

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 14, 2014

The regular meeting of the Council of the Township of Armour was held on Tuesday, January 14, 2014 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Jerry Brandt, Marty Corcoran, Pat Hayes, Rod Blakelock; Delegations, Bruce Campbell, James West, Leanne Crozier, Treasurer, Keith McCoy, Road Supervisor, Guests; Kurt West, Robert Miller, Dick Hodge; Staff, Wendy Whitwell, Clerk-Administrator, Melinda Torrance, Deputy Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular meeting held on December 10, 2013 were approved as circulated.

The minutes of the closed meeting held on October 29, 2013 were approved as circulated.

The minutes of the closed meeting held on December 10, 2013 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

- Bruce Campbell, Councillor from the Village of Burk's Falls attended council to provide an update on the proposed water line improvement project and potential future construction pending approval for funding.
- James West, request to extend Sterling Creek Road which is a boundary road between the Township of Armour and Strong. Council has agreed to support in principle Mr. West's request.
- Keith McCoy, Road Supervisor attended to discuss:
 - 2014 draft road budget was reviewed and council had no objections. Consideration was given regarding road improvements to specific roads throughout the municipality.
- Leanne Crozier, Treasurer attended to discuss the 2014 draft budget and will continue to work on the budget once she receives more information. The 2nd 2014 draft budget will be presented to council in March.

ACCOUNTS FOR APPROVAL:

- road accounts voucher #1-2014 was approved by resolution.
- general accounts voucher #1-2014 was approved by resolution.
- Tri R waste management accounts voucher #1-2014 was approved by resolution.

BUSINESS FROM A PREVIOUS MEETING:

- Royal Canadian Legion request for Veterans and Troops Recognition Ad, supported by resolution.
- A staff report regarding the Investment Readiness Project outlining the recommendation for John Finley Consulting to complete the Asset Inventory, Gap Analysis and Market Study was supported by resolution.

APPLICATIONS:

Site Plan Application – Tang, Wei, Lot 17, Concession 4, Part 1 of 42R-12870 was accepted in principle by resolution.

BY-LAWS:

By-law #1-2014, to authorize temporary borrowing for 2014 was read a first, second and third time.

By-law #2-2014, to authorize penalty charge on current taxes, was read a first, second and third time.

By-law #3-2014, to authorize interest to be added to tax arrears, was read a first, second and third time.

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By-law #4-2014, 2055988 Ontario Inc., Kajsja Wadhem, 2064770 Ontario Inc., Lot 22, Concession 10, 123 Nicolia Drive, Zoning Amendment, was deferred.

By-law #5-2014, to assume part of a road into the public road system, Part Lot 30, Concession 10, was read a first, second and third time.

By-law #6-2014, to establish a Committee of Adjustment, was read a first, second and third time.

By-law #7-2014, to adopt minimum maintenance standards for municipal roads & bridges, was read a first, second and third time.

By-law #8-2014, 1158663 Ontario Limited (Cutrara), 59 North Pickerel Lake Rd. Zoning Amendment, was read a first, second and third time.

REPORTS:

- Northland Power / Watt farm conference call, Bob reported that the call went very well and that Northland Power is willing to assist the municipality and historical society on a number of matters regarding the Watt family home.
- Arena, Jerry reported.
- Library, Rod reported.
- South Almaguin Highlands Economic Development, Rod & Wendy reported, minutes included from the December 16, 2013 meeting.
- Tri R, minutes included, Bob MacPhail reported.
- Planning board, Bob reported.
- The January 2014 building report was provided to council for review.
- Staff report was provided to council regarding 2014 election training and all municipal office staff will be attending and closing the office for the day.

CORRESPONDENCE:

- Letter from the Ministry of Training, Colleges and Universities update on Ontario's dealings with the federal government regarding renewed Labour Market Agreement.
- Letter from CN ensuring safety measures are being taken care of in relation to Dangerous Goods shipments and that CN will provide information to the designated Emergency Planning Official of each municipality through which shipments are transported.
- Letter from the OPP provided an update regarding further classes of police officers authorized to carry Conducted Energy Weapon (CEW's).
- Annual report from Ombudsman Ontario on investigations of closed municipal meetings.
- Memo from the Ministry of the Environment advising of the availability to review and comment on the proposed cycling and trail provisions in the Municipal Class Environmental Assessment (Class EA).
- Request of donation from the Northern Ontario School of Medicine was approved by resolution.
- Letter for request of support from the United Counties of Prescott and Russell regarding an amendment to the Aggregate Resources Act for peat moss extraction was supported by resolution.
- Information for individuals on running for council was provided by AMO.
- AMO news for all municipal governments on; Golden Panel report on transit funding and; private member's bill on Municipal Election Amendments.
- Information provided by OGRA on the Government of Ontario's report on how municipalities intend to finance the renewal and expansion of civic infrastructure and transit systems.

