

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 13, 2015

The meeting of the Council of the Township of Armour was held on Tuesday, January 13, 2015 at 7:30 p.m. Those in attendance were: Reeve Bob MacPhail; Councillors, Rod Blakelock, Pat Hayes, Jerry Brandt and Marina Hammond; Guests, Norm Miller, MPP Parry Sound Muskoka, Robert Miller, Municipal Planner; Delegations, Amy Tilley, Landfill Administrator, Keith McCoy, Roads Supervisor; Staff, Wendy Whitwell, Clerk-Administrator, and Melinda Torrance, Deputy Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular meeting held on December 9, 2014 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Norm Miller, MPP attended Council to meet and congratulate council on their election. Mr. Miller stated that the lack of maintenance on Hwy. 11 is the main topic of conversation and has left a petition that he will be putting forth at the Legislature in February. Mr. Miller is introducing a new private member's bill that will modify the rules to allow UTV's (side by sides) where ATV's are permitted. Mr. Miller also explained that if council has any provincial issues to bring to his attention and he will try and assist in resolving any problems.

Amy Tilley, Landfill Administrator provided Council with the draft 2015 budget and highlighted some items that saw a significant increase or decrease in comparison to 2014. The Tri-council quarterly report was presented to council and will be brought forward at the Tri-council meeting. Ministry of Environment, MOECC, North Bay is still without a District Manager. For the past seven months we have been involved in a new waste diversion program for aerosol and single-use propane cylinders, which we are collecting at the site. Council authorized the submission of an application to MOECC for approval of this program. We have been advised approval may take a year. Amy has contacted McMurrich/Monteith Township regarding the clear bag program they use, with not bag tags or cards. It includes mandatory recycling, residents are on board with the program. Tipping fees and schedules will require updating, Amy was directed to revise the fee schedule and present at the Tri-council meeting. Amy and Andrew conducted a Health & Safety inspection and will be presenting the report at a future council meeting.

Keith McCoy, Roads Supervisor updated Council on hiring a full-time equipment operator and with an extra person, Keith will be looking at amending winter maintenance schedules. All the outdoor lighting at the garage has been replaced with LED lighting and the new grader has been working without any problems. Keith has been directed to look into caution frost heave signs to be placed on North Pickerel, Pickerel & Jack Lake and Ely Side Road.

BUSINESS FROM A PREVIOUS MEETING: None

APPLICATIONS:

Application for Consent submitted by Werner Mueller, Concession 7, Lot 8 was approved by resolution.

ACCOUNTS FOR APPROVAL:

- road accounts voucher #1-2015 was approved by resolution.
- general accounts voucher #1-2015 was approved by resolution.
- waste management accounts voucher #1-2015 was approved by resolution.

BY-LAWS:

By-law #1-2015, to authorize temporary borrowing during the fiscal year for 2015 was read in its entirety and passed by resolution.

By-law #2-2015, being a by-law to provide for an interim tax levy, establish penalty charges and to provide for interest to be added to tax arrears in 2015 was read in its entirety and passed by resolution.

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MINUTES

January 13, 2015

By-law #3-2015, being a by-law to establish a Committee of Adjustment was read in its entirety and passed by resolution.

REPORTS:

Report to Council on Initial communication and audit planning submitted by Grant Thornton LLP was reviewed and a resolution was passed authorizing signing of the audit engagement letter.

Staff Report – Street light on Doe Lake Road, direction from Council is to disconnect the street light.

The joint meeting minutes from the Economic Development committee held on December 16, 2014 were reviewed.

The January 2015 Fire Chiefs Report was provided to Council for review.

The 2014 3rd Quarter OPP total stats were provided to Council.

Building report provided for review.

Planning Board, Bob reported.

AHHC, no quorum was present at this meeting due to poor weather conditions.

Katrine Community Centre, Marina reported.

CORRESPONDENCE:

The Katrine Community Centre has requested support by resolution for several events occurring at the centre and all were supported.

Letter from the Ministry of Natural Resources and Forestry addressing their commitment to working with municipalities and landowners to prevent and reduce the number of human-wildlife conflicts.

A copy of a letter from W.S Morgan Construction to The District of Parry Sound Social Services Administration Board addressing their concerns on construction projects was presented to Council.

Almaguin News subscription will continue for Marty Corcoran.

A copy of a letter from HGR Graham to the Village of Burk's Falls advising that the owners wish to proceed with Commercial Drive Servicing and Development.

AMCTO membership renewal was authorized for payment.

AMO newsletter on the 2015 pre-budget submission outline.

The Township of Ryerson submitted a letter to the Ministry of Education commenting on the proposed changes to the Pupil Accommodation Review Guideline (PARG).

The North Bay Parry Sound District Health Unit provided an update that the accommodation planning – Phase 1 is complete.

UNFINISHED BUSINESS:

Community Investment Initiative for Northern Ontario (CIINO) application was supported by resolution.

Outstanding committee appointments have been appointed by resolution.

Community Emergency Management Coordinator (CEMC) discussions continue.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 13, 2015

NEW BUSINESS:

Two council training and orientation opportunities are being held in January. Presenters from MMAH and representatives from Doug Christie LLP law office will be providing the training and orientation and a resolution was passed to authorize these training sessions as closed meetings.

Notice that the Northeastern Fire Education Conference and Trade Show is being held March 26-29, 2015.

Draft Tri-council meeting agenda was provided to council for review and comment.

