

**Schedule “A”  
to By-law #11-2014**  
**Municipal Accessibility Plan**  
(updated January 2014)

**Municipal Highlights:**

The Township of Armour is located in the south east corner of the Parry Sound District, 14 kilometres north of the District of Muskoka with Highway # 11 passing through it from south to north. The Township is situated in the Almaguin Highlands Tourist area and the population increases in the summer months to between 4,000 and 5,000 people in the form of seasonal tourists using our trailer parks and resorts, and owners of seasonal properties around our many lakes. Snowmobiling is an active winter recreation sport in Armour Township, with well-maintained trails by the local snowmobile club. Our township is a preferred destination because of our topography, picturesque scenery and amenities.

Armour Township shares services with the Township of Ryerson and the Village of Burk’s Falls, these services are the Fire Department, the Landfill and Recycling Depot, the Arena and the Public Library.

**Other Organizations and Agencies Participating in This Plan**

The Katrine Community Centre Club is an active organization involved in the municipality. This group of community volunteers lease the municipally owned building known as the Katrine Community Centre, 6 Brown’s Drive, Katrine, Ontario. This facility is actively used by the public for community social and recreational events.

Target Group For Plan:                      General Public and Staff

Activity:    Update Accessibility Plan

Time Period of Activity:                      2014-2019

**Plan Development Working Group:**

Staff and Council of the Township of Armour with consultation with members of the public developed this plan. This plan has been compiled using their personal experiences and consultation with the residents of the municipality. The Corporation of the Township of Armour is committed to providing quality programs and services that are accessible to all persons served by the municipality.

**Initiative:**

Council and staff of the Township of Armour will review the current status of all buildings, parks and playgrounds owned and operated by the municipality and general policies and procedures to identify, remove and where possible, prevent barriers for people with disabilities.

Decision Making Review:	Council
Review Methodologies:	Policy and Operational Review
Review Date:	Every 5 years
Identified Existing Barriers:	Physical, mental, language, education, physiological

#### Operational Review:

The Township of Armour is a small rural municipality with few public buildings. Over the years staff have provided courteous service and fulfilled requests for goods to all the public, providing for individual assistance to those with disabilities when the need arises.

#### Buildings:

##### **1. Municipal Office and Council Chambers, 56 Ontario Street**

This single storey building with a full basement contains the municipal administration offices, building department and council chamber for the Township of Armour. The TRI R Administrators office is situated below level. This building is frequently used by the public. Disabled parking is provided and identified by signage. The front entrance is accessible via a ramp, complete with an automatic door opener. Council chambers is also wheelchair accessible. The building is equipped with staff washrooms staff kitchen facilities and storage areas. Two accessible public washrooms are provided.

#### Identified Issues:

- Council chambers is not equipped with any auditory or visual aid equipment.
- Gravel parking lot may make building accessibility a challenge.
- Future employees with a disability will be afforded Individual accommodation plans and be reviewed
- Sidewalks must be maintained by contract worker in the winter

#### Opportunities for Improvements:

When funds are available the following should be considered a priority:

- Pave parking lot of the municipal office building
- Equip council chambers with auditory and visual aid equipment
- Currently taking initiatives to make the municipal website more accessible. Any posted documents produced by Armour are in an accessible .pdf format.
- Lunchroom and offices to accommodate future staff who may have accessibility issues

## **2. Municipal Garage, 564 Garage Road**

This is a single storey building which houses the road department trucks, grader, backhoe, excavator/brusher, lunchroom and storage. A sand/salt storage building is also located on this property. These buildings and property are not normally frequented by members of the public.

### Identified Issues:

- Gravel parking lot may make building accessibility a challenge
- No automatic door opener
- No handicapped parking is designated
- A single step up is required to access the staff lunchroom

### Opportunities for Improvements:

When funds are available the following should be considered a priority:

- Designate a handicapped parking location and pave that area
- Make staff lunchroom and washroom accessible

## **3. Katrine Community Centre, 6 Browns Drive, Katrine**

This is a single storey building with a basement that is used as a community centre/meeting hall. The building includes a kitchen, storage, bar, and washrooms. This building is frequently used by the public for community events. The parking lot is paved and disabled parking is provided and identified by signage. The building is accessible via a ramp. The basement of this facility is used as a seniors meeting and recreational area and is equipped with a chairlift.

### Identified Issues:

- Wheelchair accessible washrooms for women and men need improvements and upgrades

## **4. Berriedale Community Centre, 232 North Pickerel Lake Road**

This single storey building is not currently being used as a community centre, and is leased to a private individual who runs a seasonal antique store. No improvements are proposed for this structure.

## **5. Landfill/Recycling Centre, 141 Chetwynd Road**

The landfill area is land that is used to accept household waste, and includes a designated drop off area accessible by the public. Recycling material is processed in a main building which is not accessed by the public. A steel quonset building houses the designated area for the public to sort recyclables. A covered roof area is used

seasonally as a re-use area for the public to drop off or pick-up reusable items.

Identified Issues:

- Signage to direct individuals with special needs should be installed
- Facility cannot accommodate staff with special needs in current condition
- Individuals with special needs cannot function independently in the facility's current condition

**6. Doe Lake Municipal Park, 1014 Ferguson Road**

This municipal park is complete with public beach, washroom building equipped with a wheelchair ramp, beach volleyball area, basketball pad and net, swings, and playground equipment. The playground equipment has been upgraded in 2010 to include new equipment which provides barrier free play.

Identified Issues:

- Install new accessible picnic tables and ensure that the ground surface leading to and under the accessible tables is level, firm, and stable to accommodate mobility aids, and enough clear space around the accessible tables is provided so people using a mobility aid can approach the tables
- Parking area to include two types of accessible parking spaces wherein one (1) space will be wider with signage identifying the space as "van accessible"; and a standard width space.

**7. 12 Three Mile Lake Road, Katrine**

This facility consists of a wood frame building and a wood framed shingled canopy for shelter. There is a gravel drive with a large grass and gravel parking area. The facility has been rented to a food vendor, who operates out of a personal trailer on an annual lease. No improvements are planned for this location at this time.