

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

**TENDER TO PROVIDE SCREENING AND STOCKPILING OF WINTER SAND, 7/8”
GRANULAR A, 7/8” CRUSHED ROCK GRANULAR A**

Tender Number: 2018-05

Sealed Tender will be received by: Corporation of the Township of Armour
PO Box 533
56 Ontario Street
Burk’s Falls, ON P0A 1C0

Tender Closing Date: Friday, August 31st, 2018

Tender Closing Time: 4:00 p.m.

Tender for: TENDER TO PROVIDE SCREENING AND
STOCKPILING OF WINTER SAND, 7/8 GRANULAR A, 7/8” CRUSHED ROCK
GRANULAR A

Work to be completed by: 2018 October 12th, 2018
2019 May 31st, 2019

Sealed tenders clearly marked “AGGREGATE CRUSHING”
will be received by the undersigned until
4:00 p.m. on Friday, August 31st, 2018.

Tender opening at 2:00 p.m. on Monday September 3rd, 2018
in the Armour Municipal Council Chambers.

Awarding of tenders will be made by Council
at the regularly scheduled meeting on Tuesday, September 11th, 2018.

All tenders to be presented on forms contained in this document.

Keith McCoy, Road Supervisor
Township of Armour
PO Box 533
56 Ontario Street
Burk’s Falls, ON P0A 1C0

705-382-3332 municipal office
705-382-5982 municipal garage
Lowest or any tender not necessarily accepted.

**TENDER FOR SCREENING AND STOCKPILING OF WINTER SAND 7/8”
GRANULAR A, 7/8” CRUSHED ROCK GRANULAR A**

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this quote, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this tender is a Certified Cheque or Bank Draft, in the amount of 10% of the total tender, made payable to the Municipality. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the Municipality if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this tender.

It is agreed that the quantities are estimated only and may be increased or decreased by the Municipality without alteration of the price. However, such increases or decreases shall not exceed 20%.

It is also agreed that, upon acceptance in writing by the Municipality this form becomes the “Agreement for the Performance of Work” between the Contractor and the Municipality.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of opening.

I/We (the Contractor) promise to perform the work without undue delay and complete the work by:

Name of Individual or Firm
hereafter referred to as the “Contractor”:

Address: _____

Signature of Person Signing for Firm: _____

Date: _____

Office of Person Signing for Firm: _____

Witness or Firm Seal: _____

TENDERING PROCEDURES

1. All inquiries concerning the tender, prior to closing, shall be directed to:
Keith McCoy, Road Supervisor
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, ON
705-382-3332 Municipal Office
705-382-5982 Municipal Garage
2. Acceptance notification will be by telephone and written form of notice to the address of the Contractor used on the bid forms. The date of acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.
3. A tender may be voided by superseding it with a later tender or letter of withdrawal, prior to the closing date and time.

TENDER REQUIREMENTS

1. A certified cheque, made payable to Township of Armour in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten (10) calendar days of the tender opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
2. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the work, within ten (10) days of receiving the Acceptance Notice. Coverage shall be at least \$ 2,000,000.00 per incident. The Township of Armour is to be named insured. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit.
3. The successful bidder shall also deliver proof of Worker's Compensation Board coverage, within ten (10) calendar days of receiving the Acceptance Notice.
4. The successful bidder shall provide proof of certifications for Surface Miners Training, within ten (10) calendar days of receiving the Acceptance Notice or prior to commencement of work.
5. If the work is not complete by the specified date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the Municipality a sum of two hundred and fifty dollars (\$250.00) per calendar day, for each days delay in finishing the work, as liquidated damages.

BASIS OF REJECTION OF TENDER

Tenders not conforming to the following requirements will be disqualified:

1. Tender must be legible, in ink, by typewriter or by printer.
2. Tender must be in possession of the Municipality by the closing date and time.
3. Tender must be on the Municipal Bid Form provided.
4. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.
5. All items must be bid.
6. Tender must not be restricted or modified in any way.
7. Tender must include a deposit as specified.

BASIS OF PAYMENT

Payment at the Contract price shall be compensation in full for performing the work specified in the tender item and for the supply of all labour, equipment and materials, (except as otherwise provided in the tender), necessary to complete the work to the satisfaction of the Municipality .

COMPLETION DATE

The Contractor shall complete the work by dates specified on page 1.

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit work to be completed by the above date. Additional costs incurred shall be deemed included in the price bid for the work.

