

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

September 29, 2015

The regular meeting of the Council of the Township of Armour was held on Tuesday, September 29, 2015 at 7:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt and Marina Hammond, Councillor Patrick Hayes was absent; Delegations: Amy Tilley, Landfill Administrator, CEMC & Health & Safety Coordinator; Paula Tough, resident; Staff: Wendy Whitwell, Clerk-Administrator; and John Theriault, Treasurer/Deputy-Clerk.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular meeting held on September 8, 2015 were approved as amended.

DECLARATION OF PECUNIARY INTEREST: None

DELEGATIONS:

Amy Tilley, Landfill Administrator presented to Council;

1. Monthly report on landfill and recycling items
2. 2016 TRI R draft budget. A resolution was passed to circulate the 2016 draft budget.
3. Letter from the Village of Burk's Falls concerning the implementation of clear bags. The Landfill Administrator was directed by Council to respond to the concerns expressed in the letter.

Amy Tilley, CEMC, Council reviewed the final draft of the Township's emergency plan, and agreed that council and staff will participate in a training session later this fall.

Amy Tilley, Health & Safety Coordinator, presented Council with the annual review of the Township's Health & Safety Policy statement. A resolution was passed to approve the policy and authorize the Reeve to sign same.

Paula Tough, owner of 848A Leggetts Road, made a request to Council for their support for the solar project she wishes to install on her property. Council passed a resolution to support the project.

ACCOUNTS FOR APPROVAL: None

APPLICATION(S):

Application for site plan approval, Con 11 Part of Lot 22, Plan #42-M662 Lot 1, Jack's Lake, 1495 Pickerel & Jack Lake Road, submitted by Vincent Mannen was approved by resolution for the municipal planner to proceed with drafting the site plan agreement.

BY-LAWS:

By-law #40-2015, being a by-law to confirm the proceedings of Council at its meetings was read in its entirety and passed by resolution.

REPORTS:

The Treasurer presented a financial update for 2015.

A written report was presented for the Regional Fire Department meeting, which requested Council appoint members. A resolution was passed to appoint the Reeve to this committee. Council discussed Ryerson's offer to administer this committee for a fee. This will be discussed at the next meeting.

A staff report was presented requesting the approval of annual donations to the cemeteries. A resolution was passed authorizing the donations.

The September 2015 building report was reviewed.

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REPORTS: CONTINUED

The TRI Council meeting report was presented to Council.

The Planning Board discussed financial options due to the decrease in applications in 2015. No decision was reached.

The Library Board discussed the 2016 budget.

An economic development meeting, branding the Almaguin area, was held at the arena on September 23rd. Twenty-two people attended, good discussion and ideas shared.

CORRESPONDENCE:

An invitation was received from the Mahoney Family to attend a celebration of the life of Sue Mahoney.

The Burk's Falls skating club requested Council sponsor them to continue to enhance the quality and availability of skating programs in our community. A resolution was passed to approve a donation.

A letter was received from the Township of McMurrich/Monteith supporting a resolution from the Township of Ryerson which asked the Provincial government to help municipalities control renewable energy projects. A resolution of support was passed.

An invitation was received from BDO Canada to attend a complimentary seminar on various topics which affect the municipal sector.

A request was received from the Recycling Council of Ontario to proclaim October 19 to 25, 2015 as Waste Reduction Week in Ontario. A resolution was passed.

A newsletter was received from the Continuous Improvement Foundation.

UNFINISHED BUSINESS:

The peer review Council had requested be completed, by Tulloch Engineering, on the Ferrante residential subdivision was received. A resolution was passed to approve the recommendations.

Council asked what was being done to retain the services of a maintenance person for the municipal office. Staff will look into this possibility.

NEW BUSINESS:

Dave Gray, Economic Development Officer, sent the BR & E survey to the Township asking if we had any questions or concerns about its content. Council had no concerns.

Council was asked if they wish to change from our current newsletter format we presently send out to our ratepayers with a calendar, which would include more information. Council agreed it was a good idea and directed staff to look into changing the format.

The Katrine Community Centre requesting support for upcoming jamborees. A resolution was passed.

A letter from our By-Law Enforcement Officer was received giving the Township information on trees which were cut on our road allowance. A resolution was passed.

A letter from the Village of Burk's Falls requesting volunteers to attend a meeting on October 7, 2015 to help with the organization of a Santa Claus parade for 2015.

List of correspondence received and not on agenda was provided for review.

