

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**

**MINUTES**

June 12, 2018

The regular meeting of the Council of the Township of Armour was held on Tuesday, June 12, 2018 at 7:00 p.m. Those in attendance were: Reeve, Bob MacPhail; Councillors, Rod Blakelock, Jerry Brandt and Marina Hammond; Absent: Councillor Pat Hayes; Delegations: Amy Tilley, Waste Management Administrator, Keith McCoy, Roads Supervisor and Robert Miller, Municipal Planner; Guests: Albine Cook; Staff: John Theriault, Clerk-Treasurer/Administrator and Charlene Watt, Deputy Clerk.

**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the regular Council meeting held on May 22, 2018 were approved as circulated.

**DECLARATION OF PECUNIARY INTEREST:**

Councillor Jerry Brandt, declared a conflict of interest on item #6, accounts, as his son-in-law owns a business for which an account was paid.

**DELEGATIONS:**

Amy Tilley, Waste Management Administrator, presented her monthly waste management report, which included the staff changes she is requesting following the resignation of her Lead Hand. Council approved the changes by resolution.

Keith McCoy, Roads Supervisor, presented his monthly report. The report included a request for Council to consider providing two calcium applications in 2019. Council decided that the Road Supervisor's plan to apply one full application and a second application on only the most travelled gravel roads, as needed, will provide an acceptable level of service.

Robert Miller, Municipal Planner discussed the official plan review and provided an update. Council passed a resolution to approve his recommendation regarding the winter deer habitat.

**ACCOUNTS FOR APPROVAL:**

The list of accounts for June 2018 was approved by resolution.

**APPLICATIONS:** None

**BY-LAWS:**

By-law #31-2018 being a by-law to confirm the proceedings of Council for May 2018 was read in its entirety and passed by resolution.

**REPORTS:**

A verbal report was given on the last Planning Board meeting.

A verbal report was given on the last BACED meeting.

Council reviewed the building report for June 2018.

Council reviewed the minutes from the Historical Society's May 28, 2018 meeting.

Council reviewed the Fire Chief's June 5, 2018 report.

A verbal report was given on the last POA meeting.

A verbal report was given on the Kawartha Credit Union members meeting and the closure of the Magnetawan and Emsdale branches.

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### **CORRESPONDENCE:**

A letter was received from Near North Crime Stoppers asking for a donation for their annual golf tournament. Council passed a resolution approving a donation.

A letter was received from the Katrine Family Baseball Club requesting that their annual baseball tournament be declared a community festival. Council passed a resolution to approve the annual baseball tournament as a community festival.

A letter was received from the Burk's Falls & District Food Bank requesting a donation to help cover their rent expense. Council passed a resolution approving a donation.

A resolution was received from the City of Quinte West asking for Council's support to petition AMO and the province in requesting that once the cannabis legislation is passed, a six-month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation. Council did not support this request.

An article from the Manitoulin Expositor was shared with Council. It outlined the Federation of Northern Ontario Municipalities (FONOM) concerns over proposed new firefighter regulations and their request to the province to amend the regulations.

A letter from Kawartha Credit Union was received in response to the correspondence from BACED indicating that the credit union is looking forward to exceeding their member's expectations due to the closure notice of the Magnetawan and Emsdale branches.

Council reviewed the publicized Township of Armour's Tender #2018-03 Notice, as presented by Tulloch Engineering, in regards to the Thompson Bridge repairs.

Council reviewed the CN Rail Community Notice regarding the annual vegetation management program and their requirement to clear the rights of way from any vegetation that may pose a safety hazard. Herbicides will be applied on and around the railway tracks.

Council was provided with a launch party invitation from the Almaguin Highlands Chamber of Commerce. The celebration will be held on June 20, 2018.

A notice was received from the Alcohol and Gaming Commission of Ontario providing a notice of extension of hours for the 2018 FIFA World Cup.

Council reviewed the news article from the Almaguin News in response to Reeve Bob MacPhail's co-ordination meeting of South Almaguin municipalities that are uniting to save the Huntsville Hospital.

### **UNFINISHED BUSINESS**

Council reviewed a letter that Reeve Bob MacPhail issued to South Almaguin municipalities that enclosed a draft resolution for Councils to agree to join the Almaguin Saving Huntsville Hospital (ASHH) Committee and to allow ASHH to speak on a municipality's behalf. McMurrich/Monteith, Municipality of Magnetawan, and the Township of Perry have all since passed supporting resolutions. Council passed a similar resolution to be part of the ASHH committee.

Council reviewed a letter the Clerk-Treasurer/Administrator sent to the Township of Ryerson in regards to the fire department not following instructions regarding fire orders that were issued on April 3, 2018 against the Recover Centre. Council also reviewed the response letter from the Deputy Chief/Fire Prevention Officer. Council directed staff to send a letter to the Township of Ryerson advising them of the potential loss of fine revenues because of their delay in pressing charges.

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**UNFINISHED BUSINESS cont'd**

Council reviewed a letter the Clerk-Treasurer/Administrator sent to the Township of Ryerson in regards to the fire department and their handling of structural fires. Council also reviewed the response letter from the Fire Chief and the Deputy Chief/Fire Prevention Officer. Council directed staff to send a letter to the Township of Ryerson advising them that the Township of Armour would not be responsible for any legal challenge that may be initiated against the Burk's Falls District Fire Department following the demolition of a house by the fire department.