Clerk/Treasurer notes from December 5, 2014 meeting with Burks' Falls, Armour, and Ryerson on shared services were provided to Council for review.

The South Almaguin Highlands Economic Development Committee will be participating in a regional Business Retention and Expansion project and Armour Council supported this project by resolution.

The North Bay Parry Sound District Health Unit provided an update on the committee appointment to this Board.

List of correspondence received and not on agenda was provided for review.

CLOSED SESSION:

Council moved into closed session at 11:12 p.m. as per Section 239(2)(b) of the Municipal Act.

Council moved out of closed session at 11:25 p.m.

APPROVAL OF CLOSED MINUTES:

The minutes of the closed meeting held on December 9, 2014 were approved as circulated.

RESOLUTIONS:

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour approve the minutes of the regular council meeting held on December 9, 2014, as circulated. Carried

Moved by Pat Hayes, Seconded by Marina Hammond, That the Council of the Township of Armour approve waste management accounts voucher #1-2015 in the amount of \$30,665.86 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour approve road accounts voucher #1-2015 in the amount of \$49,099.07 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Jerry Brandt, Seconded by Pat Hayes, That the Council of the Township of Armour hereby support the severance application B-017/14 submitted by Werner Mueller subject to the following conditions:

- that the applicant convey the required cash-in-lieu of parkland dedication to the Township of Armour as per the current by-law;
- that the North Bay-Mattawa Conservation Authority provide comments regarding the suitability of the retained parcel for servicing. Carried

Moved by Marina Hammond, Seconded by Rod Blakelock, That the Council of the Township of Armour approve general accounts voucher #1-2015 in the amount of \$243,453.45 for payment, and the Reeve and Treasurer are hereby authorized to sign cheques for same. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 13, 2015

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour have read and approve By-law #1-2015 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2015, and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour have read and approve By-law #2-2015 being a by-law to provide for an interim tax levy and the payment of interim taxes for the year 2015 and to establish penalty charges for non-payment of current taxes and being a by-law to provide for interest to be added to tax arrears, and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour have read and approve By-law #3-2015 being a by-law to establish a committee of adjustment, and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, Seconded by Rod Blakelock, That the Council of the Township of Armour authorize the Treasurer to sign the audit engagement letter submitted by Grant Thornton LLP. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour recognize that the Katrine Community Centre will be hosting Country Jamborees on January 10, February 14, March 14, April 11, May 9 and June 13 and that they consider it to be a community event. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour support a donation in the amount of \$500.00 for the Katrine Winter Carnival to be held on February 27 to March 1, 2015. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour recognize that the Katrine Community Centre will be hosting a Volunteer dinner on March 2, 2015 and that they consider it to be a community event. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour recognize that the Katrine Community Centre will be hosting a Valentine's Day dance on February 14, 2015 and that they consider it to be a community event. Carried

Moved by Marina Hammond, Seconded by Rod Blakelock, That the Council of the Township of Armour recognize the Township of Ryerson as the lead applicant for the FedNor CIINO application #806659 for the Community Economic Development Officer Project and support this initiative in principle, and will be prepared to commit financially to this project. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representative(s) to the Economic Development Committee for the 2014-2018 term of council: Rod Blakelock. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour hereby appoint the following representative(s) to the Library Board for the 2014-2018 term of council: Rod Blakelock. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby appoint the following representative(s) to the Historical Society Committee for the 2014-2018 term of council: Jerry Brandt. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond, That the Council of the Township of Armour hereby appoint the following representative(s) to the Almaguin Highlands Health Care (AHHC) for the 2014-2018 term of council: Pat Hayes. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

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January 13, 2015

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour support the nomination of George Sterling from the Township of Ryerson as the Area 4 representative on the Board of Management of Eastholme. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt, That the Council of the Township of Armour agrees that as per the Municipal Act, S.O. 2001 as amended, Section 239 (3.1) Educational or training sessions, a meeting of council or local board may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

And that the Council of the Township of Armour will be participating in a meeting wherein outside legal counsel will be explaining issues under the Municipal Act, S.O. 2001, Section 239 (3.1) as amended, Council of the Township of Armour hereby close a meeting to be held on January 20, 2015 and January 30, 2015 for educational and training purposes. Carried

Moved by Pat Hayes, Seconded by Jerry Brandt, That the Council of the Township of Armour hereby agree to continue beyond the 11:00 p.m. curfew. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt, That the Council of the Township of Armour supports the participation of the South Almaguin Highlands Economic Development Committee (SAHEDC) in a regional Business Retention and Expansion Program led by the Almaguin Highlands Chamber of Commerce. The cost to SAHEDC will be up to \$3,000 and the project will be included as a line item in the 2015 SAHEDC/CDO budget. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour approve the minutes of the closed session, held on December 9, 2014, as circulated. Carried

Moved by Pat Hayes, Seconded by Rod Blakelock, That the Council of the Township of Armour hereby move into closed session at 11:12 p.m. as per Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual, including municipal or local board employees. Carried

Moved by Marina Hammond, Seconded by Pat Hayes, That the Council of the Township of Armour hereby adjourn and move out of closed session at 11:25 p.m. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock, That the Council of the Township of Armour adjourn this regular council meeting at 11:26 p.m. until the next regular meeting scheduled for January 27, 2015. Carried

Original Signed by Bob MacPhail
REEVE

Original Signed by Wendy Whitwell
CLERK ADMINISTRATOR