CLOSED SESSION:

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Moved into closed session at 9:56 p.m. as per *Section 239 2 (e) of the Municipal Act*, litigation including matters before administrative tribunal and *Section 239(2)(b)(c) of the Municipal Act*, personal matters about an identifiable individual.

Moved out of closed session at 10:30 p.m. and reported.

From closed session, council provided direction to staff.

CONFIRMATION OF CLOSED SESSION MINUTES:

The minutes of the closed meeting held on September 8, 2015 were approved as circulated.

RESOLUTIONS:

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour approve the minutes of the regular council meeting held on September 8, 2015, as amended. Carried

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour direct staff to circulate the proposed TRI-R 2016 budget to the partner municipalities. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; Whereas the Health and Safety Coordinator has reviewed the Health & Safety Policy Statement for the Township of Armour; and whereas Council is satisfied the reviewed policy reflects the health and safety concerns of the Township; now therefore Council approves the reviewed policy and authorizes the Reeve to sign this policy on behalf of Armour Township Council. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; Whereas Paula Tough, has provided information to Council and is requesting municipal support to locate a Solar Non-Rooftop projects on the property known as 848A Leggetts Road under the province's FIT Program: and whereas pursuant to the FIT Rules, Version 4.0 Applications whose Projects received the formal support of Local Municipalities will be awarded Priority Points, which may result in the Application being offered a FIT Contract prior to other Persons applying for FIT Contracts; now therefore be it resolved that the Council of the Township of Armour hereby authorize the Reeve to complete and sign the Prescribed Forms from the Independent Electricity System Operator (IESO) for Municipal Council Resolution Confirmation. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour accept the application for site plan approval, submitted by Vincent Mannen, regarding concession 11 part lot 22, Plan #42-M662 lot 1 on Jack's Lake known as 1495 Pickerel and Jack Lake Road and request the municipal planner proceed with drafting the site plan agreement. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour have read and approved by-law #40-2015 being a by-law to confirm the proceedings of Council at its August meetings, and authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour appoint Reeve Bob MacPhail to the Regional Fire Services Committee (RFSC). Furthermore, that any costs for the administration of this Committee, be discussed at the inaugural meeting of the Committee. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve a donation of \$200 for each of the following cemeteries, Berriedale, Berriedale Catholic and Burk's Falls cemeteries. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve a donation of \$100 to the Burk's Falls Skating Club to help enhance the quality and availability of skating programs in our community. Carried

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Moved by Rod Blakelock seconded by Jerry Brandt; That the Council of the Township of Armour support the letter, dated August 11 2015, from the Township of Ryerson to the Ministry of Energy, regarding renewable energy projects and their impact on Ontario municipalities and further that this resolution be forwarded to the Township of Ryerson. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That Council proclaim October 19 to 25, 2015 as Waste Reduction Week in the Township of Armour. Carried

Moved by Jerry Brandt seconded by Marina Hammond; That the Council of the Township of Armour, after reviewing the report from Tulloch Engineering, regarding the Ferrante residential subdivision approves the recommendation included in the report dated September 1, 2015. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour acknowledges the Jamborees to be held at the Katrine Community Centre on October 10, November 14 and December 12, 2015, as Community Events. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; Whereas the Township's By-law Enforcement Officer reported that a contractor hired by James and Belinda Wallace, has been cutting trees on the Township's road allowance near the communications tower located at 225 Skyline Drive; And whereas neither the contractor or the employer of the contractor have any agreement with the Township to use the road allowance or to cut trees on the road allowance; And whereas the Township's By-law Enforcement Officer estimates that the trees cut on the road allowance have a value to the Township of \$666.50; Now therefore that the Council of the Township of Armour send an invoice to James and Belinda Wallace in the amount of \$666.50 plus HST to compensate the Township for the trees that their contractor cut on the Township road allowance. Furthermore, that if this invoice is not paid, it be added to the property taxes and collected in the same manner as taxes. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour hereby move into closed session at 9:56 p.m. as per Section 239(2) (e) of the Municipal Act, litigation including matters before administrative tribunals and Section 239(2)(b)(c) of the Municipal Act, personal matters about an identifiable individual. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour hereby adjourn and move out of closed session at 10:30 p.m. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve the minutes of the closed session held on September 8, 2015, as circulated. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 10:35 p.m. until the next regular council meeting scheduled for October 13, 2015, or at the call of the Reeve or the Clerk. Carried

Original signed by Bob MacPhail
REEVE

Original Signed by Wendy Whitwell
CLERK-ADMINISTRATOR