

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

March 25, 2014

The regular meeting of the Council of the Township of Armour was held on Tuesday, March 25, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Marty Corcoran, Pat Hayes, Rod Blakelock arrived at 7:30 p.m., Delegations, Bruce Campbell, Councillor, Village of Burk's Falls; Guest, Dennis Netherington, Almarrah Technical Services, Staff, Wendy Whitwell, Clerk-Administrator.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular meeting held on March 11, 2014 were approved as amended.

The minutes of the closed session held on February 11, 2014 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:**

Councillor Brandt declared a pecuniary interest regarding the closed session, items 2-5, nature thereof, relative involved in discussion. Councillor Brandt left the council meeting at 10:23 p.m.

**DELEGATIONS:**

Village of Burk's Falls Councillor Bruce Campbell attended to advise council of their successful application for funding through the MIII program for the replacement of water lines from the Burk's Fall water tower to the end of First Avenue at Highway # 520. A proposed time line for the project was provided, with tenders to be awarded in June and project completion scheduled for September, 2014. A solicitor for the Village of Burk's Falls will provide a legal agreement to be reviewed by Armour's municipal lawyer. Armour will provide information regarding acceptable material to be used to repair the excavated areas and if we would like to add water access (service lines and curb stops) to any vacant property along First Avenue.

**BUSINESS FROM A PREVIOUS MEETING:**

Statement of Remuneration paid to Council and expensed for 2013, amended report was reviewed and approved.

**APPLICATIONS: Raffle**

Magnetawan Ridge Runners application to conduct a raffle on December 20, 2014 was approved by resolution.

**BY-LAWS:**

By-law #17-2014, to confirm the proceedings of council was read a first, second and third time.

By-law #18-2014, to provide for an interim tax levy was read a first, second and third time.

**REPORTS:**

Shared Services Working Group, Bob and Rod reported, minutes and cost sharing proposal was reviewed and discussed.

Library Board, Rod reported, no meeting was held.

Arena, minutes reviewed, Pat and Jerry reported.

Regional Training Officer, minutes included and reviewed, Bob reported. The 2014 budget was supported by resolution.

Building permit report, March 2014 was provided for review.

Bob reported on a Federal Gas Tax survey completed with input from the Treasurer.

Rod reported on his work in securing support for rides for the fall fair.

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### CORRESPONDENCE:

- District of Parry Sound Municipal Association, 2014 Spring Meeting, resolution to register three council members was passed.
- CNIB, donation request was supported by resolution.
- Almaguin News, 2014 proposal for advertising and subscription rates was approved by resolution.
- The Village of Burk's Falls sent a letter of appreciation for Council's continued support of the Burk's Falls Theatre Project.
- Correspondence from Brian Nault and Aubrey Christopher, notification of planned agricultural production facility at 59 North Pickerel Lake Road, for the purpose of producing cannabis under the authorization and licensing from Health Canada MMPR program.
- Ontario Association of Fire Chiefs 2014 O AFC Municipal Officials Seminar.
- Communities in Bloom, 2014 information.
- Hatch, Burk's Falls East Solar Project, notice of minor project design change.
- Ministry of Municipal Affairs and Housing, 2014 Provincial Policy Statement.

### UNFINISHED BUSINESS:

Notice from the Ministry of Transportation regarding Highway 11 Road Improvements in the Townships of Armour and Strong. A notice of proposed road closing was acknowledged by resolution.

Staff report, Leanne Crozier, CEMC, request for sand bag policy. The Clerk will draft a policy for consideration.

### NEW BUSINESS:

CDO/EDC 2014 proposed budget was approved by resolution.

Employment policy was discussed.

Current Health and Safety policy and procedures for workplace harassment and workplace violence were reviewed.

Proposed Human Resources policies were reviewed in detail, council requested changes to be made. Amended policies will be presented at next meeting.

Staff report, Health and Safety E-Learning was supported by resolution.

Managing conflict training was approved by resolution.

### CLOSED SESSION:

Resolution passed to move into closed session at 10:23 p.m.

Resolution to move out of closed session at 10:59 p.m.

### RESOLUTIONS:

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on March 11, 2014, as amended. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on February 11, 2014, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour accept the 2013 Remuneration and Expense Statement as amended dated March 20, 2014. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize the issuance of a raffle lottery licence to the

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Magnetawan Ridge Runners Snowmobile Club, for a draw to be held on December 20, 2014, cost of licence of \$5.00. Carried

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce bill #17-2014 being a by-law to confirm the proceedings of Council at its meeting. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That by-law #17-2014 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That by-law #17-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 25<sup>th</sup> day of March, 2014. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That leave be given to introduce #18-2014 being a by-law to provide for an interim tax levy and the payment of interim taxes for the year 2014. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That by-law #18-2014 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #18-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 25<sup>th</sup> day of March, 2014. Carried
- Moved by Rod Blakelock, Seconded by Marty Corcoran, That the Council of the Township of Armour approve the South East Parry Sound Regional Fire Committee 2014 draft budget. Total expenses: \$73,450, Armour's share being \$12,599.17. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize 3 delegates to attend the 2014 District of Parry Sound Municipal Association Spring Meeting being held on April 15, 2014 at the Township of Nipissing. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour continue to support CNIB in 2014 with a donation amount of \$150.00. Carried
- Moved by Marty Corcoran, Seconded by Pat Hayes, That the Council of the Township of Armour hereby accept the 2014 yearly subscription for the Amalguin News in the amount of \$169.50. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour acknowledge receipt of notification from the Ministry of Transportation of a possible fourteen calendar day closure of South Service Road. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve the 2014 CDO / EDC budget to be funded by the municipalities in the amount of \$35,264.00, Armour's share (46%) being \$16,221. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour approve 200 sessions from Vocam Canada in the amount of \$2,921.05. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour approve training for managing conflict in the workplace and agree to close the office to facilitate this training. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby move into closed session at 10:23 p.m. as per Section 239(2)(b), personal matters about an identifiable individual, litigation or potential litigation. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby move out of closed session at 10:58 p.m. Carried

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- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the closed meeting held on March 11, 2014, as circulated. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby adjourn this regular council meeting at 10:59 p.m. until the next regular council meeting scheduled for April 8, 2014, or at the call of the Reeve. Carried

Read a first, second and third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 8<sup>th</sup> day of April, 2014.

Original Signed by Robert MacPhail  
REEVE

Original Signed by Wendy Whitwell  
CLERK ADMINISTRATOR