

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

March 8, 2016

The regular meeting of the Council of the Township of Armour was held on Tuesday, March 8, 2016 at 7:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt and Marina Hammond; Absent; Pat Hayes; Delegations: Tiffany Elliott and Reanda Doornink, East Parry Sound Literacy Council, Amy Tilley, Waste Management Administrator, Keith McCoy, Roads Supervisor and Robert Miller, Land Use Planner; Guests: Albina Cook; Staff: Wendy Whitwell, Clerk-Administrator; and John Theriault, Treasurer/Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on February 23, 2016 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Reanda Doornink from the East Parry Sound Literacy Council made a presentation to Council about the work they do and requested support from Council in the form of a donation. Council passed a resolution to approve the donation.

Amy Tilley, Waste Management Administrator, presented her monthly report. Council asked some questions which were answered.

Keith McCoy, Roads Supervisor, presented a verbal monthly report and a by-law he is proposing to approve standard operating procedures. Questions were asked and answered.

Robert Miller, the Township's Land Use Planner, made a presentation to Council suggesting changes to the Township's Site Plan Control By-law. Council discussed the changes requested and directed staff to bring forward an amending by-law.

ACCOUNTS FOR APPROVAL:

The list of accounts for March 2016 was approved by resolution.

APPLICATIONS:

An application for a site plan agreement was presented by Christopher Rocco and Gail Myreille Fischer, concerning Plan #M237 Lot 13, Concession 5 Lot 20, 978 Skyline Drive, and a resolution was passed to direct our Planner to proceed with drafting the site plan agreement.

BY-LAWS:

By-law #10-2016 being a by-law to adopt standard operating procedures was read in its entirety and passed by resolution.

REPORTS:

A staff report was presented giving the results of Tender #2016-1, which was for the application of slurry seal on some of the Township's roads. A resolution was passed to award the contract.

A staff report was presented giving the results of Tender #2016-2, which was for a two year contract for winter sand and crushing aggregate for the Township. A resolution was passed to award the contract.

A staff report was presented giving the results of RFP #2016-1, which was for doing a salary compensation study. The cost of this study to be shared between the Township of Armour and the Township of McMurrich/Monteith. Council passed a resolution awarding the contract.

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Council received an audit planning report from our auditors detailing how the 2015 audit will be done. Council passed a resolution receiving the report.

CORRESPONDENCE:

A letter was received from the Municipality of Callander, requesting Council's support in asking that the Federal Government investigate why gas prices in Northern Ontario are so much higher than in other parts of the province. Council passed a supporting resolution.

A request was received from the Municipality of Magnetawan requesting Council's support in asking the Town of Parry Sound and the Parry Sound District Emergency Medical Services Advisory Committee forward some information to its member municipalities and to request input from its member municipalities. Council passed a resolution approving this request.

Information was received from AMO advising Council of an announcement that infrastructure funding will be increased by the province.

A press release was received from FONOM advising Council that the 2016 provincial budget commits to investments benefitting Northern Ontario.

A letter was received from the Township of McKellar requesting Council's support in requesting that the provincial government take steps to resolve the issue of snowmobile trails being closed due to Bill 100. Council passed a supporting resolution.

A letter was received from the Blue Sky Net requesting Council contact FedNor and the Honourable Minister responsible for FedNor and advise them of their support for the application presented to them by Blue Sky Net for funding for Broadband development. Council passed a supporting resolution.

An invitation was received from MMAH to be part of the consultations for a Safer Ontario.

An invitation was received from FONOM/MMAH to attend the 2016 FONOM/MMAH Northeastern Municipal Conference.

UNFINISHED BUSINESS

Council discussed the basic concepts to be used in the negotiations for shared services and requested it be added to the next agenda.

Council discussed in detail the 2016 capital budget. Council directed staff to bring forward the necessary by-laws to approve the budget.

A Phase One Environmental Assessment, completed by D.M. Wills Associated Limited, was presented to Council. A resolution was passed to approve the study.

NEW BUSINESS:

A letter was received from the Ministry of Community Safety and Correctional Services advising Council that the Township of Armour is in compliance with the Emergency Management and Civil Protection Act and its regulations for 2015.

Council passed a resolution to accept the resignation of Robert Marcantonio.

Council passed a resolution to approve a donation to the Burk's Falls and District Historical Society.

