

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

April 8, 2014

The regular meeting of the Council of the Township of Armour was held on Tuesday, April 8, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Rod Blakelock, Marty Corcoran, Pat Hayes, Jerry Brandt; Delegates, Keith McCoy, Road Supervisor, Leanne Crozier, Treasurer; Guests, Alan Barlow; Staff, Wendy Whitwell, Clerk-Administrator and Melinda Torrance, Deputy Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular meeting held on March 25, 2014 were approved as amended.

Minutes of council meetings will not be posted to the Township of Armour website until prior approval from Council has been confirmed.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Keith McCoy, Roads Supervisor attended to discuss the following:

- a letter of request for proposed road improvements to Doe Lake Road was discussed. The Clerk was directed to respond by letter and Keith will be contacting the property owners to arrange a site visit before any improvements will be made.
- Tulloch Engineering price proposal for five municipal bridge evaluations was accepted by resolution.
- the 3rd draft of the 2014 road budget was discussed. Four changes were made and a final roads budget will be presented at the April 22, 2014 council meeting.
- after further discussions with Council, the Roads Supervisor will proceed with the tender process for a grader.
- road accounts were approved by resolution.

Leanne Crozier, Treasurer

- Leanne attended to discuss the 3rd draft budget and will present the final budget at the May 13, 2014 council meeting.
- Shared services budgets for the arena, library and Tri R were approved by resolution.

BUSINESS FROM A PREVIOUS MEETING: None

QUOTES / TENDERS / RFP'S

The following tenders were awarded by resolution; ¾" Granular "A" gravel, surface treatment, screening and stockpiling of winter sand and pulverization.

The Groundskeeping services were awarded to Alan Barlow for 2014 and 2015 and supported by resolution.

ACCOUNTS:

- road accounts voucher #4-2014, approved by resolution
- general accounts voucher #4-2014, approved by resolution.
- Tri R waste management accounts voucher #4-2014, approved by resolution.

APPLICATIONS: None

BY-LAWS: None

REPORTS:

- Steering, Jerry reported

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- Tri R, Pat and Bob reported
- Arena, no report
- Regional Training Officer, Bob reported and a resolution was passed.
- AHHC, Jerry reported, a special meeting will be held on April 15 @ 4:00 p.m. with South LHIN regarding the reduction of x-ray services.
- Shared Services, Wendy reported
- Fall Fair Rides, Rod Blakelock updated Council

CORRESPONDENCE:

- Request for donation from the Salvation Army for a donation was supported by resolution.
- Request for donation from the Women's Own Resource Centre was supported by resolution.
- Request for financial assistance to support Girls Hockey was supported by resolution.
- Request to proclaim June as Seniors' Month was supported by resolution.
- Request for donation from the Police Association of Ontario was not supported at this time.
- Two requests of support from Mallorytown were supported by resolution.
- AMO communication to Clerk and Council regarding new Accountability and Transparency Act for the Broader Public Sector was provided for review.
- New Building Canada Fund was announced and the Treasurer is currently looking into it.
- Request of support from the City of Timmins regarding Canada Post services was supported by resolution.
- A letter from the Chairman of the Horn Lake Property Owner's Committee was provided to Council regarding a proposed Marijuana Grow Operation.

UNFINISHED BUSINESS:

- Request for Council to support the community bus was revisited and Council have asked that Mr. Chris Hope attend the next council meeting for further discussion.
- Tulloch Engineering will be providing a Peer Review for development on Lot 17, Concession 4, Sunnylea Avenue and a resolution was passed approving the estimate provided.
- Council have accepted the cost estimate of site works for work to be done on Lot 17, Concession 4, Sunnylea Avenue, by resolution.
- Two resolutions were passed amending the Treasurer and Deputy Clerk's positions.

NEW BUSINESS:

- A staff report was provided to Council on the new MPAC Voter Look Up that assists voters in determining if they are on the preliminary list of electors.
- List of correspondence received, not on agenda was provided to council.

