

TRI R COMMITTEE MINUTES

July 2, 2008

The regular meeting of the TRI R Committee was held on Wednesday, July 2nd, 2008 at the Armour Township office and called to order at 7:30 p.m..

Committee members present included Bob MacPhail, Ron Russell, Rex Smith, Glenn Miller, Paul Fink and Pat Hayes. Delegates, Tony Pratas of Magnetawan Waste Management Committee, Gord Chapman of Lofthouse Brass. Guests, Matt Zimmermann of Russ Haven Resort and Doug Weddel a Ryerson farmer. Staff, Dan Maxwell, Site Supervisor and Leanne Crozier, Administrator.

APPROVAL OF MINUTES

- ▶ A motion to accept the minutes of the regular meeting held June 4th, 2008 was passed.
- ▶ A motion to accept the minutes of the closed session held June 4th, 2008 was passed.

DECLARATION OF PECUNIARY INTEREST

- ▶ None

DELEGATIONS

- ▶ Tony Pratas of the Magnetawan Waste Management Committee attended to discuss the possibility of the TRI R accepting the recyclables from the Magnetwan Waste Management Committee. Tony provided committee members with volumes of recyclables collected at the two landfills and curbside pickup from the municipality. This request is for blue box items only. The committee directed the administrator to contact Jim Mills at MOE and enquire as to whether MOE will consider this proposal, Tony from Magnetawan is going to contact Mr Mills too. If it is determined that MOE is receptive of this proposal, negotiations will begin at the August meeting.
- ▶ Gord Chapman of Lofthouse attended to discuss the incoming waste management by-law, bag tags and tipping fees. The administrator suggested either an incineration barrel or hand dryers to reduce the volume of household waste generated. The floor sweepings were also discussed, this waste is taken into the site in barrels on a regular basis. Gord was advised that charge accounts may be set up with the Site Supervisor for collection of tipping fees.
- ▶ Doug Weddel, owner of a farm in Ryerson Township attended to discuss tipping fees of the shrink wrap used on hay bales. Mr. Weddel brought with him a full box of the shrink wrap and explained that when he takes this product to the site after it has been used, the volume is considerably more than in the original box. The tipping fees he has been charged recently have ranged from no tipping fee to \$ 35.00. Mr. Weddel requested an explanation of the range in tipping fees he has been charged and requested the committee set a rate for this material to ensure he is charged consistently.

- ▶ Matt Zimmermann, owner of Russ Haven attended to clarify if the household garbage collected at the resort would be subject to tipping fees or bag tags. If bag tags are to be used, purchasing additional tags is acceptable to Mr. Zimmermann. He also wondered how trailer owners within his resort can gain access to the site when completing renovations on their trailer sites.

The delegations were advised that their issues will be further reviewed and discussed under item #7 on the agenda.

- ▶ Dan Maxwell, Site Supervisor discussed the following issues with the committee
 - ▶ Dan would like to purchase some more blue bins for recyclables. Dan indicated that he had prices. One of the prices Dan had received is a couple months old and the administrator has been advised this quote is no longer valid. Dan was directed to comply with the procurement by-law to get proper quotes. Once the administrator has been provided with this information, committee members will be polled for their approval.
 - ▶ Nortrax has provided a quote for new parts to repair the packer at a cost of \$ 12,695.39. The committee directed Dan to order the parts and let Pat know when they are in and he will pick up.
 - ▶ Yesterday, being the first day of the new waste management by-law did not present any problems as only three cars came into the site the entire day.
 - ▶ The new employee, Mark Staples started on Sunday.

APPROVAL OF ACCOUNTS

- ▶ A motion was passed to authorize the payment of the landfill and recycling accounts as presented. Questions regarding the accounts included, invoice from TRI Tech Contracting for 2 cover plates, Dan directed to ensure Davis's are advised they are not to build these; purchase of propane storage container from Ideal Supply, Dan indicated Ideal cost was less than Leggett Propane.

BUDGETS

- ▶ Landfill and recycling budgets with expenses paid and revenues received as of June 30th were included for the committee to review.