A letter was received from the Township of Perry giving Council notice that they were terminating their agreement with us for by-law enforcement services.

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Council was advised that the administration was in the process of replacing the by-law enforcement officer and that a candidate was very interested and willing to start immediately.

Council reviewed the correspondence information list.

CLOSED SESSION

Moved into closed session at 10:16 p.m. as per Section 239.2 (c) of the *Municipal Act*, proposed or pending acquisition of land by the municipality; litigation including matters before administrative tribunals affecting the municipality.

Moved out of closed session at 10:45 p.m. and reported.

CONFIRMATION OF CLOSED SESSION MINUTES:

The minutes of the closed meeting held on February 23, 2016 were approved as circulated.

RESOLUTIONS:

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on February 23, 2016, as circulated. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve a donation, in the amount of \$560, to the East Parry Sound Literacy Council to support their efforts to improve the education of their clients. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve the March 2016 accounts, in the amount of \$185,667.57 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour accept the application for site plan approval, submitted by Christopher Rocco Fischer and Gail Myreille Fischer, Plan #M237 Lot 13 Con 5 Lot 20, described as 978 Skyline Drive, and request the municipal planner proceed with drafting the site plan agreement. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township have read and approved by-law #10-2016 being a by-law to adopt a set of Standard Operating Procedures and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve the recommendation of the Roads Supervisor and award slurry tender #2016-1 to Duncor Enterprises for a bid price of \$137,858.00, plus HST. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the recommendation of the Roads Supervisor and award tender #2016-2 to provide screening and stockpiling of winter sand and crushing of rock to Clouthier Construction Ltd for a bid price of \$183,770.00, plus HST. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That Staff Report from the Treasurer dated March 8, 2016, regarding the results of the RFP for the joint salary review for the Township of Armour and the Township of McMurrich/Monteith be received and that Council award the contract for the salary study to Ironside Consulting Services in the amount of \$13,374.05 including HST. Furthermore, that Council approve the share of the Township of Armour to be \$7,164.67 including HST. Carried

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RESOLUTIONS: CONTINUED

Moved by Jerry Brandt, seconded by Marina Hammond; That the Initial Communication on Audit Planning report presented by Grant Thornton LLP and reviewed by the Treasurer and Council be received and filed. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour support the letter sent by Charlie Angus MP and direct staff to draft a letter supporting his position on gas prices variance in Northern Ontario to be signed by the Reeve and forwarded to John Pecman, Commissioner of Competition at the Competition Bureau. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour support the request from the Municipality of Magnetawan and request that the Advisory Committee for land ambulances services solicit input or consensus from each municipality in the District when considering issues of wide-ranging importance, including, but not limited to, Service Delivery Contract renewals or amendments to the Advisory Committee terms of reference. Carried

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour support the request from the Township of McKellar and petition the Provincial Government to take the necessary steps to immediately resolve the issue of snowmobile trails being closed due to the fact that private property owners feel their property rights may be taken away by the passage of Bill 100. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour support the current application, titled "South Almaguin Broadband Application", from Blue Sky Economic Growth Corporation and request that FedNor approve the funding for this project which is very important to the economic development of our region. Furthermore, that this resolution be forwarded to the Honourable Minister Bains and FedNor. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Phase One Environmental Site Assessment Report for the Highway 520 property owned by the Township of Armour, prepared by D.M. Wills Associated Limited and reviewed by staff and Council be approved. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour accept the resignation of Robert Marcantonio, from the position of By-Law Enforcement Officer for the Township of Armour. Furthermore, that By-Law 5-2016 be and is hereby repealed. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve a donation, in the amount of \$300, to the Burk's Falls and District Historical Society. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour hereby move into closed session at 10:16 p.m. as per Section 239.2(c)(e) of the *Municipal Act*, proposed or pending acquisition of land by the municipality; litigation including matters before administrative tribunals affecting the municipalities. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour hereby adjourn and move out of closed session at 10:45 p.m. and report. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve minutes of the closed session held on February 23, 2016, as circulated. Carried

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Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour adjourn this regular council meeting at 10:47 p.m. until the next regular council meeting scheduled for March 22, 2016, or at the call of the Reeve or the Clerk. Carried

Original signed by Bob MacPhail

REEVE

Original signed by Wendy Whitwell

CLERK-ADMINISTRATOR