If the work is not complete by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the Municipality a sum of two hundred and fifty dollars (\$ 250.00) per calendar day, for each days delay in finishing the work, as liquidated damages.

TONNE MEASUREMENT

The method of weighing shall be in accordance with OPSS Form 102. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on an indicated load for a permanent scale and 0.2% on indicated load for a portable scale) but not more than three times the Limits of Error, the scale may continue to be used for no more than 48 hours. Where the scale is in error by more than three times the Limit of Error, weighing of material on the scale must cease immediately.

Each truck shall bear an identification symbol, followed by the capacity. A load ticket shall be issued for each truck load, with the number of metric tonnes for payment

shown. Daily summary sheets of load tickets will be required before payment will be processed where applicable.

Cubic Yard Measurement

Should payment by the cubic yard Truck Box Method be preferred, the volume of materials will be measured loose by predetermined truck box capacities. Loadings of each truck shall be kept to no less than the predetermined capacity. Each truck shall bear an identification symbol, followed by the capacity. A load ticket shall be issued for each truck load, with the cubic yards for payment as shown. If a dispute arises regarding the amount of material being placed in the truck box, it is the truck operator's responsibility to level the load to determine if the load meets the predetermined capacity.

PAYMENT TERMS

Payment will be made in response to the Contractor's invoice. This payment will be made when all work has been completed to the satisfaction of the Road Supervisor. Payment to the Contractor shall be verified from measurements taken and recorded by the Road Supervisor.

The Township shall retain a Holdback payment of ten percent (10%) of the total invoiced amount. Release of the Holdback shall be made after forty-five (45) calendar days from the date of completion of the work as established by the Completion Certificate, but subject to the provisions of the Construction Lien Act RSO 1990, and the submission by the Contractor of the following documents:

- A release shall be provided by the Contractor in a form satisfactory to the Road Supervisor, releasing the Township from any claims relating to the Contract, qualified by stated exceptions, where appropriate.
- A statutory declaration shall be provided in a form satisfactory to the Road Supervisor, that all liabilities incurred by the Contractor and the Contractor's Subcontractors in carrying out the work have been discharged, qualified by stated exceptions where appropriate, and a satisfactory Certificate of Clearance from the Workplace Safety and Insurance Board.

CONTRACTORS TO INVESTIGATE

Contractors must satisfy themselves by personal examination of the Township road system in order to assess the methods and general requirements of the work.

GOODS AND SERVICES TAX

Unit and/or lump sum prices shall not include the Harmonized Sales Tax.

VARIATION OF QUANTITIES

Due to budgeting constraints the quantity of work may be adjusted dependent upon the tendered unit prices. Quantities shown are approximate, are not guaranteed to be accurate and shall be used as a basis for comparison only. No additional compensation will be allowed for any adjustment which may decrease quantities identified in the Form of Tender.

CONTRACTORS EXPERIENCE, ABILITY, CAPITAL AND PLANT

The Township expects that all Contractors will be able to furnish satisfactory evidence that they have the ability, experience, capital and plant to enable them to continue and complete the contract successfully. Contractors must be authorized to do business in the Dominion of Canada and the Province of Ontario.

In order to aid the Township in determining the responsibility of each Contractor, the following statements are required and included as part of the Form of Tender:

Statement "A": Stating the Contractor's experience in similar work that was successfully completed.

Statement "B": Giving the name and address of each proposed Subcontractor used in making up the tender and shall state the portion of the work allotted to each. Only one Subcontractor shall be named for each part of the work to be sublet.

Statement "C": List of Suppliers.

STATEMENT "A" – Contractor's experience for references

1. _____
2. _____
3. _____

STATEMENT "B" – List of Subcontractors

1. _____
2. _____
3. _____

STATEMENT “C” – List of Suppliers

1. _____
2. _____
3. _____

I/We agree that this offer shall remain open for acceptance until the formal Contract is executed by the successful Contractor for the said work or until forty-five (45) calendar days after the said opening, whichever event first occurs; and that the Township may, at any time within that period and without notice, accept this Tender whether any other Tender has previously been accepted or not.

I/We agree that the awarding of the Contract, based on this Tender, by the Council of the Township of Armour shall constitute acceptance.

I/We hereby agree that notification of acceptance of this Tender shall be in writing and may be sent by prepaid post. If sent by prepaid post, acceptance shall be deemed to have been made on the date of the mailing of notification.

