

TRI R COMMITTEE MINUTES

March 4, 2009

The regular meeting of the TRI R Committee was held on Wednesday, March 4th, 2009 at the Armour Township office and called to order at 7:30 p.m..

Committee members present included Bob MacPhail, Paul Fink, Rex Smith, and Glenn Miller. Ron Russell arrived at 7:50 p.m., Pat Hayes was absent. Landfill staff present were Dan Maxwell, Marlene Bennett, and Mark Staples; Administrative staff present were, Leanne Crozier, Treasurer and Karen Fraser, Administrator.

A postponement of closed session until later in the agenda was requested by the Chair, and accepted by the committee.

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the closed session of February 4th, 2009 was passed.
- ▶ A motion to accept the minutes of the closed session of February 4th, 2009 was passed.
- ▶ A motion to accept the minutes of the regular meeting held February 4th, 2009 was passed.

DECLARATION OF PECUNIARY INTEREST

- ▶ None

DELEGATIONS

- ▶ Dan Maxwell, Site Supervisor was in attendance to address the following:
 - ▶ Prices for a leased packer. Several options for short term lease and lease-to-own were presented. Dan recommended a specific model for consideration. Committee members put forward questions and discussed lease vs repairs to existing packer. Further discussion was deferred until after the closed session. A resolution to have the landfill packer taken to Nortrax, for an investigative repair estimate was passed.
 - ▶ a copy of Emergency Response Plan, as required by MOE, was provided by Dan and accepted by the Committee. Copies are now to be forwarded as per MOE direction.
 - ▶ estimate of repairs to forklift was discussed. It was suggested that repairs be done on a more routine basis, rather than all at once. It was confirmed that a budget line for equipment maintenance is in place.
 - ▶ a charge slip for roadside waste was presented for discussion, and a policy concerning roadside waste picked up by municipal employees was established.
 - ▶ building repairs and office construction was discussed. A building permit application is forthcoming, and necessary materials will be priced.
 - ▶ the site supervisor distributed the landfill activity report for December to February.

The committee reinforced the need for multiple prices and quotes whenever work or repairs are necessary.

CLOSED SESSION

- ▶ A motion to move into closed session was passed at 8:30 p.m.
- ▶ A motion to move out of closed session was passed at 9:08 p.m.

APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.
- ▶ The committee reviewed the unaudited year end budget information, as provided. The Treasurer was available to answer questions.

UNFINISHED BUSINESS

- ▶ The committee proposes to open the landfill site on Mondays during the winter months, commencing March 30, 2009. The administrator was asked to forward request to participating municipalities to amend their respective by-laws. The new hours are to be posted on the web site, in the municipal offices and at the landfill site.
- ▶ A resolution was passed, requesting Jagger Hims to apply for an Emergency Extension of our existing Certificate of Approval. It was agreed that a site meeting be scheduled with Jagger Hims as soon as weather permits.

NEW BUSINESS

- ▶ Correspondence from property owners regarding left-over bag tags was discussed. The Administrator was asked to provide a reply.
- ▶ Haz Mat days are tentatively set for May 23rd and August 22nd. This will be confirmed at the April 2nd ARI meeting.
- ▶ the administrator was asked to investigate wage subsidy opportunities for a summer student at the site.
- ▶ A staff report regarding funding opportunities through WDO was discussed. More information will follow.
- ▶ The Treasurer was asked to attend the April 1st meeting, at which the budget will be discussed.

ADJOURNMENT

- ▶ A motion to adjourn was passed at 11:00 p.m.

RESOLUTIONS

- ▶ Moved by Rex Smith, seconded by Paul Fink, That the TRI R Committee accept the minutes of the closed session of February 4th, 2009 as circulated. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the TRI R Committee accept the minutes of the closed session of February 4th, 2009 as circulated. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the TRI R Committee accept the minutes of the February 4th, 2009 meeting as circulated. Carried.
- ▶ Moved by Glenn Miller, seconded by Rex Smith, That the TRI R Committee hereby move into closed session at 8:26 p.m. in order to discuss matters pursuant to Section 239 (2) b of the Municipal Act. Carried.
- ▶ Moved by Ron Russell, seconded by Paul Fink, That the TRI R Committee move out of closed session at 9:08 p.m. Carried.

- ▶ Moved by Glenn Miller, seconded by Rex Smith, That the TRI R Committee accept the Emergency Response Plan as provided by the Landfill Site Supervisor, and authorize the Administrator to forward copies of same to each of the participating municipalities and the Fire Services Board. Carried.
- ▶ Moved by Ron Russell, seconded by Glenn Miller, That the TRI R Committee authorize repair work for the landfill forklift, as per the February 18, 2009 quotation provided by Davis Industries. Carried.
- ▶ Moved by Paul Fink, seconded by Bob MacPhail, That the TRI R Committee approve payment voucher # 03-2009 (landfill) in the amount of \$9,805.42 and # 03-2009 (recycling) in the amount of \$21,703.34 for payment. Carried.
- ▶ Moved by Rex Smith, seconded by Paul Fink, That the TRI R Committee proposes to amend the landfill hours of operation to include Mondays, from 12:00 p.m. to 5:00 p.m. during the winter season (September to May), commencing March 30, 2009, and the Administrator is instructed to communicate this proposal to the member municipalities for approval, and amendment to their respective by-laws. Carried.
- ▶ Moved by Rex Smith, seconded by Paul Fink, That the TRI R Committee authorize Jagger Hims to act on its behalf, and proceed with an application for an emergency extension of the current Certificate of Approval, as per the proposal submitted. Carried.
- ▶ Moved by Glenn Miller, seconded by Ron Russell, That the Tri R Committee authorize the Administrator to apply for funding through the Summer Experience Program to subsidize a summer student at the Landfill/Recycling centre. Carried.
- ▶ Moved by Glenn Miller, seconded by Rex Smith, That the TRI R Committee adjourn at 10:52 p.m. until the next regular meeting scheduled for April 1, 2009. Carried.

Bob MacPhail, Chairperson