

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

November 24, 2015

The regular meeting of the Council of the Township of Armour was held on Tuesday, November 24, 2015 at 6:30 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt and Marina Hammond, Councillor Pat Hayes was absent; Delegations: Amy Tilley, Landfill Administrator & CEMC; Guests: Judy Ransome; Staff: Wendy Whitwell, Clerk-Administrator; John Theriault, Treasurer/Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting held on November 10, 2015 and the special meeting held on November 19, 2015 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Amy Tilley, CEMC provided Council with some training on note taking and emergency preparedness. This is a compliance requirement.

Amy Tilley, Landfill Administrator, advised the skid steer has been sent to John Deere for repairs. She also advised that we will be receiving a \$1,200 rebate for aerosols.

ACCOUNTS FOR APPROVAL: None

APPLICATION(S): None

BY-LAWS:

By-law #50-2015, being a by-law to stop-up, close and convey an original shore road allowance, lying in front of Lot 20 Concession 5, Parts 1 and 2 on Registered Plan 42R-20440, to Fischer was read in its entirety and passed by resolution.

By-law #51-2015 being a by-law respecting remuneration and expenses for Members of Council, Local boards, Officers and Employees for 2016 was read in its entirety and passed by resolution.

By-law #52-2015, being a by-law to confirm the proceedings of Council at its October meetings was read in its entirety and passed by resolution.

REPORTS:

Regional Joint Fire Committee – Council discussed the draft automatic aid protocol/regional document. Council was advised the number of volunteer firefighters in the area continues to decrease, a regional department may help the situation.

Staff report – Year end transfers – Council discussed the report and approved the recommendation by resolution.

The November 2015 building permit report was received by Council.

The Katrine Community Centre is hosting a volunteer appreciation dinner this on Saturday, November 28th. An application for a Trillium Grant for upgrades to the community centre has been submitted. Some of the lights in the community centre have been replaced with LED lights.

Library Board is putting a float in the Santa Claus parade. Other events include a genealogical seminar and a program to bring books to people who are house bound.

Historical Society has signed a contract with Karen Jones Consulting to assist with the marketing project; calendar sales are doing well; Thursday, November 26th the Burk's Falls Seniors will visit the Watt Farmhouse Heritage Centre; a Christmas tea will be held on Saturday, December 12th with Santa at the Watt Farmhouse Heritage Centre.

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CORRESPONDENCE:

Letter to the Minister of Community Safety and Correctional Services from the Township of Champlain requesting a review of the OPP billing model. Council passed a resolution to support the request.

Letter from the Ministry of Community Safety and Correctional Services advising all emergency management partners of the requirements to receive refugees and asking for their cooperation.

Letter from the Ministry of Finance advising municipalities of changes to the business property tax capping for 2016.

Correspondence from the Village of Burk's Falls advising us of the retirement of their arena manager and providing us with the job posting for this position.

Letter from the Corporation of the United Townships of Head, Clara & Maria to the Premier of Ontario requesting that the government take a serious look at filling the void left by the dissolution of the local emergency response board. Council passed a resolution to support the request.

Letter from the Ministry of Finance advising the Township of their 2016 Ontario Municipal Partnership Fund Program allocation.

Letter from the District of Parry Sound Municipal Association advising the Township of the launch of a competition to develop a logo to brand the DPSMA and asking for designs.

UNFINISHED BUSINESS:

Habitat for Humanity Ontario Gateway North is requesting a building lot and a letter of support from the Township. Staff advised Council that the Township does not own any suitable surplus lots. Council passed a resolution to send a supporting letter.

Industrial Development – Council discussed the site walk report.

Regional Fire Services Committee – Council discussed the terms of reference for this committee and approved same by resolution.

Council discussed the request from the Village of Burk's Falls for a financial contribution and a resolution of support for the grant application for a water needs study. Council passed a resolution to support this project.

Council passed a resolution to remove two stop signs on Berriedale Road at the corner of Berriedale and North Pickerel Lake Roads.

NEW BUSINESS:

Council discussed the employment policy, asked questions, suggested amendments and directed staff to bring it back for approval at the next regular meeting.

Council discussed a staff report regarding four solar projects. Council passed a resolution to approve two of the projects.

An advisory committee is being formed to assist in making recommendations to the Muskoka Algonquin Health Care (MAHC). Council passed a resolution to appoint a representative and an alternate to this advisory committee.

Council passed a resolution to acknowledge the Katrine Community Centre volunteer appreciation dinner as a community event.

Council passed a resolution to accept the proposal from Robert Miller, Planner, for municipal planning services for 2016.

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An invitation was received to attend a 211 presentation on Thursday, November 26th at 7:00 pm at the Young at Heart Senior Centre.

Council discussed the possibility of getting together with staff for a Christmas dinner.

Council reviewed the list of correspondence received, but not included in the agenda.