Name of Signing Authority for Contractor:

(Please Print)

Position: _____

Signature: _____

Witness: _____

Place Seal of Contractor Here

REFERENCES

Wherever in this Contract reference is made to the General Conditions, it shall be interpreted as meaning the O.P.S. General Conditions of Contract, November 2006. The O.P.S. General Conditions and supplementary General Conditions have not been reproduced as part of these Contract Documents. It will be the Contractor's responsibility to obtain current copies of these documents.

PRICING REQUIREMENTS

Prices shall be in Canadian Funds, quoted separately for each item stipulated, F.O.B. to the point specified therein.

All prices tendered shall include applicable taxes, customs duty, excise tax, freight, insurance and all other charges of every kind attributable to the work. The prices shall *not* include Harmonized Sales Tax.

LOADING OF MOTOR VEHICLES

Where a vehicle is hauling material for use in the work under this contract, in whole or in part on a public highway and where motor vehicle registration is required for such vehicles, the Contractor shall not cause or permit such a vehicle to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the Contractor or otherwise.

DAMAGE BY VEHICLES AND OTHER EQUIPMENT

If at any time, in the opinion of the Road Supervisor, damage is being done or is likely to be done to any highway or any improvement thereon, other than such portions as are part of the work by the Contractor's vehicles or other equipment whether licensed or unlicensed, the Contractor shall, on the direction of the Road Supervisor, and at the Contractor's own expense, make changes in or substitutions for such vehicles or other equipment; or shall alter loadings or shall in some other manner remove the cause of such damage to the satisfaction of the Road Supervisor.

SPILLS REPORTING

Spills or discharge of pollutants or contaminants under the control of the Contractor and spills or discharges of pollutants or contaminants that are a result of the Contractor's operations that cause or are likely to cause adverse effects shall forth with be reported to the Road Supervisor. Such spills or discharges and their adverse side effects shall be as defined in the Environmental Protection Act R.S.O. 1990.

INSURANCE REQUIREMENTS

The Contractor agrees to indemnify and save harmless the Township from and against any and all claims for loss, costs, damages, and/or compensation and legal expenses the Township may incur as the direct or indirect result of the work operation described

herein being carried out by the Contractor. The Contractor shall secure and maintain at his/her expense during the currency of this contract, general comprehensive liability insurance in an amount not less than two million dollars (\$2,000, 000.00), naming the Township of Armour as an additional named insured and containing a cross-liability endorsement. The Contractor shall submit proof of such insurance in the form of a certificate from his/her insurance company prior to commencing work on the contract.

The Contractor shall, upon the award of this contract and prior to commencement of the work, furnish evidence of coverage under the Workplace Safety and Insurance Board.

DEFAULT BY CONTRACTOR

If the Contractor commits any act of bankruptcy; or if a receiver is appointed on account of its insolvency or in respect of any of its property; or if the Contractor makes a general assignment for the benefit of its creditors; then, in any such case, the Township may terminate the contract without notice.

If the Contractor fails to comply with any request, instruction, or order of the Township; or fails to pay its accounts; or fails to comply with or persistently disregard statutes, regulations, by-laws, or directives of relevant authorities relating to the work; or fails to complete the work with the required skill and diligence; or assigns/sublets the contract or any portion thereof without the Townships written consent; or refuses to correct defective work; or is otherwise in default carrying out its part of any of the terms, conditions and obligations of the contract, then, in any such case the Township may terminate the contract upon expiration of ten (10) days from the date of written notice to the Contractor.

Any termination of the contract by the Township, as aforementioned, shall be without prejudice to any other rights or remedies the Township may have.

If the Township terminates the contract, it is entitled to:

- Take possession of all of the work in progress and finish the work by whatever means deemed appropriate under the circumstances;
- Withhold any payment to the Contractor until its liability to the Township is ascertained;
- Recover from the Contractor any loss, damage, and/or expense incurred by the Township by reason of the Contractor's default , which may be deducted from any monies due or becoming due to the Contractor, and any other balance to be paid by the Contractor to the Township.

CONTRACTOR'S DISCHARGE OF LIABILITIES

The Contractor shall discharge and cause each Subcontractor to discharge all liabilities incurred for labour, materials, or services used or reasonably required for use in the performance of this contract on the date upon which each becomes due. The Contractor shall furnish the Township with a Statutory Declaration providing confirmation that his liabilities and those of the Subcontractors, as aforementioned, have been discharged

and this shall include a certificate or certificates from the Workplace Safety and Insurance Board that they have complied with the requirements of the Workplace Safety and Insurance Board and are in good standing in the books of the board.