UNFINISHED BUSINESS

- ▶ As directed at the last meeting, the administrator contacted the auditor regarding the issuing of tax receipts or donation in kind receipts for those commercial operations generating large volumes of cardboard. The auditor indicated that cardboard is an item required by by-law to be recycled in the three municipalities and therefore, no receipt should be issued.
- ▶ Chairman, Bob MacPhail briefly recounted the interviews held and the decision of the committee members present to hire Mark Staples. A resolution authorizing this was passed.
- ▶ The staff report regarding site manager responsibilities was tabled for close session. The administrator indicated this staff report was included in the agenda for information purposes and will continue to be updated and presented to the committee on a regular basis.
- ▶ The committee went through the commercial bag tag report in the order

presented in the staff report. It was decided that the contents of the barrels of floor sweepings from Lofthouse will be considered as household waste and therefore will require a commercial tag per barrel. The administrator is to request representation at the next meeting from the Red Cross to discuss their ongoing issues. The resorts will be required to use bag tags, purchasing additional tags as required for household waste collected at their resorts. For construction and demolition material as a result of trailer renovations within resorts, the resort owner will have to provide those individuals with a blue card to use when taking this material to the site and tipping fees will apply. The administrator will be providing the other resorts included in the staff report with copies of the new by-law, list of in's and out's of the blue box and advised that additional commercial tags are available at the municipal offices for \$1.00 a tag. The Almaguin OPP and Colins Valumart will also receive packages from the administrator on the new by-law and recycling in's and out's of the blue box.

- ▶ Item # 8 on the agenda regarding the Almaguin OPP, their access and use of the site. After a discussion, the administrator was directed to request the site key back and advise that in the future tipping fees will apply as stated in the by-law.
- ▶ The staff report regarding a request for additional tags to dispose of waste created as a result of a medical condition was reviewed and discussed. According to our by-law, this type of waste is not accepted at our site and the administrator was directed to advise no additional tags will be provided.
- ▶ The staff report regarding tipping fees was reviewed. The incorrect calculation was fixed on the staff report and after some discussion the administrator was directed to prepare an amendment to Schedule C of the waste management by-law. The fees for pick-up, single axle, tandem, 20 and 40 yd containers will be removed and a fee of \$ 0.40 ft³ will replace the previously mentioned categories. An additional category to be added for agricultural shrink wrap and bale string at \$10.00 per pick-up load. At this time the committee also directed the Site Supervisor to use the rate of \$ 0.40 ft³ for volumes currently coming into the site that are not listed in the current by-law.

NEW BUSINESS

- ▶ Correspondence and a proposal for Supplemental Studies for the TRI R Expansion Application as prepared by Jagger Hims Limited was reviewed and a motion accepting the proposal was passed.
- ▶ The memo from the Armour clerk was included for the committee's information
- ▶ The Blue Box In's & Out's list was provided for the committee's information
- ▶ A copy of the new no dumping by-law was also included for the committee's information. The administrator has also forwarded this by-law to Ryerson and Burk's Falls offices.

- ▶ A motion to adjourn was passed at 10:56 p.m..

RESOLUTIONS

- ▶ Moved by Ron Russell, seconded by Glenn Miller, That the TRI R Committee accept the minutes of the June 4, 2008 meeting as circulated. Carried.
- ▶ Moved by Ron Russell, seconded by Paul Fink, That the TRI R Committee accept the minutes of the closed session held June 4, 2008 as circulated. Carried.

- ▶ Moved by Rex Smith, seconded by Pat Hayes, That the TRI R Committee approve payment voucher # 07-2008 (landfill) in the amount of \$ 2,283.82 and # 07-2008 (recycling) in the amount of \$ 6,625.36 for payment.
- ▶ Moved by Glenn Miller, seconded by Ron Russell, That the TRI R Committee authorize the hiring of Mark Staples for the Landfill/Recycling Assistant position as advertized. Carried.
- ▶ Moved by Pat Hayes, seconded by Ron Russell, That the TRI R Committee approve the TRI R Landfill Expansion Supplemental Studies as presented by Jagger Hims Limited in the amount of \$ 9,500.00 plus GST. Carried.
- ▶ Moved by Rex Smith, seconded by Glenn Miller, That the TRI R Committee adjourn at 10:56 p.m. until the next regular meeting scheduled for August 6, 2008. Carried.

Bob MacPhail, Chairperson