

Burk's Falls Armour Restructuring Committee

Minutes of April 7, 2015

The Burk's Falls Armour Restructuring Committee was held on Tuesday, April 7, 2015 at 10:00 a.m. in the Armour Township Council Chambers. Those in attendance were: Armour; Reeve Bob MacPhail; Councillors, Jerry Brandt, Rod Blakelock, Marina Hammond (10:18) and Pat Hayes (10:02); Burk's Falls, Reeve Cathy Still, Councillors Lisa Morrison, Jarvis Osborne, Rex Smith (10:20); staff present included Nicky Kunkel, Clerk, Wendy Whitwell, Clerk-Administrator, John Theriault, Treasurer, Allan Holder, Treasurer and Melinda Torrance, Deputy Clerk.

No pecuniary interest was declared by any council member.

1. Resolution No. 2015-01

Moved by: Bob McPhail Seconded by: Lisa Morrison

That the Council of the Township of Armour and the Village of Burk's Falls hereby approve the minutes of the special meeting held on March 4, 2015. Carried.

2. Presentation from the Ministry of Municipal Affairs and Housing

David King and Jeremy Cormier of MMAH gave a detailed presentation on the steps of amalgamation and what is required in the proposal to the Minister. They suggested additions to the Terms of Reference and will have something prepared for the May meeting for the Committee to consider.

The Ministry Representatives held a question and answer session. There was discussion on de-amalgamations, the level of commitment from each Council, what order the steps should be decided, how to begin the tax and financial analysis, ways to deal with debt and assets, and what to consider on how the new municipality will look. Discussion also occurred on keeping shared services as is, user pay systems, and ensuring effective and efficient communication is provided to the affected residents.

Decisions made from these discussions included:

- A. Having up to three delegations at the end of the agenda with a time limit of 10 minutes; Clerks are to use Council Procedures when setting up delegates for each meeting.
- B. That one spokesperson for the Committee is to be appointed at the next meeting
- C. Agendas and Minutes will be posted on both municipal websites

3. Discussion with other amalgamated representatives

Mr. Bob Young, former Reeve of South Himsforth and former Mayor of newly amalgamated Mayor of Powassan was invited to share information on his experience. He provided examples and reasons for the decisions the Transition Committee made for his community and answered questions from this Committee.

4. Next Meeting

The next meeting will be held Wednesday, May 6, 2015 at 12:30 pm in the Township of Armour Council Chambers.

5. Resolution No. 2015-02

Moved by: Rex Smith Seconded by: Marina Hammond

That the Council of the Township of Armour and the Village of Burk's Falls hereby adjourn this special meeting at 13:15 until the next meeting is called by the Reeve of the Village of Burk's Falls or the Township of Armour. Carried.

Original Signed by Bob MacPhail
Reeve, Armour

Original Signed by Wendy Whitwell
Clerk Administrator, Armour

Original Signed by Rex Smith
Deputy Reeve, Burk's Falls

Original Signed by Nicky Kunkel
Clerk, Burk's Falls