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- Letter from East Ferris addressed to Premier Wynne outlining their disappointment on the recent announcement regarding the distribution of \$100 million Small, Rural and Northern Municipal Infrastructure Fund.
- Letter of request for support from the Corporation of the Township of Mulmur addressing MPAC and building permit assessment, supported by resolution.
- Letter of request for support from the Office of the County Warden relating to opposing the requalification of Municipal Building Officials. No action at this time as the municipal Chief Building Official has indicated that his Chapter of OBCA will likely be supporting this.
- Information provided on planning for 2014 budget and beyond.

UNFINISHED BUSINESS:

- 2014 ROMA-OGRA Conference Registration confirmation of attendees.
- Letter of request for support from the Secretary of the South East Parry Sound Steering Committee concerning the Near North District School Board Accommodation Review Committee for the Burk's Falls area was supported by resolution.

NEW BUSINESS:

- Grant Thornton, 2013 Audit engagement letter reviewed by council and acknowledge receipt of letter dated December 13, 2013, approved by resolution.
- Request from the Katrine Community Centre to acknowledge upcoming community activities, supported by resolution.
- Request for donation from the Katrine Community Centre was supported by resolution.
- Letter of resignation received from Dorothy Simcock, Library Board, accepted with regret.
- 2014 AGM/Conference invitation, no interest of council at this time to attend.
- List of correspondence received, not on agenda

CLOSED SESSION:

Moved into closed session at 10:09 p.m.

Moved out of closed session at 10:27 p.m.

RESOLUTIONS:

- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve the minutes of the regular meeting held on December 10, 2013, as circulated. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby approve payment of Road Accounts Voucher #1-2014, in the amount of \$56,840.43 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve payment of General Accounts Voucher #1-2014, in the amount of \$211,411.32 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby approve payment of Tri R Waste Account Voucher #1-2014, in the amount of \$22,578.81 for payment and authorize the Reeve and Treasurer to sign cheques for same. Carried

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- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour authorize the placement of a 1/10 page & colour advertisement in the Military Service Book, for a cost of \$325.00. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour accept the recommendation from the South Almaguin Highlands Economic Development Committee regarding the Investment Readiness Project and confirm John Findley Consulting as the most suitable candidate for this project. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That the Council of the Township of Armour hereby accept in principle, the application for site plan approval submitted by Tang, Wei, Lot 17, Concession 4, Three Mile Lake, and authorize the municipal planner prepare the agreement. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce a bill #1-2014 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2014. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #1-2014 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #1-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That leave be given to introduce a bill #2-2014 being a by-law to establish a Penalty Charge for non-payment of current taxes. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That By-law #2-2014 be read a second time. Carried
- Moved by Marty Corcoran, Seconded by Jerry Brandt, That By-law #2-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That leave be given to introduce a bill #3-2014 being a by-law to provide for interest to be added to tax arrears. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #3-2014 be read a second time. Carried
- Moved by Jerry Brandt, Seconded by Marty Corcoran, That By-law #3-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That leave be given to introduce a bill #5-2014, being a by-law to assume a part of a road known as Part 1, Plan 42R-20009, in the Township of Armour, into the public travelled road system in the municipality. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #5-2014 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #5-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That leave be given to introduce a bill #6-2014, being a by-law to establish a Committee of Adjustment. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #6-2014 be read a second time. Carried

