

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

November 10, 2015

The regular meeting of the Council of the Township of Armour was held on Tuesday, November 10, 2015 at 6:30 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt, Marina Hammond, and Pat Hayes (arrived at 7:40 p.m.); Delegations: Miles Donahue, Habitat for Humanity Ontario Gateway North, Amy Tilley, Landfill Administrator and Keith McCoy, Roads Supervisor; Guest: Judy Ransome; Staff: Wendy Whitwell, Clerk-Administrator; and John Theriault, Treasurer/Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on October 27, 2015 were approved as circulated.

CLOSED SESSION

Moved into closed session at 6:39 p.m. as per Section 239.2 (b) of the *Municipal Act*, personal matters about an identifiable individual, including municipal employees.

Moved out of closed session at 7:30 p.m. and reported.

Council provided direction to the clerk regarding items from the closed session.

CONFIRMATION OF CLOSED SESSION MINUTES:

The minutes of the closed meeting held on October 27, 2015 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Myles Donahue – Habitat for Humanity Ontario Gateway North. Mr. Donahue made a presentation to Council on what his organization is doing and is asking Council if they would have a piece of property they would be willing to donate so they could use it to build a house and help a young family purchase it. He is also asking if Council would be willing to issue a letter of support for his organization. Council requested that staff add this item to their next meeting.

Amy Tilley, Landfill Administrator, November report was discussed, questions were asked and answered. Council requested that the Landfill Administrator look into incineration as an alternative to our landfill.

Keith McCoy, Roads Supervisor, November report was discussed, questions were asked and answered.

ACCOUNTS FOR APPROVAL:

The list of accounts for November 2015 was approved by resolution.

APPLICATIONS:

The Katrine Community Centre requested a raffle lottery licence which was approved by resolution.

BY-LAWS:

By-law #46-2015 being a by-law to authorize a lease agreement for the rental of 12 Three Mile Lake Road to Ilze Kablinger was read in its entirety and passed by resolution.

By-law #47-2015 being a by-law to establish a financial policy was read in its entirety and passed by resolution.

By-law #48-2015 being a by-law to enter into an agreement for the shared services of a By-Law Enforcement Officer with the Village of Burk's Falls and the Township of Perry was read in its entirety and passed by resolution.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

November 10, 2015

REPORTS:

A staff report was presented giving Council information on the Browse Aloud and Text to Speech software we could use on our website and the cost of it. Council directed staff to use a free text to speech software for the website.

Council reviewed the Burk's Falls Historical Society newsletter.

A staff report was presented regarding a Christmas bonus for staff. The bonuses were approved by resolution.

A staff report was presented asking Council permission to give contractor who takes care of Doe Lake Park a gift card to thank them for the work they did when the park was vandalized. Council directed staff to give them a \$75 gift certificate.

Council reviewed the OPP 2nd and 3rd quarter reports.

Council reviewed the report from the Economic Development Committee meeting.

The planning board is asking that each municipality put \$5,000 in their budgets to fund the committee for 2016. The problem with the sewage haulers refusing to provide a letter confirming that there is adequate capacity for hauling sewage was resolved at the Planning Board meeting.

CORRESPONDANCE:

Information was received from MPAC giving Council information about the 2015 property assessment notice.

A letter was received from Randy Pettapiece, MPP thanking Council for their support.

A news release was received from Randy Pettapiece, MPP on his motion on fairness in infrastructure funding and the support it has collected.

A media release was received introducing Connectednorth.ca, which hosts an internet speed test to measure how your internet is serving you.

The Municipality of Magnetawan requesting support of a resolution to lobby the Ministry of Natural Resources and Forestry to reinstate the valuable fish hatchery stocking program. Council passed a supporting resolution.

A letter was received from the Ontario Real Estate Association giving information on the Province looking at legislative changes to permit a municipal land transfer tax.

A letter was received from Near North Crime Stoppers thanking Council for their sponsorship of their 19th Annual Golf Tournament.

A notice was received from MPAC giving the Township the final results of the 2014 enumeration process.

A letter was received from the Almaguin Highlands Secondary School requesting Council consider providing financial support for their extracurricular activities. Council declined support.

A letter was received from the Ministry of Agriculture, Food and Rural Affairs advising Council that their expression of interest for the 2nd round of the OCIF funding was not been selected to move forward.

UNFINISHED BUSINESS

Council discussed all of the shared services budgets, library, economic development, TRI-R waste management, arena and fire. Council requested that representatives be asked to attend Council to discuss the economic development and the fire budgets.

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MINUTES

November 10, 2015

Council discussed the restructuring timeline provided by the Ministry and looked at how the process was going forward.

NEW BUSINESS:

Council was presented with a model by-law to licence, regulate and govern short term accommodation users. After some discussion, members were asked to request a draft by-law be added to a future agenda if there was an interest.

Council passed a resolution to cancel the second meeting in December 2015.

List of correspondence received and not on agenda was provided for review.

Council was informed that the Village of Burk's Falls is applying for a grant to help with the financing of a water capacity study. Armour has budgeted for this study in 2015.

Council also reviewed a report on two properties the Township is considering for future development.

Doe Lake Road bridge replacement, Council was asked if they would agree to pave a driveway entrance for a property in exchange for an easement. Council gave staff direction to try and get the easement without the paving.

Council was asked if they should send a letter to the province asking if there would be compensation for the losses which were caused by the power outage. Staff was directed to look into what could be done.

Council was given a copy of the new employment policy for their review. A discussion will be scheduled for the next regular Council meeting.

RESOLUTIONS:

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the regular council meeting held on October 27, 2015, as circulated. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour hereby move into closed session at 6:39 p.m. as per Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That Council adjourn and move out of closed session at 7:30 p.m. and report. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the minutes of the closed session held on October 27, 2015, as circulated. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve the November 2015 accounts, in the amount of \$238,839.99 for payment, and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; That the Council of the Township of Armour approve the issuance of a raffle lottery license for the Katrine Community Club, draw date May 8, 2016 in support of the Cancer Society, licence fee \$ 5.00. Carried

Moved by Pat Hayes, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approved by-law #46-2015 being a by-law to enter into a lease agreement for 12 Three Mile Lake Road, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

November 10, 2015

Moved by Jerry Brandt, seconded by Pat Hayes; That the Council of the Township of Armour have read and approved by-law #47-2015 being a by-law to establish a Financial Policy and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township have read and approved by-law #48-2015 being a by-law to enter into an agreement for the services of a By-Law Enforcement Officer and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Rod Blakelock, seconded by Pat Hayes; That the Council of the Township of Armour approve a Christmas Bonus for staff as per the report dated November 4, 2015. Carried

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour hereby support the resolution of the Municipality of Magnetawan and petition the Ministry of Natural Resources and Forestry to direct the local office of the MNR to enter into a long term agreement addressing the reinstatement of the valuable fish hatchery stocking program at Magnetawan to be effective 2016, inclusive of Lakes Cecebe and Ahmic. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve the cancellation of the second meeting of December 2015. Carried

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour adjourn this regular council meeting at 10:26 p.m. until the next regular council meeting scheduled for November 24, 2015, or at the call of the Reeve or the Clerk. Carried

Original signed by Bob MacPhail

REEVE

Original signed by Wendy Whitwell

CLERK-ADMINISTRATOR