

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

April 14, 2015

The meeting of the Council of the Township of Armour was held on Tuesday, April 14, 2015 at 7:00 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt, Marina Hammond and Pat Hayes were absent; Guests, Marie Stitt; Delegations, John Theriault, Treasurer, Amy Tilley, Landfill Administrator, Keith McCoy, Roads Supervisor, Staff, Wendy Whitwell, Clerk-Administrator and Melinda Torrance, Deputy Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting held on March 24, 2015 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST:

Councillor Blakelock declared a pecuniary interest on item #12 regarding the Burk's Falls Historical Society, Watt Farm renovations, the general nature of which is renovation work to be completed at the farmhouse.

DELEGATIONS:

John Theriault, Treasurer attended to discuss the following:

- 3rd Draft Budget was reviewed and no changes have been made from the last budget discussions. 6.61% increase for 2015 due to shared services contributions increased, policing costs went up, creation of new CEMC position, levy for Eastholme, economic development share, hire another employee for roads department and inflation rate.
- The overall 2015 Financial Statements as of April 10, 2015, including roads and waste management were provided for information.
- Staff report on employment insurance and reduced rates was deferred for a future meeting.
- Staff report regarding the One Investment Program was accepted by resolution.

Amy Tilley, Landfill Administrator attended to discuss the following:

- Administration report, April 2015.
- Amy presented the Tri R waste management budget to actual that will be presented at the Tri Meeting on April 27.
- Amending schedules to the Waste Management By-law were approved by resolution.
- Amy sought Council's support to proceed with applying for a 2016 CIF project consideration and will bring back a report of items that require attention along with pricing.

Keith McCoy, Roads Supervisor provided a staff report regarding the culvert and road issues on South Horn Lake Road.

BUSINESS FROM A PREVIOUS MEETING: None

QUOTES / TENDERS / RFP'S:

Keith and John discussed all the tenders that were received and Keith provided a staff report with his recommendations. Recommendations included not accepting the lowest tender for surface treatment due to previous performance issues. Tenders were accepted by resolution, the fuel tender was deferred.

Armour Council supported by resolution the two tender recommendations from the Burk's Falls and District Historical Society for renovation work at the Watt Farmhouse and installation of a drilled well.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

April 14, 2015

ACCOUNTS FOR APPROVAL:

The list of accounts for April 2015 were approved by resolution.

APPLICATIONS: None

BY-LAWS:

By-law #14-2015, being a by-law to enter into an agreement with Almaguin municipalities for recycling hazardous waste was read in its entirety and passed by resolution.

REPORTS:

Planning, no report

CDO / Economic Development, Wendy provided highlights of the meeting:

- Dave Gray is the successful applicant for the Economic Development Officer position;
- The Farmers Market will begin May 12th at the Living Legacy in the parking lot;
- Showcase Almaguin 2016 event will be in the Sundridge / South River area
- Community Visitors Guide will be launched June 1st.
- Dave is on Hunter's Bay radio every second Monday at 3:30 p.m. with business owners or service providers from our area to promote business in Almaguin.

Parry Sound EMS Report was provided for review.

Steering Committee minutes from the March 26, 2015 were reviewed and Jerry reported.

The SAHEDC Economic Development Plan was updated in February 2015 and was provided to Council for review.

Building report was provided for review.

CORRESPONDENCE:

A request for financial support from the Charter Challenge of Ontario's wind turbine approval process was declined.

Council did not support the resolution from the Township of Southgate expressing support for Bill 52.

Council passed a resolution that Muskoka Algonquin Healthcare review and amend their by-law to allow for elected officials to represent taxpayers.

UNFINISHED BUSINESS:

A staff report was provided to Council listing questions regarding the fire budget. The Clerk was directed to send a letter to the Fire Chief.

Tulloch Engineering provided a work plan and fee estimate for three bridges and was supported by resolution.

Council will be inspecting the buildings located at 12 Three Mile Lake Road for renovations.

Council agreed to replace their current work tablets with new laptops.