CLOSED SESSION: Not required

RESOLUTIONS:

Moved by Rod Blakelock, Seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on November 10, 2015 and the special council meeting held on November 19, 2015, as circulated. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #50-2015 being a by-law to stop-up, close and convey an original shore road allowance, lying in front of Lot 20 Concession 5, Parts 1 and 2 on Registered Plan 42R-20440, to Fischer and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour have read and approved by-law #51-2015 being a by-law respecting remuneration and expenses for Members of Council, Local boards, Officers and Employees and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #52-2015 being a by-law to confirm the proceedings of Council at its October meetings, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt; That the Staff Report from the Treasurer dated November 24th, 2015, regarding year-end transfers to reserves be received and that Council approve the following transfers:

1. \$30,000 from the aquifer study project in the general government capital budget to the capital reserve to be used to fund our share of this project in 2016.
2. The net revenues from the Doe Lake Road bridge replacement project in the roads department capital budget to the capital reserve to be used to fund the completion of this project in 2016.
3. The balance of the "12 Three Mile Lake – Buildings" account to the capital reserve to be used to fund the renovation or replacement of the two buildings at that location.
4. The net revenues from the Historical Society/Museums project in the parks and recreation capital budget to the capital reserve to be used to fund the completion of this project in 2016.
5. \$35,000 from the assessment of property & site plan study project in the planning capital budget to the capital reserve to be used to fund Economic Development projects in the future. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour support the resolution from the Township of Champlain and request that the Minister of Community Safety and Correctional Services (MCSCS) review and reconsider the new OPP billing model and implement a more equitable formula including an in-depth review of the current expenditures in order to reduce cost per household. Carried

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RESOLUTIONS: Continued

Moved by Rod Blakelock, Seconded by Marina Hammond; That the Council of the Township of Armour support the resolution from the United Townships of Head, Clara & Maria and request that the province take a serious look at filling the void left by the dissolution of Local Emergency Response Boards throughout the province and allocate resources to provide this potentially lifesaving service in a timely manner. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour supports the efforts of Habitat for Humanity Ontario Gateway North to construct homes for deserving families and direct staff to forward a letter of support for their work. Carried

Moved by Marina Hammond, Seconded by Rod Blakelock; That the Council of the Township of Armour accepts the Terms of Reference for the Regional Fire Services Committee. Carried

Moved by Rod Blakelock, Seconded by Jerry Brandt; That the Council of the Township of Armour hereby supports the Northern Communities Investment Readiness Program application as drafted by the Village of Burk's Falls and supported by the Township of Ryerson and NECO CDFC with a financial contribution of \$12,500 plus any other project cost overages. The Water Needs Study is the first step to expanding the Burk's Falls water system into Armour Township, which will greatly increase the overall investment potential of the area. The Council of the Township of Armour supports projects with a regionally collaborative focus such as the Almaguin Highlands Business Retention and Expansion Project and the 2014 Burk's Falls, Armour and Ryerson Asset Inventory, Gap Analysis and Market Study. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour approve the removal of two stop signs on Berriedale Road at the corner of Berriedale and North Pickerel Lake Roads. Carried

Moved by Rod Blakelock, Seconded by Marina Hammond; That the Staff Report from the Treasurer dated November 24th, 2015, regarding four solar projects be received and that Council approve the following solar projects:

1. The installation of a 10 Kw grid tied photovoltaic system on the roof of the landfill building located at 141 Chetwynd Road, Burk's Falls, ON at a cost of \$32,545 plus HST and that this project be financed through a loan from the working reserve. Furthermore, that all revenues from this project be deposited in the working reserve until the loan is repaid.
2. The installation of a 10 Kw grid tied photovoltaic system on the roof of the municipal garage located at 564 Garage Road, Burk's Falls, ON at a cost of \$32,545 plus HST and that this project be financed through a loan from the working reserve and that all revenues from this project be deposited in the working reserve until the loan is repaid. Carried

Moved by Marina Hammond, Seconded by Jerry Brandt; That the Council of the Township of Armour appoints Cathy Still, Reeve for the Village of Burk's Falls, as our representative on the advisory committee to the Muskoka Algonquin Health Care (MAHC) and Yvonne Wills, Councillor for the Town of Kearney, as her alternate. Carried

Moved by Jerry Brandt, Seconded by Marina Hammond; That the Council of the Township of Armour approve the proposal from Robert Miller for 2016 municipal planning services. Carried

Moved by Jerry Brandt, Seconded by Rod Blakelock; That the Council of the Township of Armour acknowledges the Volunteer Appreciation Dinner, to be held at the Katrine Community Centre on November 28 2015, as a Community Event. Carried

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Moved by Rod Blakelock, Seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 10:22 p.m. until the next regular council meeting scheduled for December 8, 2015, or at the call of the Reeve or the Clerk. Carried

Original Signed by Bob MacPhail
REEVE

Original Signed by Wendy Whitwell
CLERK-ADMINISTRATOR