

TRI R COMMITTEE MINUTES

February 3, 2010

The regular meeting of the TRI R Committee was held on Wednesday, February 3, 2010 at the Armour Township office and called to order at 7:00 p.m..

Committee Members Present: Bob MacPhail, Committee Chair, Cathy Still, Rex Smith, Glenn Miller, Paul Fink, and Pat Hayes.

Staff Members Present: Karen Fraser, Deputy Clerk, Amy Tilley, Landfill Administrator.

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held January 6, 2010 was passed.
- ▶ A motion to accept the minutes of the closed session of January 6, 2010 was passed.
- ▶ A motion to accept the minutes of the special meeting held January 18, 2010 was passed.

DECLARATION OF PECUNIARY INTEREST

- ▶ None

CLOSED SESSION

- ▶ A motion to move into closed session was passed at 7:08 p.m.
- ▶ A motion to move out of closed session was passed at 8:03 p.m.

BUDGET/FINANCIAL

- ▶ Pre-audit budget figures were presented and reviewed. Outstanding invoices were discussed.
- ▶ A motion was passed to allocate any net surplus to TRI R reserves.

APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented.

ADMINISTRATOR'S REPORT

- ▶ Report was reviewed and discussed. Core days established as Monday and Friday.
- ▶ Markets for Styrofoam, plastic bags and LCBO glass should be priority.
- ▶ Marketing of LCBO glass should not interfere with or minimize the existing bottle depot.

BUSINESS ARISING FROM THE JANUARY 6, 2010 MINUTES

- ▶ A staff report regarding municipal tipping was presented and discussed.
- ▶ Administrator was directed to create a policy for future reference.

UNFINISHED BUSINESS

- ▶ The amended proposal from Genivar (Jagger Hims) was reviewed. Landfill staff will be trained to perform ground and surface water sampling. The purchase of field equipment will be required. More exact costs will be required for the budget process. A motion was passed accepting the proposal for water monitoring and related services.
- ▶ Approval from Armour, Burk's Falls and Ryerson council established increase in tire tipping fees.

CORRESPONDENCE

- ▶ Amendment to Provisional Certificate of Approval was received. Operations will continue under this Provisional C of A until the expansion is approved.
- ▶ An additional membership fee was required for SWANA Technical Division for 2010 membership.
- ▶ A letter was received from Sam Brownlow thanking the landfill staff for a job well done.

NEW BUSINESS

- ▶ A staff report outlining a contaminated earth excavation was presented. Contractors were inquiring about the cost of tipping 34,916 cubic metres of contaminated soil. Although the revenue generated would be substantial, quantity and timing prevents out acceptance.
- ▶ Upcoming SWANA course material was reviewed. After discussion, a resolution was passed to authorize the Administrator's registration in the "Managing MSW Collection Systems" training and certification session.
- ▶ The Administrator's new business card was reviewed and after discussion a resolution was passed authorizing the purchase. The need for a TRI R logo was identified.
- ▶ A motion was put forth to change the meeting start time from 7:30 p.m. to 7:00 p.m. Carried.
- ▶ A resolution establishing the Employment Review Committee was passed. Bob MacPhail, Cathy Still, and Glenn Miller will act as the committee representatives with the appointment of a staff member to follow.
- ▶ A staff report identifying the BOMAG K351 as surplus equipment was presented. Resolution was passed declaring this equipment as surplus and the administrator was authorized to offer it for sale.

ADJOURNMENT

- ▶ A special meeting on February 11 at 7:00 p.m. was called prior to adjournment in order to discuss employee negotiations.
- ▶ A motion to adjourn was passed at 9:18 p.m.

RESOLUTIONS

- ▶ Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the January 6, 2010 regular meeting, as circulated. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee accept the minutes of the closed session of January 6, 2010 as circulated. Carried.
- ▶ Moved by Paul Fink, Seconded by Pat Hayes, That the TRI R Committee accept the minutes of the meeting of the January 18, 2010 special meeting, as circulated. Carried.
- ▶ Moved by Cathy Still, Seconded by Glenn Miller, That the TRI R Committee hereby move into closed session at 7:08 p.m. in order to discuss matters pursuant to Section 239 (2) (b) of the Municipal Act. Carried.
- ▶ Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee hereby move out of closed session at 8:03 p.m. Carried.
- ▶ Moved by Pat Hayes, Seconded by Paul Fink, TRI R Committee requests any net 2009 budget surplus be allocated to TRI R reserves. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee approve payment voucher #02-2010 (landfill) in the amount of \$3526.39 and #02-2010 (recycling) in the amount of \$15220.32 for payment. Carried
- ▶ Moved by Cathy Still, Seconded by Pat Hayes, That the TRI R Committee accept the proposal from Jagger Hims Limited for water monitoring and related services for 2010, the anticipated cost being between \$47,400.00 and \$51,400.00, as per correspondence dated January 8, 2010. Carried
- ▶ Moved by Cathy Still, Seconded by Paul Fink, That the TRI R Committee authorize additional payment of 2010 membership fee in the Solid Waste Association of North America (SWANA), at a cost of \$40.00 (U.S.). Carried
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee authorize the administrator to register and attend the “Managing MSW collection Systems” training session on April 6 to 9, 2010, \$940 + GST, and agree to cover all associated out of pocket expenses for same. Carried
- ▶ Moved by Paul Fink, Seconded by Cathy Still, That the TRI R Committee authorize the purchase of the Administrator’s business cards, cost not to exceed \$85 + GST. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee amend the meeting start time to 7:00 p.m. on the first Wednesday of every month. Carried.
- ▶ Moved by Paul Fink, Seconded by Cathy Still, That the TRI R Committee appoints Bob MacPhail, Cathy Still and Glenn Miller as the Employment Review Committee. Carried.
- ▶ Moved by Rex Smith, Seconded by Glenn Miller, That the TRI R Committee declares the BOMAG K351 Landfill compactor, serial number 421176, to be surplus to the needs of the TRI R Committee, AND that the Administrator is authorized to offer it for sale in the manner most appropriate to maximize the return on equity. Carried.
- ▶ Moved by Glenn Miller, Seconded by Cathy Still, That the TRI R Committee adjourn at 9:18 p.m. until the next regular meeting scheduled for March 3, 2010. Carried.

Bob MacPhail, Chairperson