NEW BUSINESS:

A staff report regarding the vacation and vacation pay policy was provided for council's consideration. Revisions will be made based on the auditor's recommendations.

A Time Recording Policy was presented to council and approved by resolution.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

April 14, 2015

Proposal for Council to discuss a strategic plan will be delayed as a result of the current restructuring discussions.

List of correspondence received and not on agenda was provided for review.

APPROVAL OF CLOSED MINUTES:

The minutes of the closed meeting held on March 24, 2015 were approved as circulated.

RESOLUTIONS:

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour approve the minutes of the regular meeting held on March 24, 2015, as circulated. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the tender submitted by Duncor Industries, in the amount of \$35,500.08 including taxes to provide pulverization (tender #2015-01). Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the tender submitted by Bruel Contracting Ltd., in the amount of \$135,996.63 including taxes to provide double layer surface treatment (tender #2015-02). Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the tender submitted by D. Carr Excavating, in the amount of \$25,626.14 including taxes to provide screening and stockpiling of winter sand (tender #2015-03). Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the tender submitted by Whitmell Ltd., in the amount of \$33,798.30 including taxes to provide 7/8" Granular "A" gravel (tender #2015-04). Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby accept the tender submitted by Northland Truck Centre, in the amount of \$223,692.54 including taxes to provide one tandem axle diesel snow plow truck complete with spreader dump box and front plow and wing requested GCWR: 62000 lbs. (tender #2015-06). Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour approve the recommendation from the Treasurer's staff report dated April 14, 2015, regarding the One Investment Program be received and that The One Investment Program be approved as an allowable investment option, as the securities held in the One Portfolios consist exclusively of highly rated, diversified investment instruments that are guaranteed to be eligible investments as defined in O. Reg. 438/97 under the Municipal Act. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour accept the work plan and fee estimate to complete a Schedule B Municipal Class Environmental Assessment for bridge crossings at the South Horn Lake Road, Pickerel & Jack Lake Road and North Pickerel Lake Road bridge sites in the amount of \$49,350.00 plus HST. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour approve the amended Schedules A, B, C and D to the Waste Management By-law #5-2012. Carried

Moved by Jerry Brandt, Seconded by Bob MacPhail, That the Council of the Township of Armour hereby accept the recommendation from the Burk's Falls Historical Society that tender BFH Project 001 be awarded to Rod Blakelock in the amount of \$13,700 plus HST. Carried. Councillor Blakelock declared a pecuniary interest.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

April 14, 2015

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby accept the recommendation from the Burk's Falls Historical Society that tender BFH Project 002 be awarded to Neil Brown in the amount of \$10,100 plus HST. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the April 2015 accounts, in the amount of \$459,553.36 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour have read and approve By-law #14-2015 being a by-law to authorize the Corporation of the Township of Armour to enter into an agreement with Almaguin municipalities for the provision of recycling hazardous waste and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, **Whereas**, as per the Muskoka Algonquin Healthcare By-law, elected representatives of any municipal, regional, county, or township government located in the catchment area of Muskoka Algonquin Healthcare are not eligible to sit on the Board of Directors or as a Community Representative on a Standing Committee;

Now Therefore Be it Resolved that the Council of the Township of Armour requests that MAHC review and amend said by-law to allow for elected officials to represent taxpayers;

And Further that this resolution be forwarded to Muskoka-Parry Sound Municipalities, the Premier, Minister of Health and MPP Norm Miller. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby support the Human Resources Policy No. B 2.09, Time Recording Policy, effective April 14, 2015. Carried

Moved by Bob MacPhail, Seconded by Rod Blakelock, That the Council of the Township of Armour approve the minutes of the closed meeting held on March 24, 2015, as circulated. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour adjourn this regular council meeting at 10:38 p.m. until the next regular council meeting scheduled for April 28, 2015, or at the call of the Reeve. Carried

Original Signed by Bob MacPhail
REEVE

Original Signed by Wendy Whitwell
CLERK ADMINISTRATOR