Staff Sgt. Whalley also answered a question pertaining to the emergency turn around on Hwy. 11 just south of the Ferguson Road ramp and has confirmed that this will not get plowed in the winter months.

**BUSINESS FROM A PREVIOUS MEETING:** None

**TENDERS/QUOTES:**

The washroom maintenance tender for Doe Lake Park was awarded to Klink Enterprises, approved by resolution.

**BY-LAWS:**

By-law #25-2014, being a by-law to adopt optional tax tools for tax capping was read a first, second and third time.

By-law #26-2014, being a by-law to set tax ratios for 2014 was read a first, second and third time.

By-law #27-2014, being a by-law to set tax levy and rates of taxation for 2014 was read a first, second and third time.

By-law #28-2014, being a by-law to confirm the proceedings of council at its meetings was read a first, second and third time.

By-law #29-2014, being a by-law to enter into an agreement with the Village of Burk's Falls respecting the replacement of municipal water services was read a first, second and third time.

**REPORTS:**

Arena, Jerry reported

Library, Rod reported

Steering, Jerry reported

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Tri Council Meeting, Bob reported that the meeting went well and another meeting with the joint services working group is being set up to continue discussions regarding joint services.

A staff report regarding the 2013 reserves was provided to Council detailing a list of reserves and supported by resolution.

Staff Report review of funding opportunity for the Katrine Community Centre Seniors room upgrade advising that there is no current funding available for this project.

**CORRESPONDENCE:**

Request from the Village of Burk's Falls to continue support for the Canada Celebrations was approved by resolution.

Letter from the Ministry of Energy updating municipalities on the initiatives that the Ontario government has taken around local energy planning.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Letter from the Chief fire Prevention Officer stating that the Township of Armour is in compliance and meeting the requirements of the minimum acceptable model under the Fire Protection and Prevention Act.

**CLOSED SESSION:**

Resolution passed to move into closed session at 8:50 p.m.

Resolution passed to move out of closed session at 9:34 p.m.

**RESOLUTIONS:**

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on May 13, 2014, as circulated. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour accept the draft financial statements for 2013 as presented in the Auditor's Report dated May 22, 2014. Council directs the Treasurer of the Corporation of the Township of Armour to sign the letter of representation and forward to Grant Thornton LLP. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby accept the tender submitted by Klink Enterprises, in the amount of \$4,633.00 to provide washroom maintenance services at Doe Lake Park 2014. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That leave be given to introduce a bill # 25-2014 being a by-law to adopt optional tools for the purposes of administering limits for Commercial, Industrial, and Multi-Residential Property Classes (New Construction) for the year 2014. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That by-law #25-2014 be read a second time. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law #25-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 27<sup>th</sup> day of May, 2014. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That leave be given to introduce a bill # 26-2014 being a by-law to set Tax Ratios for Municipal Purposes for the year 2014. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That by-law #26-2014 be read a second time. Carried

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Moved by Rod Blakelock, Seconded by Jerry Brandt, That By-law #26-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 27<sup>th</sup> day of May, 2014. Carried

Moved by Marty Corcoran, Seconded by Jerry Brandt, That leave be given to introduce bill #27-2014 being a by-law to set and levy the Rates of Taxation in the Township of Armour for the year 2014. Carried

Moved by Marty Corcoran, Seconded by Jerry Brandt, That by-law #27-2014 be read a second time. Carried

Moved by Marty Corcoran, Seconded by Jerry Brandt, That By-law #27-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 27<sup>th</sup> day of May, 2014. Carried

Moved by Marty Corcoran, Seconded by Rod Blakelock, That leave be given to introduce bill #28-2014 being a by-law to confirm the proceedings of Council at its meeting. Carried

Moved by Marty Corcoran, Seconded by Rod Blakelock, That by-law #28-2014 be read a second time. Carried

Moved by Marty Corcoran, Seconded by Rod Blakelock, That By-law #28-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 27<sup>th</sup> day of May, 2014. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That leave be given to introduce bill #29-2014 being a by-law to enter into an agreement with the Village of Burk's Falls respecting the replacement of municipal water services. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That by-law #29-2014 be read a second time. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That By-law #29-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 27<sup>th</sup> day of May, 2014. Carried

Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby authorize the transfer of \$136,928 to reserve accounts as per staff report dated May 22, 2014 from the Treasurer and the 2014 budget. Carried

Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby agree to continue our support of the Burk's Falls Canada Day celebrations and agree to a contribution of 1/3 of the cost of fireworks for the 2014 celebration. Carried

Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move into closed session at 8:50 p.m. as per Section 239(2)(a)(b)(e) and (f) of the Municipal Act, security of municipal property; personal matters about an identifiable individual; litigation or potential litigation; advise that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried

Moved by Marty Corcoran, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move out of closed session at 9:34 p.m. Carried

Moved by Jerry Brandt, Seconded Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on May 13, 2014, as circulated. Carried

Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the minutes of the closed session held on May 26, 2014, as circulated. Carried

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Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour adjourn this regular council meeting at 9:36 p.m. until the next regular meeting scheduled for June 10, 2014, or at the call of the Reeve. Carried

Read a first, second and third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 10<sup>th</sup> day of June, 2014.

Original Signed by Bob MacPhail  
REEVE

Original Signed by Wendy Whitwell  
CLERK ADMINISTRATOR