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- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #6-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That leave be given to introduce a bill #7-2014, being a by-law to adopt minimum maintenance standards for municipal highways and bridges. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #7-2014 be read a second time. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That By-law #7-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That leave be given to introduce a bill #8-2014, being a by-law to amend Zoning By-law #27-95, as amended, application by 1158663 Ontario Limited; Part of Lot 8, Concession 12, Part 2 of Plan 42R-13587 at 59 North Pickereel Lake Road. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #8-2014 be read a second time. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That By-law #8-2014 be read a third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of January, 2014. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby authorize a donation in the amount of \$600.00 to the Northern School of Medicine (NOSM) "Seats for Success" campaign. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour support the resolution from the United Counties of Prescott and Russell and petition the Ministry of Natural Resources to amend the Aggregate Resources Act to ensure that peat moss extractors are subject to the same criteria as other aggregate extractors. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour support the resolution from the Township of Mulmur, dated December 11, 2013, and advise MPAC that it is entirely inappropriate and unacceptable to not immediately and retroactively assess a building that has been erected without a building permit for the current year and up to two prior years (depending on when it was built and occupied) when such is the norm for buildings with building permits;
And that MPAC be requested to automatically and immediately re-assess all properties once the improvements have been discovered and apply the resulting increase to the current year and for two previous taxation years.
And that the onus be placed on the landowner to prove that the building has not existed for that entire time period. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, **Whereas**, Paragraph 26, Subsection 8(1) of the *Education Act* (1990) requires that "school boards develop policies...with respect to procedures to be followed prior to the closing of a school by decision of the board."; and

Whereas, the Ministry of Education Pupil Accommodation Review Guideline (2009) states that

"School boards are required to develop a School Information Profile to help the ARC and the community understand how well school(s) meet the objectives and the Reference Criteria outlined in the Terms of Reference. The School Information Profile includes data for each of the following four considerations about the school(s):

- Value to the student

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- Value to the school board
- Value to the community
- Value to the local economy

It is recognized that the school's value to the student takes priority over the other considerations about the school. A School Information Profile will be completed by board administration for each of the schools under review....The completed School Information Profile(s) will be provided to the ARC to discuss, consult on, modify based on new or improved information, and finalize"; and

Whereas, the Near North District School Board (NNDSB) Student Accommodation Policy (2009) states that,

"The Director of Education shall not...fail to monitor and evaluate all schools on a regular basis and complete detailed studies for schools whose viability may be in question;"

And states that,

"The Director of Education shall notfail to coordinate a Student Accommodation process that includes the following components:

- Ensure that each ARC is provided with a School Information Profile to help the ARC and community understand how well school(s) meeting the objectives and the Reference Criteria outlined in the Terms of Reference.
- Ensure that the School Information Profile is completed by board administration for each school under review, and that the profile includes data about the school's value to the students, value to the board, value to the community, and value to the local economy, whole recognizing that the value to the student takes priority over the other considerations."; and

Whereas, the value to the students, to the board, to the communities and to the local economies of the schools in question cannot be gauged without detailed School Information Profiles; and

Whereas, after the first two of four required meeting in the Burk's Falls Area Accommodation Review, the NNDSB has yet to provide the ARC or the subject communities with a detailed School Information Profile for any of the three schools under review; and

Whereas, the Ministry of Education is currently undertaking an Administrative Review of the NNDSB's North Bay Accommodation Review policy and process following a petition citing similar concerns relating to a lack of information provided; now

THEREFORE BE IT RESOLVED THAT the NNDSB immediately halt the Burk's Falls Area Accommodation Review; and

FURTHER THAT the NNDSB place a moratorium on any further Accommodation Reviews pending review and revision of the NNDSB Accommodation Review Policy and the accompanying Accommodation Review Process; and

FURTHER THAT the NNDSB request that the Ministry of Education provide assistance and direction in the review and revision of the NNDSB Accommodation Review Policy and Process. Carried

- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby acknowledge receipt of letter from Grant Thornton, dated December 13, 2013 which outlines the mutual understanding of the terms of the audit engagement for year ending December 31, 2013, and further authorizes the Reeve and Treasurer to sign same. Carried

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- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby acknowledge the following community activities at the Katrine Community Centre:
 Katrine Winter Karnival, February 28 0 March 2, 2014
 Volunteer Dinner – March 3, 2014. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby authorize a donation in the amount of \$500.00 to the Katrine Community Centre Club for the 2014 Winter Karnival. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby accept, with regret the resignation of Dorothy Simcock, Armour Township Library Board representative, effective December 19, 2013. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move into closed session at 10:09 p.m. as per Section 239 (2)(a)(b) of the Municipal Act, security of municipal property; personal matters about an identifiable individual, including municipal employees. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour hereby move out of closed session at 10:27 p.m. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the closed session held October 29, 2013. Carried
- Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby approve the minutes of the closed session held on December 10, 2013. Carried
- Moved by Rod Blakelock, Seconded by Pat Hayes, That the Council of the Township of Armour adjourn this regular council meeting at 10:29 p.m. until the next regular council meeting scheduled for January 28, 2014, or at the call of the Reeve. Carried

Read a first, second and third time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 28th day of January, 2014.

REEVE

CLERK ADMINISTRATOR