RESOLUTIONS:

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on March 25, 2014, as circulated. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour accept the proposal and fee estimate from Tulloch

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Engineering to complete bridge evaluations for five of the Township municipal bridge structures in the amount of \$14,450.00 + HST. Carried

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Road Accounts Voucher #4-2014, in the amount of \$31,258.41 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby accept the tender submitted by Whitmell Ltd., in the amount of \$ 26,431.83 including taxes to provide $\frac{3}{4}$ " Granular "A" gravel (tender #2014-01). Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby accept the tender submitted by Duncor Enterprises Inc., in the amount of \$ 234,215.10 including taxes to provide double layer and single layer surface treatment (tender #2014-02). Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby accept the tender submitted by D. Carr Excavating Ltd., in the amount of \$ 22,204.50 including taxes to provide screening and stockpiling of winter sand (tender #2014-03). Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the tender submitted by Fowler Construction Company Limited, in the amount of \$ 16,410.99 including taxes to provide pulverization (tender #2014-04). Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve the 2014 Arena budget in the amount of \$171,400, Armour's share being \$78,844 at 46%. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve the 2014 Library budget in the amount of \$99,830, Armour's share being \$45,922 at 46%. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the 2014 Tri R Waste Management budget in the amount of \$309,065, Armour's share being \$142,169 at 46%. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the bid submitted by Alan Barlow, in the amount of \$ 18,984.00, including taxes for each year for 2014 and 2015 Groundskeeping Services. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve General Accounts Voucher #4-2014, in the amount of \$389,386.31 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour approve Tri R Waste Management Accounts Voucher #4-2014, in the amount of \$14,595.33 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

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- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour agree in principle that the concept of a Regional Training Officer be under the full care and control of the Township of Ryerson and to be based on a user pay billing model. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize a donation in the amount of \$200.00 to The Salvation Army. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize a donation in the amount of \$372.30 to the Women's Own Resource Centre. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize financial assistance in the amount of \$200.00 for girls hockey to participate in an international hockey tournament. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby proclaim June 1 – 30, 2014 Seniors' Month in the Township of Armour and encourage all citizens to recognize and celebrate the accomplishments of our seniors. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, **Whereas** it is estimated that over 650 million plastic water bottles end up in Ontario landfill sites each year, with approximately 100 million from Toronto alone;

And Whereas an estimated 35% to 45% of the plastic water bottles are not recycled, with nearly 31,000 tonnes going into landfills in 2009;

And Whereas these materials take an estimated 700 years to begin composting;

And Whereas approximately 1/10th of all plastic bottles end up in the oceans;

And Whereas Canadian provinces with deposit return systems for plastic water bottles have return rates of 75% or more; and

Therefore Be It Resolved that the Council of the Township of Armour petition the Ontario Ministry of the Environment to institute a deposit / return system for plastic water bottles. Carried

- Moved by Jerry Brandt, Seconded by Marty Corcoran, **Whereas** Styrofoam brand polystyrene materials constitute up to 30% of landfilled materials worldwide;

And Whereas these materials take an estimated 100 years to break down in the environment;

And Whereas unlike rigid polystyrene materials, polystyrene foam peanuts are not accepted by recycling facilities;

And Whereas there are alternative packing peanut materials available such as recycled paper, and biodegradable starch materials;

Therefore Be It Resolved that the Council of the Township of Armour petition the Ontario Ministry of the Environment to ban the use of polystyrene foam peanuts in Ontario. Carried

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour support the resolution passed by the City of Timmins

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regarding the Canada Post and the services provided including mail delivery and that it is an integral part of life to residents.

Therefore Be It Resolved that the Township of Armour request that the federal government direct Canada Post to maintain the current levels of postal services in Small, Rural and Northern Communities and continue to maintain residential door-to-door postal delivery in Canada. Carried

- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the estimate from Tulloch Engineering to provide a peer review for work to be done on Lot 17, Concession 4 and that all costs shall be borne by the property owner, Wei Tang. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour accept the Cost Estimate of Site Works for work to be done on Lot 17, Concession 4, property owner, Wei Tang and that security will be submitted to the Township of Armour in the amount of \$42,700 to be held for security. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the following amendment to the Treasurer's position:
 - The normal hours of will be 7 hours per day, 35 hours per week, 1820 hours per year. The Treasurer shall attend any regular and special council meetings as required by Council and will be compensated for meetings, in addition to the salary rate, based on the applicable hourly rate, compensation paid at a minimum of 2 hours. This change is effective January 1, 2014. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the following amendment to the Deputy Clerk position:
 - The normal hours of work will be 7 hours per day, 35 hours per week, plus additional hours to be worked while attending council meetings for a total of 1924 hours per year. The salary rate, from January 2014 to be adjusted accordingly.
 - An additional 70 hours (2 weeks) vacation entitlement to be taken in 2014 as full compensation for accumulated hours to December 31, 2013. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour adjourn this regular council meeting at 10:59 p.m. until the next regular council meeting scheduled for April 22, 2014, or at the call of the Reeve. Carried

Original Signed by Bob MacPhail
REEVE

Original Signed by Melinda Torrance
DEPUTY CLERK