

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

March 14, 2017

The regular meeting of the Council of the Township of Armour was held on Tuesday, March 14, 2017 at 6:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt and Marina Hammond; Absent; Pat Hayes; Delegations: Keith McCoy, Road Supervisor and Amy Tilley, Waste Management Administrator; Guests: Albina Cook and Judy Ransome; Staff: John Theriault, Treasurer/Deputy-Clerk.

BUDGET

Council reviewed and discussed the 2017 operating and capital budget. Council was satisfied with the budget as presented. The Treasurer will bring the appropriate by-laws to Council when the school rates are received.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on February 28, 2017 and the special Council meeting of March 7, 2017 were approved, as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Keith McCoy, Road Supervisor, made a presentation on the patrol software he wishes Council to consider acquiring. Questions were asked and answered. Council has no problem purchasing the software if the Road Supervisor is convinced that it will help the efficiency of the road's operation. The roads budget can accommodate this new expense. Crushing operations will start at the end of the month. Gravel roads will have a reapplication of aggregate by the end of April. The Road Supervisor was asked to assess the removal of the row of trees at the Katrine Community Centre.

Amy Tilley, Waste Management Administrator, presented a report on the operations of the landfill current and future. The report contained some recommendations on changes that could be made to improve the operation of the landfill. After some discussion, Council approved the changes by resolution and directed staff to forward the report and the resolution to Burk's Falls and Ryerson.

ACCOUNTS FOR APPROVAL:

The list of accounts for March 2017 was approved by resolution.

APPLICATIONS: None

BY-LAWS:

By-law #14-2017 being a by-law to appoint a weed inspector, livestock evaluators and fence viewers was read in its entirety and passed by resolution.

By-law #15-2017 being a by-law to confirm the proceedings of Council for February 2017 was read in its entirety and passed by resolution.

REPORTS:

A verbal report was given on the DSSAB meeting.

The 2016 financial statements for the Almaguin Recycling Initiative was received and reviewed by Council.

A report on the Ontario Good Roads Association conference was reviewed by Council. Questions were asked and answered.

The Planning Board is looking at changing the day of their meetings because the room they are now using is not available on Mondays.

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CORRESPONDENCE:

Letters were received from the Municipality of Thames Centre and the Township of Zorra, requesting Council's support in asking that the Provincial Government enable all school boards to have automated external defibrillators installed in all schools and that school boards take steps to install them. Council passed a supporting resolution.

A request was received from Marie Stitt for a donation to the Cancer Society Transportation Program as part of a fundraising event being held at the Katrine Community Centre. Council passed a resolution approving a donation.

A call for services billing summary report was received from the OPP and reviewed by Council. Council asked staff to invite the present Staff Sergeant to come to a Council meeting.

An invitation was received for Council members to participate in the District of Parry Sound Municipal Association Spring meeting. Bob MacPhail, Jerry Brandt and Marina Hammond will attend.

An invitation was received from the Almaguin Highlands Arts Council for the Township of Armour to become a member.

Council reviewed the February 2017 labour focus and the monthly vacancies reports received from The Labour Market Group.

Council reviewed a report from the OPP showing the results of their motorized snow vehicle focused patrol which took place between January 28 and February 26, 2017.

UNFINISHED BUSINESS

Based on the discussion at their last regular meeting, Council passed a resolution for a donation to the Almaguin District Snowmobile Club.

Council reviewed the information brought forward by staff on shared services and discussed two proposals for shared services to be included in the TRI Council agenda of March 20, 2017. Council passed a resolution to send the alternate proposal.

Council received a notice from the Township of Ryerson advising them that they had approved the 2017 Waste Management budget without the capital portion.

Council received a resolution from the Village of Burk's Falls approving the 2017 Waste Management budget on the condition that the capital portion be brought back to the TRI Council for further approval when it is ready to be implemented.

Council received a report from our engineer on the meeting with the MTO to get approval to open the road allowance at the Highway 520 industrial park. Council discussed the report and directed staff to do what is necessary to get the road allowance opened as soon as possible.

Council received an email from the project manager advising them that, in his opinion, what MTO is requesting to open the road allowance is destroying the economic sustainability of the industrial park and that the lot should be sold "as is".

Council reviewed the Abundant Solar update.

Council discussed having a meeting with the Township of Perry for fire services, agreed not to have the meeting before April 4, 2017.

NEW BUSINESS:

Council reviewed a report on the retirement of the Clerk-Administrator and how the Township would handle this departure. After some discussion, Council approved the restructuring plan included in the report by resolution.

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NEW BUSINESS cont'd:

Council had a discussion on whether or not to approach the Village of Burk's Falls to share the Chief Building Official and Building Department Services as we do with the Township of McMurrich/Monteith. Council directed staff to contact the Village of Burk's Falls to determine if there would be any interest in this endeavor.

RESOLUTIONS:

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour approve the minutes of the regular council meeting held on February 28, 2017, as circulated. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour approve the minutes of the special council meeting held on March 7, 2017, as circulated. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; THAT Staff Report from the Waste Management Administrator dated March 14th, 2017, regarding the present and future operation of the landfill site be received and that Council approve the implementation of the following changes to the landfill:

1. Replace the recycling depot from a side loading to a top loading bin so that it may be more accessible to users.
2. Upon approval of expansion, purchase a garbage truck for compaction purposes.
3. Initiate an audit process by establishing 3 separate bins, one for each municipality, so garbage can be weighed.

Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the March 2017 accounts, in the amount of \$187,716.15 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour have read and approved By-law #14-2017 being a by-law to appoint a weed inspector, fence viewers and livestock evaluators and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour have read and approved By-law #15-2017 being a by-law to confirm the proceedings of Council for February 2017 and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour support the resolutions from the Municipality of Thames Centre and the Township of Zorra and request that the Premier and the Minister of Education develop a policy that allows all schools and school boards in Ontario to have Automated External Defibrillators (AEDs) installed in their schools and that all School Boards in Ontario develop a policy to install AEDs in all schools. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve a donation, in the amount of \$250 to the Canadian Cancer Society Transportation Program to support the work they do in our area. Carried

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RESOLUTIONS cont'd

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour approve a donation, in the amount of \$5,000 to the Almaguin District Snowmobile Club under the following conditions:

1. The donation is to be used solely for the maintenance and rehabilitation of the trail formerly known as the D123 trail from Ferguson Road in Katrine to Pickerel Lake.
2. That a meeting, facilitated by the Township, be held between the snowmobile club and the affected property owners along this trail to ensure that all concerns with the trail are met and resolved.
3. That the snowmobile club provide a copy of the permission each owner along this trail have given to use the trail.
4. That the snowmobile club assures the Township that any decisions to close trails is done at a "board" level.
5. That copy of grooming guidelines/policy that ensure that groomer locations will be adjusted, if required in the event of trail closures, to continue to maintain trails to access the Village of Burk's Falls and the Township of Armour.

Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That Council direct staff to forward the Township of Armour's shared services proposals, as amended, to the Village of Burk's Falls to be included in the March 20, 2017 TRI Council agenda.
Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Staff Report from the Clerk-Administrator dated March 14th, 2017, regarding the retirement of the Clerk-Administrator and succession planning for the replacement of this position be received and that staff be directed to implement the restructuring plan included in this report.
Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 10:22 p.m. until the next regular council meeting scheduled for March 28, 2017, or at the call of the Reeve or the Clerk.
Carried

Original signed by Bob MacPhail

REEVE

Original signed by Wendy Whitwell

CLERK-ADMINISTRATOR