

# TRI R COMMITTEE MINUTES

May 6, 2009

The regular meeting of the TRI R Committee was held on Wednesday, May 6<sup>th</sup>, 2009 at the Armour Township office and called to order at 7:30 p.m..

Committee members present included Bob MacPhail, Ron Russell, Rex Smith, Glenn Miller, and Pat Hayes; Paul Fink was absent; Staff present were Dan Maxwell, Landfill Supervisor, Paul Hunter, Fire Chief, and Karen Fraser, Administrator; Delegates present included Scott and Jody McIntyre (Intyre Electronic Recycling), and Lynn Digiaco and Sarah Stevenson (M.A. Wittick Public School).

## DECLARATION OF PECUNIARY INTEREST

- ▶ None

## AMENDMENT TO AGENDA

- ▶ The Chair requested to amend the agenda in order to open the meeting with a general discussion on the future of the landfill site. The committee agreed to amend.

## GENERAL DISCUSSION

- ▶ Various options for the operation and continuation of the site were discussed. It was agreed that the landfill will continue to operate as a landfill/recycling centre and the expansion application will proceed. Committee member Ron Russell announced his resignation effective 9:00 p.m. this evening.

## APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the closed session of April 1, 2009 was passed.
- ▶ A motion to accept the minutes of the regular meeting held April 1, 2009 was passed.

## BUDGET

- ▶ The budget has received approval from Armour, Ryerson, and Burk's Falls.

## DELEGATIONS

Lynn Digiaco and Sarah Stevenson attended as advisory committee members from M.A. Wittick public school to gather information about recycling. They would like to promote and encourage recycling with their students. They feel there is a greater need to promote recycling services and facilities within the community. The committee explained how our recycling program operates, and urged Lynn and Sarah to communicate with the Administrator and Landfill Manager.

Scott and Jody McIntyre attended to promote their company, Intyre Electronic Recycling. Intyre is a provincially approved depot for electronic waste, which receives post consumer electronics (e-waste). They would like to accept as much e-waste as possible, including that which is currently in our landfill site. Their mission, through the Ontario Electronics Stewardship, is to divert 100% of e-waste from landfill sites by refurbishing and recycling. E-waste is received free of charge at their site. A flyer was circulated which can be copied and shared with the public. The committee asked the

Landfill Manger to contact Scott and Jody as soon as possible to arrange shipment of our current inventory of electronics.

Dan Maxwell gave a verbal report. The skid steer has been sent out for foam tires, and should be returned this week. The Emergency Response Plan has been amended as requested. A resolution to forward the Plan to the Director of the MOE was passed. Dan was advised that the office construction will be put on hold until further decisions are made. Dan was asked to concentrate on removing e-waste from the site, and to promote drop off days. He was asked to track the items shipped for reporting purposes. Dan provided an updated report for February, March, and April, and answered questions about the information contained therein. Dan was asked to advise the landfill staff that a letter would be forwarded to each of them in the next pay envelopes concerning customer service. The packer purchase was discussed. Dan presented two options, and a decision was made to purchase one of the two. Financing through a lease program was discussed. A resolution was passed to approve the purchase. Dan was asked to inquire about a trade-in price for the existing packer.

#### CLOSED SESSION

- ▶ A motion to move into closed session was passed at 8:30 p.m.
- ▶ A motion to move out of closed session was passed at 9:05 p.m.

#### APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

#### UNFINISHED BUSINESS

- ▶ Possible changes to the Administrator's position was briefly discussed, and will be addressed at a future date.
- ▶ A staff report concerning the hiring of a summer student was accepted. The administrator was directed to proceed as per the report. A resolution was passed to advertise for the position.

#### NEW BUSINESS

- ▶ A complaint form was reviewed, and committee member Pat Hayes offered to speak to the complainant.
- ▶ The new Tire Disposal Program was briefly discussed, and will be moved to the next agenda for further discussion.
- ▶ The funding application submitted by Armour Township through the Stimulus program was provided as information.
- ▶ The G8 endorsement application from Burk's Falls was reviewed. A resolution to submit the application was passed.
- ▶ A date for the public meeting for the Emergency Expansion application was approved by resolution, and the administrator was asked to advertise the June 3, 2009 date.
- ▶ The Annual Monitoring Report for the Expansion Project, and the Technical Support Document for the Emergency Provisional Certificate were received as information.
- ▶ Prices for bag tags were reviewed. The quote put forward by Peel Label was

accepted. The administrator was asked to calculate required quantities before ordering. A resolution to purchase tags was passed.

- ▶ Volunteers are required for the Haz Mat days. A resolution was passed authorizing the administrator to advertise the event, and for volunteers.

#### ADJOURNMENT

- ▶ A motion to adjourn was passed at 10:29 p.m.

#### RESOLUTIONS

- ▶ Moved by Ron Russell, seconded by Glenn Miller, That the Tri R Committee accept the minutes of the closed session of April 1<sup>st</sup>, 2009 as circulated. Carried
- ▶ Moved by Rex Smith, seconded by Pat Hayes, That the Tri R Committee accept the minutes of the April 1<sup>st</sup>, 2009 meeting, as circulated. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the Tri R Committee hereby move into closed session at 8:30 p.m. in order to discuss matters pursuant to Section 239 (2) (b) and Section 239 (2) (f) of the Municipal Act. Carried.
- ▶ Moved by Ron Russell, seconded by Pat Hayes, That the Tri R Committee hereby move out of closed session at 9:05 p.m. Carried.
- ▶ Moved by Pat Hayes, seconded by Glenn Miller, That the Tri R Committee authorize the purchase of a 2003 CAT 816F from Toromont for a purchase price of \$185,800.00 pending confirmation of financing suitable for all three municipalities. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the Tri R Committee approve payment voucher # 05-2009 (landfill) in the amount of \$7,566.83 and # 05-2009 (recycling) in the amount of \$8,547.78 for payment. Carried.
- ▶ Moved by Rex Smith, seconded by Pat Hayes, That the Tri R Committee authorizes the hiring and placement of a student at the landfill site, as approved through the Summer Jobs Service 2009, and requests that the Administrator advertise for applicants. Carried.
- ▶ Moved by Pat Hayes, seconded by Glenn Miller, That the TRI R Committee accepts the Emergency Response Plan, as amended by the Landfill Manager. Carried.
- ▶ Moved by Rex Smith, seconded by Pat Hayes, That the TRI R Committee pursue G8 endorsement of the Landfill Expansion Project as proposed by the Village of Burk's Falls, And further that the Administrator be authorized to forward the application to Tony Clement's office. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the TRI R Committee agrees to the scheduling of a public meeting for the Landfill Emergency Expansion Project on June 3, 2009, and authorize the Administrator to advertise this date in the Almaguin News on May 21, 2009 and May 28, 2009. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the TRI R Committee authorize the purchase of a maximum of 250,000 garbage bag tags for 2009-2010, from Peel Label Inc. at a cost not to exceed \$4,000.00. Carried.
- ▶ Moved by Glenn Miller, seconded by Pat Hayes, That the TRI R Committee adjourn at 10:59 p.m. until the next regular meeting scheduled for June 3, 2009. Carried.

---

Bob MacPhail, Chairperson