

# TRI R COMMITTEE MINUTES

October 7, 2009

The regular meeting of the TRI R Committee was held on Wednesday, October 7<sup>th</sup> 2009 at the Armour Township office and called to order at 7:40 p.m..

Committee Members Present: Bob MacPhail, Committee Chair, Bruce Campbell, Glenn Miller, Rex Smith, Paul Fink, and Pat Hayes  
Staff Members Present: Karen Fraser, Landfill Administrator, Dan Maxwell, Landfill Manager.

## APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held September 2, 2009 was passed.

## DECLARATION OF PECUNIARY INTEREST

- ▶ None

## BUDGET/FINANCIAL

- ▶ Recent invoices from Jagger Hims were reviewed as information. The Administrator will ask Jagger Hims to provide water test results along with the water monitoring invoices. A review of recycling shipments to date indicates that recycling revenues are down. The Administrator was asked if updated budget figures could be provided for the Tri Council meeting on October 15<sup>th</sup>.

## APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

## BUSINESS ARISING FROM THE SEPTEMBER 2<sup>ND</sup> MINUTES

- ▶ None.

## UNFINISHED BUSINESS

- ▶ Letter from Ken Watson was reviewed. The committee felt that a further response would not be required.
- ▶ The issue of tipping fees from contracted waste collectors was re-visited. Discussion about how to address the situation produced no firm results, and will require further consideration.
- ▶ The committee acknowledged resolutions from Armour, Ryerson and Burk's Falls, in support of a Landfill Administrator.
- ▶ The letter which was forwarded to the Minister of the Environment last month has been acknowledged, and has resulted in a site meeting at the Landfill/Recycling Centre on October 13, 2009 at 10:30 a.m. It is expected that the meeting will be attended by Jim Chisholm, Sr. Review Engineer, MOE Approvals Branch, Jim Mills, Sr. Environmental Officer, MOE, Sudbury/North Bay, Jason Balsdon, Consulting Engineer, Jagger Hims Limited, Greg Taras, Planner, Urban Environmental Management Inc., an MOE hydro geologist out of Thunder Bay, and any available Tri R Committee Members;

## CORRESPONDENCE

- ▶ MOE's acknowledgement of our Emergency Response Plan was received as information;
- ▶ Administrator's response to Lillie Kup Kamp's request was received as information;
- ▶ Correspondence regarding the Continuous Improvement Fund was reviewed and discussed for future consideration;
- ▶ Blue box nets received as promotional items were distributed to Burk's Falls for trial;
- ▶ Upcoming training through MWA in October was noted and diarized for future consideration;
- ▶ Nad-Core has contacted us to determine our need for their grinding services. The service will be declined at this time, however the committee wishes to integrate the use of a portable grinder such as this into our certificate of approval;
- ▶ Waste Reduction Week was acknowledged with the intent of planning events in 2010;

## NEW BUSINESS

- ▶ An invitation to attend the CEMC exercise on November 4<sup>th</sup> was circulated to encourage maximum participation by all staff;
- ▶ A discussion about the importance of more frequent meetings led to the consensus that meeting twice a month on a temporary basis is desirable;
- ▶ Information regarding the used Tire Program, which came into effect on September 1, 2009, was provided by the Administrator. Questions and discussion followed. It was decided that the Landfill site will continue to accept used tires for a fee, and will not apply to become a registered collection site.
- ▶ The Draft Design and Operations Plan, as prepared by Jagger Hims was distributed to committee members. It was suggested that each member review the document prior to the October 13, 2009 site meeting.
- ▶ Infrastructure funding was discussed, and the Administrator was directed to communicate with OMAFRA to amend the completion date.

## DELEGATIONS

- ▶ Dan Maxwell, provided a written report about bear-baiting on landfill premises. The committee advised that signs should be posted, and that regular monitoring continue. The Business Continuity Plan, as requested by the CEMC was discussed, and direction for best practices was provided in order for the Manager to complete the document by the end of October. Use of last year's bag tags was discussed. Letters have been sent to those who have been attempting to use them. The new packer is operating well, with a few minor repairs. Ontrac has been providing regular maintenance at scheduled intervals.

## CLOSED SESSION

- ▶ A motion to move into closed session was passed at 9:31 p.m.
- ▶ A motion to move out of closed session was passed at 10:09 p.m.

## RESOLUTIONS FROM CLOSED SESSION

- ▶ A motion to accept the minutes of the closed session of September 2, 2009 was passed.

## ADJOURNMENT

- ▶ A motion to adjourn was passed at 10:10 p.m.

## RESOLUTIONS

- ▶ Moved by Rex Smith, Seconded by Paul Fink, That the Tri R Committee accept the minutes of the September 2, 2009 regular meeting, as circulated. Carried.
- ▶ Moved by Paul Fink, Seconded by Pat Hayes, That the Tri R Committee accept the minutes of the closed session of September 2, 2009, as circulated. Carried.
- ▶ Moved by Paul Fink, Seconded by Pat Hayes, That the Tri R Committee approve payment voucher # 10-2009 (landfill) in the amount of \$13,558.42 and # 10-2009 (recycling) in the amount of \$2,263.23 for payment. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the Tri R Committee hereby move into closed session at 9:31 p.m. in order to discuss matters pursuant to Section 239 (2) (b) of the Municipal Act. Carried.
- ▶ Moved by Bruce Campbell, Seconded by Glenn Miller, That the Tri R Committee hereby move out of closed session at 10:09 p.m. Carried.
- ▶ Moved by Rex Smith, Seconded by Paul Fink, That the Tri R Committee adjourn at 10:10 p.m. until the next regular meeting scheduled for November 4, 2009. Carried.

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Bob MacPhail, Chairperson