

TRI R COMMITTEE MINUTES

May 5, 2010

The regular meeting of the TRI R Committee was held on Wednesday, May 5, 2010 at the Armour Township office and called to order at 7:00 p.m.

Committee Members Present: Bob MacPhail, Committee Chair, Cathy Still, Rex Smith, Glenn Miller, Paul Fink and Rod Blakelock.

Staff Members Present: Amy Tilley, Landfill Administrator.

APPROVAL OF MINUTES

- A motion to accept the minutes of the regular meeting held on April 7, 2010 was passed.

DECLARATION OF PECUNIARY INTEREST

- None

CLOSED SESSION

- A motion to move into closed session was passed at 7:04 p.m.
- A motion to move out of closed session was passed at 7:19 p.m.

RESOLUTIONS FROM CLOSED SESSION

- A motion was made approving the rates of pay as identified in the offers of employment.
- A motion was made authorizing the 3rd week of vacation without pay, allowing for buy back for OMERS pension for the year 2010.

BUDGET/FINANCIAL

- The proposed budget figures were presented with a 2% reserve on the total operating and expense capital. Two options were addressed in regard to the 2% reserve and the decision was made to apply the reserve according to the cost sharing agreement. The administrator was directed to circulate the draft budget to the three municipalities.
- A strong recommendation was made to commit any future surpluses to reserves, even though each municipality would be building their own 2% reserve each year.
- The ISF Project Budget was presented and reviewed. The GIC that represents the TRI R Committee's portion will be cashed on June 17, 2010, maturity date.

APPROVAL OF ACCOUNTS

- Discussed invoices for forklift and skid steer and the purchase of a spare key for the skid steer. Currently splitting the cost of the skid steer evenly between Landfill and Recycling accounts.
- A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

ADMINISTRATOR'S REPORT

- Report was presented and reviewed.
 - Progress of the Continuous Improvement Funding was discussed and suggestions were made for estimates on building repairs. Administrator anticipates business plan on June 3rd Agenda.
 - Review of Nad-core site visit, quote unavailable at time of meeting, site meeting will be scheduled prior to commencement of work.
 - Four offers on the Bomag K351 were discussed and administrator was directed to pursue Nad-Core offer.
 - The updated recycle revenue was reviewed, the market has improved and revenue is expected to exceed proposed budget figures for 2010.

BUSINESS ARISING FROM THE APRIL 7, 2010 MINUTES

- Amendments to the Employment Policy were reviewed and approved.
- A staff report regarding the hiring policy was presented and discussed. The Administrator was directed to continue pursuing information.
- The option of hiring a summer student for the recycling centre was discussed and in the interim a coop student has offered 80 hours of service. The Administrator will contact Steve Reaburn.

UNFINISHED BUSINESS

- A staff report detailing the application for the Leachate Seep Control System was reviewed and several discussions ensued.
 - Removal of material at the historic building material location will correct the flow of the natural watercourse. Page 12 of the Technical Support Document describes the remedial action required. The requirement to move this material will prevent the storage of cover material which would have been received from Tera-North. Other areas for storage were discussed.
 - After the expansion has been approved consideration should be given to diverting shingles from the landfill and assessing avenues of disposal. Poll other municipalities.

NEW BUSINESS

- ▶ The Water Monitoring Event staff report was reviewed and discussed. Equipment and additional training will be required before we assume the testing responsibilities. Monthly surface water sampling can be performed in house, however equipment would be required. The administrator will contact Jason Balsdon and discuss.
- ▶ The Ontario Provincial Police inquiry regarding disposal of confiscated property was discussed and the Administrator was directed to reach an agreement in this regard.
- ▶ The Waste Reduction Strategy Workshop was discussed and the committee is interested in pursuing further information.

ADJOURNMENT

- ▶ A motion to adjourn was passed at 9:28 p.m. The next regular meeting is scheduled for June 2, 2010.

RESOLUTIONS

- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the April 7, 2010 regular meeting, as circulated. Carried.
- ▶ Moved by Rod Blakelock, Seconded by Rex Smith, That the TRI R Committee hereby move into closed session at 7:04 p.m. in order to discuss matters pursuant to Section 239 (2) (b) of the Municipal Act. Carried.
- ▶ Moved by Cathy Still, Seconded by Rod Blakelock, That the TRI R Committee hereby move out of closed session at 7:19 p.m. Carried.
- ▶ Moved by Cathy Still, Seconded by Glen Miller, That the TRI R Committee approves the rates of pay as identified in the offers of Employment. Carried.
- ▶ Moved by Rex Smith, Seconded by Rod Blakelock, That the TRI R Committee authorize the 3rd week of vacation without pay, allowing for buy back for OMERS pension for the year 2010. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accepts the 2010 landfill budget, total expense \$192, 564.00; \$188,200.00 to be paid to Armour; \$4364.00 to be placed in reserves according to the cost sharing agreement and direct the Administrator to circulate to 3 municipalities. Carried
- ▶ Moved by Cathy Still, Seconded by Rod Blakelock, That the TRI R Committee accepts the 2010 recycling budget, total expense \$181, 124.00; \$175, 700.00 to be paid to Armour Township; \$5424.00 to be placed in reserves according to the cost sharing agreement and direct the Administrator to circulate to 3 municipalities. Carried.
- ▶ Moved by Glenn Miller, Seconded by, Cathy Still, That the TRI R Committee accept the budget to complete the ISF project in the amount of \$119, 800.00. Furthermore, the TRI R Committee authorize the cashing of GIC, in the amount of \$54, 316.81 plus interest at maturity on June 17, 2010. This GIC represents the TRI R Committee's 1/3 of the approved project. Carried.

- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee approve payment voucher #05-2010 (landfill) in the amount of \$7819.68 and #05-2010 (recycling) in the amount of \$13,703.65 for payment. Carried.
- ▶ Moved by Glenn Miller, Seconded by Rod Blakelock, That the TRI R Committee approve the amendments to the Employment Policy as presented by the Administrator. Carried.
- ▶ Moved by Rex Smith, Seconded by Paul Fink, That the TRI R Committee approve payment to the Ministry of the Environment in the amount of \$6200.00 for the application for Approval of Municipal and Private Sewage Works Seep Control System for TRI R Landfill Site also including \$6.50 for a certified cheque and \$12.69 for Priority Post Shipment. Carried.
- ▶ Moved by Paul Fink, Seconded by Rod Blakelock, That the TRI R Committee adjourn at 9:28 p.m. until the next regular meeting scheduled for June 2, 2010. Carried.

Bob MacPhail, Chairperson