Council reviewed the minutes from the MNRF meeting addressing Council's deer wintering mapping concerns and the impact on the municipality's proposed updated Official Plan.

Council reviewed the Department of Fisheries and Oceans Canada approval of the Doe Lake Park Boat Launch.

Council reviewed correspondence from the Township of Ryerson advising why they have deferred the approval of the shared services agreement. Clarification is required on billing dates, Schedule B and Schedule C and there is a spelling error on the last page of the agreement. Council passed a resolution agreeing to the amendments requested by the Township of Ryerson.

Council reviewed correspondence from the Township of Ryerson advising they have deferred the draft library agreement by-law until their meeting of June 19, 2018.

**NEW BUSINESS:**

Council reviewed a report from the Clerk-Treasurer/Administrator detailing how the 2017 surplus was transferred and distributed to several reserves.

Council reviewed a report from the Clerk-Treasurer/Administrator on the possibility of installing signs and purchasing a bike fix station with pump at the Doe Lake Park. Questions were asked and answered. Council was also advised that we could use the Main Street Revitalization Program to fund this initiative. Council passed a resolution to approve the installation of tourist information signs and the purchase and installation of a bike fix station with pump at the Doe Lake Park. Council also passed a resolution to apply to the Main Street Revitalization Program for funding for this project.

**CLOSED SESSION:** None

**RESOLUTIONS:**

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour approve the minutes of the regular council meeting held on May 22, 2018, as circulated. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the staff report from the Waste Management Administrator, dated June 12, 2018, regarding the resignation of the full-time Lead Hand be received and that the Council of the Township of Armour approve the increase in part-time casual hours for one (1) attendant as well as the increase in the Waste Management Administrator's hours from 35 to 40 hours per week from May 1 to August 31 each year to cover the hours of operation at the landfill site. Carried

Moved by Jerry Brandt, seconded by Marina Hammond; That the Council of the Township of Armour approve the recommendation from the Waste Management Administrator to purchase and install a self-contained compactor for household garbage to improve site efficiency and extend the life of the landfill. Carried

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**RESOLUTIONS cont'd:**

Moved by Rod Blakelock, seconded by Marina Hammond; That the Planner's report, dated June 4, 2018, regarding exceptions to the winter deer habitat assessment in the Official Plan be received and that the Council of the Township of Armour approve the exceptions included in the report and direct staff to forward the exceptions to the Province for their approval. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour approve the June 2018 accounts, in the amount of \$218,477.84, for payment and the Reeve and the Treasurer are hereby authorized to sign cheques for same. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #31-2018 being a By-law to confirm the proceedings of the May 2018 Council Meetings and that we authorize the Reeve and the Clerk to sign this by-law and affix the Seal of the Corporation thereto. Carried

Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour approve a donation in the amount of \$100.00 to the Near North Crime Stoppers to support their annual Golf Tournament. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour supports and declares the Katrine Family Baseball Tournament to be held on July 6, 7, and 8, 2018 at the Katrine Community Centre as a Community Festival. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour approve a donation in the amount of \$2,725.00 to the Burk's Falls and District Food Bank to assist in covering the 2018 rent of the building. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour agrees to join the Almaguin Saving Huntsville Hospital (ASHH) Committee and allow ASHH to speak on our behalf. Furthermore, that the objectives of ASHH are to ensure that Almaguin has a full service acute care hospital in Huntsville and that adequate funding is provided from the Province of Ontario which recognizes the unique financial situation facing Almaguin and Muskoka Algonquin Health Care. Carried

Moved by Marina Hammond, seconded by Jerry Brandt; That the Council of the Township of Armour agrees to the changes requested by the Township of Ryerson regarding the shared services agreement and direct staff to bring forward an amendment to the shared services agreement for their approval. Carried

Moved by Marina Hammond, seconded by Rod Blakelock; That the staff report from the Clerk-Treasurer/Administrator regarding signs and a bike fix station at Doe Lake Park, dated June 12, 2018, be received and that the Council of the Township of Armour approve the installation of tourist information signs and the purchase and installation of a bike fix station at Doe Lake Park. Carried

Moved by Rod Blakelock, seconded by Marina Hammond; That the Council of the Township of Armour approve the Doe Lake Park Tourism Improvement Project, which includes the purchase of tourism signs, bike racks and a bike fix station with pump and the construction of a boat launch at Doe Lake Park. Furthermore, that an application for part or all of this project to be funded through the Main Street Revitalization Program be submitted to AMO for approval. Carried

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**RESOLUTIONS cont'd:**

Moved by Marina Hammond, seconded by Rod Blakelock; That the Council of the Township of Armour adjourn this regular council meeting at 10:16 p.m. until the next regular council meeting scheduled for June 26, 2018 or at the call of the Reeve or the Clerk. Carried

*Original signed by Bob MacPhail*

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Robert MacPhail, Reeve

*Original signed by John Theriault*

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John Theriault, Clerk