No payment to which the Contractor is otherwise entitled under this contract shall be due and payable to him so long as he or any Subcontractors are in default under this section, and upon such default occurring, the Township may, in respect of claims submitted by creditors having a contractual relationship with the Contractor, after notice in writing to the Contractor and his surety, withhold payment of the whole or any part of any such liability of the Contractor. Interest will not be paid on any such funds withheld.

CONTRACT TIME AND LIQUIDATED DAMAGES

It is agreed by the parties to this contract that in the event that all the work called for under the contract is not completed by the date specified, or as extended by the Road Supervisor, a loss or damage will be sustained by the Township. Since it is and will be impractical and extremely difficult to ascertain and determine the actual loss or damage which the Township will suffer in the event of and by reason of such delay, the parties hereto agree that the Contractor will pay to the Township the sum of two hundred and fifty dollars (\$ 250.00) as liquidated damages for each and every calendar days delay in achieving completion of the work beyond the date prescribed. It is agreed that this amount is an estimate of the actual loss or damage to the Township, which will accrue during the period in excess of the prescribed date for completion. The Township may deduct any amount under this paragraph from any monies that may be due or payable to the Contractor on any account whatsoever. The liquidated damages payable under this paragraph are in addition to and without prejudice to any other remedy, action or other alternative that may be available to the Township.

COMPLIANCE WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT

The Contractor shall execute the terms of the contract in strict compliance with the requirements of the Occupational Health and Safety Act, RSO 1990, c.0.1 (the Act) and Ontario Regulation 145/00 (Construction Projects) and any other regulations under the Act (the Regulations) which may affect the performance of the work, as the Contractor or Employer, as the case may be.

Worker safety is given first priority in planning, pricing and performing the work. Its officers and supervisory employees must have a working knowledge of the duties of a Contractor and Employer under the Act and the provisions of the Regulations applicable to the work, and a personal commitment to comply with them. Workers employed to carry out the work must possess the knowledge, skills, and protective devices required by law or recommended for use by a recognized industry association to allow them to work in safety; Its supervisory employees carry out their duties in a diligent and responsible manner with due consideration for the health and safety of the workers.

All Subcontractors employed by the Contractor to perform part of the work and their employees must be properly protected from injury while carrying out their associated

duties. The Contractor shall cooperate with representatives of the Township and Inspectors appointed to enforce the Act and the Regulations in any investigations of Worker Health and Safety in the performance of the work. The contractor shall identify and save the Township from any additional expense which may be incurred to have the work performed as a result of the Contractor’s failure to comply with the requirements of the Act and the Regulations.

PRODUCT TESTING

All aggregate material shall be produced, handled and quality assured in accordance with OPSS 1001.TORAC Conversion rate of: Cubic Meters X 1.77 = Tonnes shall be used as a conversion.

2018 MATERIAL BID FORM

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	Screen sand at Municipal Pit, 487 Garage Road Township of Armour Stockpile in sand shed including mixing 3% salt (salt to be supplied by Armour Township) at 564 Garage Road	m ³	2500	

2018 ESTIMATED TENDER: _____

HST: _____

HST ACCOUNT #: _____

TOTAL ESTIMATED TENDER: _____

2019 MATERIAL BID FORM

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Screen and stockpile winter sand at Municipal Pit, 487 Garage Road Township of Armour	m ³	2500		
2	Screen, crush and stockpile 7/8" rock at Municipal Pit, 487 Garage Road Township of Armour	m ³	15000		

2019

ESTIMATED TENDER: _____

HST: _____

HST ACCOUNT #: _____

TOTAL ESTIMATED TENDER: _____

Schedule “A” To Tender

- 1) Gravel to be excavated for crushing must be excavated to elevation similar to lowest floor elevation in the pit. Exceptions will be made for bedrock, clay, silt.
- 2) All material is subject to testing at the expense of the Municipality. Failure to meet specifications may result in loss of contract.
- 3) All material to be stockpiled by means of stacker in designated areas within the pit. (local to crusher)
- 4) All boulders 28” and smaller are to be crushed.
- 5) Rock used in the production of 7/8 crushed granite shall be free from any contaminates (i.e. sand, earth)
- 6) Boulders larger than 28” are to be stockpiled in one location as directed by Roads Supervisor
- 7) Bidders may conduct 2019 crushing operations at the time of 2018 tender operations. Invoice submissions for 2019 portion of tender award must be made after Jan 1st 2019.**
- 8) Site visit is mandatory prior to submitting tender. Arrangements to visit site may be made by contacting Keith McCoy, Roads Supervisor.**